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Filed Oct 29, 1958
3:35 P.M.

I, G. E. Watson, State Superintendent, hereby certify that the attached copy of an order of the State Superintendent of Public Instruction amending rules relative to licensing of teachers of handicapped children, amending rules relative to licensing of supervisors and administrators, amending rules relative to the issuance of permits, amending rules relative to the licensing of kindergarten teachers, amending rules relative to the licensing of two and three year graduates of professional courses, adopting rules relative to proficiency examinations, amending rules relative to the licensing of high school teachers, creating a rule in regards to the licensing of teachers of trades and amending the rules in regards to the issuance of licenses for supervisors and administrators in Wisconsin public schools is a full, true and correct copy of said order and of the whole thereof.

Dated: 10-29-58

Signed: 

ORDER OF THE DEPARTMENT OF PUBLIC INSTRUCTION
ADOPTING, AMENDING AND REPEALING RULES.

Pursuant to authority vested in the State Superintendent of Public Instruction by section 39.02 (21), Wis. Stats., he hereby repeals, amends and adopts rules as follows:

Section PI 3.01 Intro.-Par. of the Wisconsin administrative code is amended to read:

A permit is an instrument, limited in time to one year or fraction thereof and to one specific job, given to permit the employment of a person who does not meet the minimum legal requirements for teaching as stated in section 40.43 (3), Wis. Stats. and section PI 3.03 (1), (2) and (3) of the Wisconsin administrative code.

Section PI 3.01 (1) of the Wisconsin administrative code is amended to read:

(1) No permit may be issued to any person for the school year 1959-60 or thereafter who has secured credits for less than 3 semesters of work as prescribed by a college offering an accredited 2 year professional education course.

Section PI 3.03 (1) of the Wisconsin administrative code is amended to read:

(1) KINDERGARTEN. A 2 year license to teach kindergarten is given to any person recommended by the proper college authorities who has successfully completed an accepted kindergarten education program with a bachelor's degree from an accredited 4 year college or university. A holder of a life certificate in primary education who has secured a bachelor's degree in elementary education and who has had at least 3 years of successful public school teaching experience may have her life certificate endorsed for kindergarten teaching upon completing a minimum of 6 semester credits in kindergarten methods and materials and observation and/or student teaching at the kindergarten level. A holder of a life certificate in primary education who has secured less than a bachelor's degree but at least a 2 year professional diploma and who has had at least 3 years of successful public

school teaching experience may have her life certificate endorsed for kindergarten teaching upon completing a minimum of 12 semester credits in courses within the college curriculum in the kindergarten field. Such courses must meet the approval of the state superintendent.

Section PI 3.03 (2) of the Wisconsin administrative code is amended to read:

(2) **ELEMENTARY.** A 2 year license will be granted to any recommended graduate of an accredited state or county college who has completed the approved 2 year teacher education course. A 2 year license will be granted to any recommended graduate of an accredited state college who has completed the approved 3 year teacher education course. A 2 year license will be granted to any recommended graduate of a state college, a state university, a private college or university who has earned a degree from an approved teacher education course. A degree-holding upper elementary teacher may be licensed at the ninth grade level in her areas of concentration when it is so recommended by the proper college authorities. Graduates of out-of-state accredited colleges and universities are eligible for licenses providing they meet our state requirements. The use of proficiency examinations in professional education and in subject areas may be substituted in part in lieu of regularly earned college credits. The method and extent of the use of such examinations shall be based upon the prior holding of a baccalaureate degree and upon the recommendation or recommendations of examining committees cooperatively established by the proper authorities of degree-granting colleges and universities accredited for the preparation of public school teachers in Wisconsin. Such recommendations as well as the plans and procedures involving the establishment of the examining committees and the overall methods of procedure must have the approval of the state superintendent before their acceptance for certification purposes.

(a) Degree-holding elementary teachers are expected to have a good general education background. It is recommended that they acquire one or more subject matter areas of concentration.

