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PI 3

STATE OF WISCONSIN)
DEPT. OF PUBLIC INSTRUCTION) SS

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, G. E. Watson, State Superintendent of Public Instruction, and custodian of the official records of the Department of Public Instruction, do hereby certify that the annexed is a copy of all of the rules and regulations duly approved and adopted for the Department of Public Instruction and in effect on the date hereto.

I further certify that said copy has been compared by me with the original on file in this department and that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of the department at the Capitol, in the city of Madison, this 30th day of December, A.D. 1955.



G. E. Watson

State Superintendent



STATE OF WISCONSIN
DEPARTMENT OF PUBLIC INSTRUCTION
MADISON

December 30, 1955

G. E. WATSON
STATE SUPERINTENDENT

R. F. LEWIS
FIRST ASST. STATE
SUPERINTENDENT

Mr. James J. Burke
Revisor of Statutes
Room 321 NE, State Capitol
Madison 2, Wisconsin

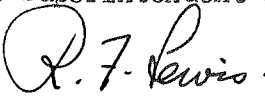
Dear Mr. Burke:

I herewith certify that the attached is a complete compilation of all of the rules in effect at the present time as promulgated by the State Superintendent of Public Instruction pursuant to the provisions of Chapter 221, Laws of 1955.

In accordance with section 227.023 of the Wisconsin Statutes, a certified copy has also been filed in the Office of the Secretary of State.

Respectfully submitted,

G. E. Watson
State Superintendent of Public Instruction

By 
R. F. Lewis
Assistant Superintendent
First

RFL/js

Enclosure

I, G. E. Watson, State Superintendent, hereby certify that the attached copy of an order of the State Superintendent of Public Instruction amending rules relative to the licensing of librarians, amending rules relative to the licensing of teachers of driver education and the adopting of rules relative to the licensing of supervisors, coordinators and administrators in the Wisconsin public schools is a full, true and correct copy of said order and of the whole thereof.

Dated: July 1, 1958

Signed: G. E. Watson

ORDER OF THE DEPARTMENT OF PUBLIC INSTRUCTION
ADOPTING, AMENDING AND REPEALING RULES.

Pursuant to authority vested in the State Superintendent of Public Instruction by section 39.02 (21), Wis. Stats., he hereby repeals, amends and adopts rules as follows:

Section PI 3.10 (7) of the Wisconsin administrative code is amended to read:

(7) LIBRARIANS. Librarians must hold a license to teach and must also have successfully completed courses in library science that cover the areas of library administration, cataloging and classification, book selection, materials and reference. Minimum credits for certification in library science will be 15 semester hours. This rule shall become effective as of the school year 1960-61.

Section PI 3.10 (8) of the Wisconsin administrative code is repealed and recreated to read:

(8) DRIVER EDUCATION. (a) In order to receive a driver education license to teach practice driving education a person must hold a Wisconsin teaching license and must have earned at least 6 semester hours of approved credit in the field of safety education in an accredited teacher education college. At least 2 semester hours of such credit shall be in practice driving. First aid shall be included as a part of the safety education course. A standard Red Cross First Aid course may be substituted for the first aid portion of the 6 credit requirement. Applicants for the driver education license must hold a current Wisconsin driver's license and have an acceptable driving record.

(b) This rule shall be effective as of the school year 1959-60. To teach the classroom phase of driver education a person must complete the above requirements as of the school year 1962-63.

(c) Five year certificates will be issued to people who qualify under this rule. Such certificates may be renewed, subject to certification changes. Present holders of 2 year licenses in driver education may secure 5 year certificates when their present licenses expire if they have taught practice driver education at least one of the two years preceding application for the renewal license.

Section PI 3.10 (9) and (10) of the Wisconsin administrative code is renumbered (11) and (12).

Section PI 3.10 (9) of the Wisconsin administrative code is adopted to read:

(9) SUPERVISOR OR COORDINATOR. A supervisor or coordinator under this rule is a person employed by a public school board of education as a general supervisor and director of instruction within any district or city school system.

(a) A supervisor or coordinator in any public school system in Wisconsin must hold a license to teach in Wisconsin at the level of supervision and must have had at least three years of public school teaching experience at that level.

1. To obtain a license to act as supervisor or coordinator, the applicant must be at least 24 years of age and must be a citizen of the United States. A physician's statement certifying to satisfactory health must be presented as a part of the application. The report made under section 40.30 (10m) (a) may be used. A supervisor or a coordinator in cities of the first class must meet the health requirements established by the board of school directors pursuant to sections 38.23 and 40.30 (17) of the statutes.

2. To secure a supervisor's or coordinator's license, a person must hold a master's degree with courses in the area of curriculum; supervision; measurements at the graduate level; guidance; and child and/or adolescent development.

3. If employed to act as supervisor or coordinator of both elementary and secondary fields, this person must have successfully completed courses at the graduate level in elementary supervision and curriculum if licensed to teach in high school or in secondary supervision and curriculum if licensed to teach in elementary schools. Supervision courses covering both the elementary and secondary fields will be accepted.