(b) Degree-holding elementary teachers shall have graduated from an elementary education course approved by the state superintendent. A minimum of 26 semester credits of professional education including methods, child development including psychology of learning and student teaching is required. At least 5 semester credits will be required in student teaching, and a minimum of 8 semester credits in student teaching is suggested.

Section PI 3.03 (3) of the Wisconsin administrative code is amended to read:

(3) HIGH SCHOOL. A 2 year license will be granted to a recommended degree-holding graduate of an accredited degree-granting college or university for those subjects for which he has had adequate preparation under the prescribed regulations. The use of proficiency examinations in professional education and in subject areas may be substituted in part in lieu of regularly earned college credits. The method and extent of the use of such examinations shall be based upon the prior holding of a baccalaureate degree and upon the recommendation or recommendations of examining committees cooperatively established by the proper authorities of degree-granting colleges and universities accredited for the preparation of public school teachers in Wisconsin. Such recommendations, as well as the plans and procedures involving the establishment of the examining committees and the overall methods of procedure, must have the approval of the state superintendent before their acceptance for certification purposes.

(a) High school teachers of academic subjects shall have a general education background of 40 semester credits. They shall have earned one of the following:

1. One major of at least 24 semester credits with two minors of at least 15 semester credits each.
2. Two majors of at least 24 semester credits each.
3. One major of at least 32 semester credits with one minor of at least 20 semester credits.

(b) A license covering the broad field of science will be granted in 1960 and thereafter only on a major in science of at least 45 semester credits in science subjects with a minor of at least 20 semester credits in one subject and at least one full year

course in the other three. The subjects included are chemistry, physics, biology and earth science.

(c) A license covering the broad field of social studies will be granted in 1960 and thereafter only on a major in social studies consisting of at least 45 semester credits in social studies subjects with a minor of at least 18 semester credits in history and at least one full year course in sociology, economics, political science and social geography.

(d) High school teachers must have at least 18 semester credits in professional education. These credits shall be in the fields of educational psychology or psychology of learning, methods to include some in the major subject, and at least 5 in student teaching. The remaining credits are elective in the field of professional education.

Section PI 3.03 (4) of the Wisconsin administrative code is adopted to read:

(4) SPECIAL SUBJECT FIELDS OF TEACHING. Two-year licenses will be granted to recommended degree-holding graduates of accredited degree-granting colleges or universities for those special subjects for which they are fully prepared in accordance with the prescribed regulations. The special subject fields are industrial arts, home economics, business education, agriculture, music, art and physical education.

(a) A major in a special subject shall consist of a minimum of 30 semester credits. The pattern in a special subject field may not be broad enough to cover the entire field. A license restricted to specific subjects within the field may then be issued.

(b) A minor in a special subject field shall consist of a minimum of 20 semester credits. Licenses for minors in special subject fields may be restricted to certain grade levels or to certain subjects within the field.

(c) Persons gaining majors in the special teaching fields shall have also gained one minor.

(d) The professional sequence shall include the areas of educational psychology, child growth and development, curriculum, methods and student teaching. Preparation for 12 grade teaching must include student teaching at a minimum of two grade levels.

Section PI 3.03 (5) of the Wisconsin administrative code is adopted to read:

(5) REMEDIAL READING. A Wisconsin teacher's license is required. In addition 12 special semester credits must be obtained. A course in remedial reading and a remedial reading clinic are required. The remaining credits may be chosen from adolescent literature, childrens' literature, techniques of improving developmental reading and techniques of teaching the mentally handicapped.

Section PI 3.04 (1) of the Wisconsin administrative code is amended to read:

(1) Five-year non-renewable certificates may be issued to graduates of recognized 2 year elementary teacher courses at the expiration of the 2 year license described in section PI 3.03 (2). The issuance of the renewal certificate shall be based upon proof of success as reported by superintendents, supervisors and principals and upon proof of the applicant having secured at least 6 semester credits of college work toward the bachelor's degree acceptable to the state superintendent. For any further certification the bachelor's degree in elementary education will be required. This rule shall take effect with the 2 year graduates of 1961.

Section PI 3.04 (2) of the Wisconsin administrative code is renumbered (3) and amended to read:

(3) Life certificates may be granted to teachers who have earned bachelors' degrees or their equivalent and who are fully qualified graduates of a college or university accredited for teacher education and who have met the following regulations.

(a) High school teachers. Must hold a bachelor's degree and must have met the pattern of preparation approved by the state superintendent. Life certificates may be granted only in the major field of preparation and such other subjects that have been taught successfully in Wisconsin public junior or senior high schools for at least two years and which were endorsed on a regular Wisconsin license during that period of time. Proof of success shall be furnished as requested by the state superintendent.

(b) Elementary teachers. Must have met the pattern of preparation approved by the state superintendent and must be properly recommended graduates of a degree course or its equivalent in elementary education from a college or university accredited to offer a degree in the preparation of elementary teachers. Each applicant for a life certificate in elementary teaching must have held a regular license or licenses to teach in Wisconsin elementary schools and must have taught successfully under such license or licenses for at least 2 years in Wisconsin public elementary schools. Proof of success shall be furnished as requested by the state superintendent.

(c) Special field teachers as described in PI 3.03 (4). To secure a life certificate in a special field a teacher must hold a degree from an accredited college or university and must have secured an acceptable major or master's degree in that special field. The applicant must have taught successfully in the special field while holding a regular Wisconsin license or licenses for at least 2 years. Such teaching must have been done in Wisconsin public schools.

Section PI 3.04 (2) of the Wisconsin administrative code is adopted to read:

(2) Since the graduate from a 2 year professional course in elementary education is allowed a total of 7 years to secure a degree in elementary education, the graduate of a 3 year course may have the same length of time after completing a 2 year course or the second year of a 3 year course. Term certificates will be issued upon graduation from the 3 year course in elementary education in accordance with the amount of time left within the above-mentioned period. For further certification the bachelor's degree in elementary education will be required. This rule shall take effect with the 3 year graduates of 1962.

Section PI 3.10 (1), (2), (3), (4), (5) and (6) of the Wisconsin administrative code is repealed.

Section PI 3.10 (7) and (8) of the Wisconsin administrative code is renumbered PI 3.10 (1) and (2) respectively.

Section PI 3.10 (9) of the Wisconsin administrative code is renumbered PI 3.10 (3).

Section PI 3.10 (3) ^{Intro. Par.} ~~of~~ the Wisconsin administrative code is amended to read:

(3) SUPERVISOR OR COORDINATOR. A supervisor or coordinator under this rule is a person employed by a public school board of education as a general supervisor and director of instruction within any district or city school system. All general supervisors, coordinators and directors of instruction shall hold supervisors' licenses as of the school year 1959-60 and thereafter.

Section PI 3.10 (3) (d) of the Wisconsin administrative code is adopted to read:

(d) A county supervising teacher who is employed as a general supervisor may secure a license as supervisor if fully qualified under PI 3.10 (3) (a) 1, 2 and 3. He may become eligible for the life certificate as supervisor by successfully completing two post-master's degree courses in education and by producing evidence of successful work as a supervisor or coordinator for three or more years in Wisconsin public schools or as a county supervising teacher while holding a supervisor's or coordinator's license.

Section PI 3.10 (3) (e) of the Wisconsin administrative code is adopted to read:

(e) General supervisors, curriculum coordinators and others classed as supervisors within the State Department of Public Instruction whose regular duties take them into public schools to work with teachers, administrators or school boards, may secure licenses as supervisors if qualified under PI 3.10 (3) (a) 1, 2 and 3. They may become eligible for the life certificate as supervisor as in PI 3.10 (3) (b) or by serving successfully for 3 years as a supervisor within the State Department of Public Instruction.