(b) The original license for supervisor or coordinator shall be for three years. This license may be renewed upon satisfactory proof of successful work as supervisor or coordinator. A life certificate may be issued by the State Superintendent to those successfully completing two post-master's degree courses in education and by producing evidence of successful work as supervisor or coordinator for three or more years in Wisconsin public schools while holding a supervisor's or coordinator's license.

(c) People accepting new positions as supervisor or coordinator for the school year 1959-60 and thereafter must possess the proper supervisor's or coordinator's certificate. Those remaining in the position held in 1958-59 as supervisor or coordinator will be given until September 1, 1962 to qualify. Those 55 years of age or more on or before July 1, 1959 or who have held positions as supervisor or coordinator in Wisconsin public schools for fifteen years or more as of that date need not qualify under this rule.

Section PI 3.10 (10) of the Wisconsin administrative code is adopted to read:

(10) SCHOOL ADMINISTRATOR. An administrator under this rule is a person employed by a public school board of education as a principal or as a superintendent of any district or city school system. The original administrator's certificate shall be issued for a three year term if the applicant meets the minimum requirements. If there are temporary deficiencies, 1 year administrative licenses may be issued which will be renewable if at least one of the course deficiencies is removed annually. After the minimum requirements are met, a regular 3 year certificate may be issued. After three years of successful administrative experience in Wisconsin public schools the life certificate for principals may be granted to holders of masters' degrees with the

proper distribution of courses as indicated under each classification. Administrators of total school systems (grades k-12 or 1-12) must have successfully completed at least two courses at the post-master's level in subjects related to school administration in order to qualify for a life certificate in administration. To obtain a license to act as a school administrator, the applicant must be at least 24 years of age and must be a citizen of the United States. A physician's statement certifying to satisfactory health must be presented as a part of the application. The report made under section 40.30 (10m) (a) may be used. An administrator in cities of the first class must meet the health requirements established by the board of school directors pursuant to sections 38.23 and 40.30 (17) of the statutes. Persons accepting new administrative positions for the 1959-60 school year and thereafter must possess the proper administrator's certificate. An administrator who remains in the position held in 1958-59 will be given until September 1, 1962 to qualify. Administrators who are 55 years of age or more on or before July 1, 1959 or who have held administrative positions in Wisconsin public schools for fifteen years or more as of that date need not qualify under this rule. Administrators who have acquired tenure as principals in populous counties pursuant to section 40.42 of the statutes need not qualify under this rule.

(a) Elementary School Principal. A principal of any public elementary school must hold a Wisconsin license to teach at the elementary level. A principal of any public elementary school housing or employing 6 or more teachers must have had at least two years of public school teaching experience at the elementary level.

1. A principal of a public elementary school with 6-10 teachers shall have at least a bachelor's degree plus credits in a graduate course in school administration and must have had at least two years of public elementary school teaching experience.

2. A principal of a public elementary school with 11-14 teachers must have earned at least 9 semester hours of graduate work in education including courses in at least two of the following fields: elementary school curriculum; elementary supervision; problems, issues or trends in elementary education; school administration; child psychology; and guidance. Must have had at least three years of public elementary

school teaching experience, one of which may have been as principal.

3. A principal of a public elementary school with 15 or more teachers must hold a master's degree including at least 16 semester hours of credit in graduate work in education. The courses shall be chosen from such fields as elementary school curriculum; elementary supervision; problems, issues or trends in elementary education; measurements; school administration; child psychology; and guidance. Must have had at least three years of public elementary school teaching experience, one of which may have been as principal.

4. An assistant principal must meet the same requirements as the principal within two years after being officially named to such position by the board of education.

(b) Junior High School Principal. A principal of any public junior high school must hold a Wisconsin license to teach in the upper elementary grades or in secondary schools and must have had at least three years of public school teaching experience at either the elementary or secondary level.

1. The principal must hold a master's degree with graduate credit in courses in school administration and in addition at least three of the following fields: curriculum; supervision; problems, issues or trends in elementary or secondary education; educational measurements; adolescent psychology; and guidance.

2. An assistant principal must meet the same requirements as the principal within two years after being officially named to such position by the board of education.

(c) High School Principal. A principal of any public high school must hold a Wisconsin license to teach at the secondary school level and must have had at least three years of public school teaching experience at that level.

1. The principal must hold a master's degree with graduate credit in courses in school administration and supervision and in addition at least three of the following areas: secondary school curriculum; problems, issues or trends in education; measurements; adolescent psychology; guidance; school finance; and school law.

2. An assistant principal must meet the same requirements as the principal within two years after being officially named to such position by the board of education.

(d) Superintendents. (City and area superintendent and/or supervising principal.) Such administrator must hold a Wisconsin license to teach at either the elementary or secondary level and must have had at least three years of public school teaching experience.

1. He must hold a master's degree with graduate credit in courses in school administration, supervision and school business administration and in at least three of the following areas: curriculum; problems, issues or trends in education; measurements; psychology; guidance; school finance; and school law. He must have successfully completed at least one course in supervision and one in curriculum at the secondary level if he were licensed only as an elementary school teacher or at the elementary school level if he were licensed only as a secondary school teacher. (Two years' time may be given to meet this last provision.) Supervision courses covering both the elementary and secondary fields will be accepted.

2. An assistant superintendent must meet the same requirements as the superintendent within two years after being officially named to such position by the board of education.