Section PI 3.10 (10) of the Wisconsin administrative code is renumbered PI 3.10 (4) Intro-Par. and amended to read:

(4) SCHOOL ADMINISTRATOR. An administrator under this rule is a person employed by a public school board of education as a principal or as a superintendent of any district or city school system. The original administrator's certificate shall be issued for a 3 year term if the applicant meets the minimum requirements. If there are temporary deficiencies, 1 year administrative licenses may be issued which will be renewable if at least one of the course deficiencies is removed annually. After the minimum requirements are met, a regular 3 year certificate may be issued. After 3 years of successful administrative experience in Wisconsin public schools the life certificate for principals may be granted to holders of masters' degrees with the proper distribution of courses as indicated under each classification. Administrators of total school systems (grades k-12 or 1-12) must have successfully completed at least 2 courses at the post-master's level in subjects related to school administration in order to qualify for a life certificate in administration. To obtain a license to act as a school administrator, the applicant must be at least 24 years of age and must be a citizen of the United States. A physician's statement certifying to satisfactory health must be presented as a part of the application. The report made under section 40.30 (10m) (a) may be used. An administrator in cities of the first class must meet the health requirements established by the board of school directors pursuant to sections 38.23 and 40.30 (17) of the statutes. Persons accepting new administrative positions for the 1959-60 school year and thereafter must possess the proper administrator's certificate. An administrator who remains in the position held in 1958-59 will be given until September 1, 1962 to fully qualify. Administrators who are 55 years of age or more on or before July 1, 1959 or who have held administrative positions in Wisconsin public schools for 15 years or more as of that date need not qualify under this rule. Administrators who have acquired tenure as principals in populous counties pursuant to section 40.42 of the statutes need not qualify under this rule. Persons in administrative positions in Wisconsin public schools on or

before July 1, 1959 may receive administrators' certificates without fulfilling the classroom teaching provision in PI 3.10 (4) (a), (b), (c) and (d). All administrators included under PI 3.10 (4) (a), (b), (c) and (d) must hold the proper license for an administrator in the school year 1959-60 and thereafter.

Section PI 3.10 (4) (a) of the Wisconsin administrative code is amended to read:

(a) Elementary School Principal. A principal of any public elementary school must hold a general license to teach at the elementary level in Wisconsin. A principal of any public elementary school housing or employing 6 or more teachers must hold an elementary administrator's license.

Section PI 3.10 (4) (e) of the Wisconsin administrative code is adopted to read:
County Superintendents.

(e) /County superintendents may secure licenses as principals or superintendents if fully qualified under PI 3.10 (4) (a), (b), (c) or (d). They may become eligible for the life certificate as principal or superintendent under the same conditions as in PI 3.10 (4) after holding a principal's or superintendent's license for 3 years while successfully acting as a county superintendent in Wisconsin.

Section PI 3.10 (4) (f) of the Wisconsin administrative code is adopted to read:
Assistant Principal, Principal or Superintendent of State School for Visually Handicapped and the State School for the Deaf.

(f) /An assistant principal, principal or superintendent of the State School for the Visually Handicapped and the State School for the Deaf may secure a license as principal or superintendent if fully qualified under PI 3.10 (4) (a), (b), (c) or (d). He may become eligible for the life certificate as a principal or superintendent under the same conditions as in PI 3.10 (4) or by serving successfully for 3 years as assistant principal, principal or superintendent of either of the schools named in this section.

Section PI 3.10 (4) (g) of the Wisconsin administrative code is adopted to read:
State Department Superintendent, Assistant Superintendents, Supervisors, Coordinators or Specialist

(g) /The State Superintendent of Public Instruction, all professional assistants

to the state superintendent and all professional members listed as supervisors of instruction, coordinators or mental health specialists may secure licenses as principals or superintendents if fully qualified under PI 3.10 (4) (a), (b), (c) or (d). They may become eligible for the life certificate as a principal or superintendent under the same conditions as in PI 3.10 (4) or by having successfully performed their respective duties in the State Department of Public Instruction for 3 years.

Section PI 3.10 (4) (h) of the Wisconsin administrative code is adopted to read:
 President of County College

(h) / A president of a county teachers college shall be considered an administrator under these rules and may be eligible to apply for an administrator's license as a principal or as a superintendent if fully qualified under PI 3.10 (4) (a), (b), (c) or (d). The years spent as the principal or president of a county teachers college shall count as years of public school administration.

Section PI 3.10 (11) of the Wisconsin administrative code is renumbered PI 3.10 (5) and amended to read:

(5) CONVERSION TO ELEMENTARY TEACHING. Conversion to teaching in grades 4 through 8 by qualified high school teachers requires either the completion of the plan for such conversion as established by a college of the applicant's choice or the completion of the following courses:

	<u>Semester Credits</u>
Child growth and development	3
Elementary curriculum	3
Teaching of reading techniques	3
Teaching of arithmetic techniques	2
Practice teaching on elementary level	4
Arts and crafts including music	3
Mathematics (2 semester credits arithmetic)	2

Social Science (3 semester credits in American History 3 semester credits in general geography which may include conservation)	6
Conservation	2

Subjects and fields covered previously in college need not be repeated. Conversion to kindergarten and primary teaching by high school teachers is not encouraged and will require more extensive preparation.

Section PI 3.10 (12) of the Wisconsin administrative code is renumbered PI 3.10 (7).

Section PI 3.10 (6) of the Wisconsin administrative code is adopted to read:

(6) CONVERSION TO SECONDARY TEACHING. Conversion to secondary teaching by qualified elementary teachers requires either the successful completion of the following courses or a plan set up by the college of the applicant's choice.

	<u>Semester Credits</u>
Educational psychology	3
Methods in major field or subject	2 or 3
Establishment of one major and at least one minor	

(Practice teaching at the secondary level is recommended)

Subjects and fields covered previously in college need not be repeated.

Section PI 3.20 (2) of the Wisconsin administrative code is amended to read:

(2) SCHOOL PSYCHOMETRIST. (a) Eighteen semester credits of professional education or its equivalent.

(b) A bachelor's degree plus 24 semester credits of graduate work in psychology and/or education.

(c) At least 18 semester credits in courses listed in Group A and at least 6 semester credits in courses listed in Group B.

Group A

Group B

* Child or adolescent psychology

* Psychology of learning

Experimental psychology

Abnormal psychology

* Tests and measurements

Statistics

Social psychology

Principles of psychotherapy

* Individual mental testing

Projective psychology

* Supervised clinical practice

Psychopathology

Psychology of adjustment

Social work

Introduction to education

Modern philosophies (issues) in education

* Curriculum, elementary instructional problems or teaching course in subject major

Education of exceptional children

Remedial instruction

Guidance techniques

School administration

School law

School finance

Educational laboratory

Note: Courses taken for bachelor's degree not to be repeated

* Starred courses are required.

(d) At least 3 semester credits of supervised teaching or internship.

(e) Credits obtained in the area of psychology that the school's department of education will accept as equivalent to professional education will be accepted toward (a). The state superintendent may also determine equivalency.

(f) The life certificate as school psychometrist may be obtained after 2 years of successful full-time work as a licensed school psychometrist in Wisconsin public schools. Credit toward a life certificate may be earned by a licensed school psychometrist for those years in which his work has been that of a school psychometrist at least 25% of the time. Eligibility is secured when such part-time work equals 2 full school years.

Section PI 3.20 (3) of the Wisconsin administrative code is amended to read:

(3) SCHOOL PSYCHOLOGIST. (a) A master's degree in psychology or education.

(b) Forty-eight semester credits of graduate work in the fields of psychology and education.

(c) Thirty semester credits in the field of psychology of which at least 2 1/2 semester credits shall be at the graduate level.

(d) Eighteen semester credits of professional education or its equivalent.

(e) At least 3 semester credits of acceptable supervised laboratory or clinical experience.

(f) Must have completed all courses required of school psychometrist.

(g) Must have had 4 years of experience in 2 or more of the following fields, 2 years of which must have been in school psychometric or psychological work: teaching in elementary or secondary schools (may be waived upon investigation of department), experience in guidance clinics at social agencies and institutions dealing primarily with children and adolescents, experience as school psychometrist under supervision, experience in an educational or psychological clinic.

(h) Credits obtained in the area of psychology that the school's department of education will accept as equivalent to professional education will be accepted toward

(d). The state superintendent may also determine equivalency.

(i) Credit toward a life certificate may be earned by a licensed school psychologist if at least one-half of his time is spent as school psychologist. Eligibility is secured when such part-time equals 2 years of full-time work as psychologist or if 2 full years as school psychologist have been completed successfully.

Section PI 3.20 (5) of the Wisconsin administrative code is adopted to read:

(5) TEACHERS OF TRADES. Licenses to teach technical courses such as plumbing, electricity and allied subjects may be issued to otherwise unqualified people who have had at least 3 years of practical experience beyond apprenticeship and who successfully complete 18 semester hours of college work in education. The areas of educational

psychology, methods of teaching and student teaching shall be included. The student teaching program under college supervision of the proper college authority may be established on the job.

Section PI 3.20 (6) of the Wisconsin administrative code is adopted to read:

(6) TEACHERS OF HANDICAPPED CHILDREN. (a) Persons preparing to be teachers of handicapped children must meet the general state requirement of a degree with the approved pattern in general education and professional education. Teachers holding a life certificate in another area of teaching must satisfy the requirements specified below for regular licensing. Under exceptional circumstances, and on the written request of the employing superintendent, a 1 year permit may be issued to experienced teachers who have not completed the requirements listed here. On completion of the course requirements, the candidate becomes eligible for a 2 year license. On satisfactory completion of 2 years of experience in the specialty, the license may be converted to a life certificate.

(b) In general professional training 18 semester credits are required of which child or adolescent development, tests and measurements, practice teaching with normal children and curriculum planning are required. The remaining credits may be chosen from methods of instruction, history of education, personality adjustment, educational sociology, fundamentals of speech, audio-visual education, recreation, guidance, kindergarten-primary methods and educational psychology.

(c) Six semester credits of college work in the general area of exceptional children are required of which a course in the psychology or nature of exceptional children is required. The remaining credits may be chosen from abnormal or clinical psychology, individual mental testing (survey), guidance of exceptional children, social casework, administration and supervision of special education, school law and speech correction.

(d) The areas of specialization involved are as follows:

1. Teachers of the deaf. Eighteen semester credits are required of which practice teaching and observation (deaf), techniques of teaching school subjects (deaf), speech and speech reading for the deaf and language problems and development are required. The

remaining credits may be chosen from anatomy of hearing and speech organs, advanced problems of speech for the deaf, auditory training, audiology (audiometry and hearing aids) and arts and crafts.

2. Teaching of the mentally retarded. Twelve semester credits of special work are required of which methods of teaching the mentally handicapped, practice teaching of the mentally handicapped and arts and crafts or industrial arts or home economics are required. The remaining credits may be chosen from remedial reading, curriculum for the mentally handicapped, occupational information and guidance for the mentally handicapped, recreation for the mentally handicapped, art education for the retarded and music education for the retarded.

3. Orthopedic specialization. Twelve semester credits of special work are required of which methods of teaching crippled children and practice teaching of crippled children are required. The remaining credits may be chosen from remedial reading, kinesiology or physical reconstruction, survey of pathology of crippling conditions, technique of teaching the mentally handicapped and survey of speech correction techniques.

4. Speech correction specialization. Twenty-one semester credits are required. Introductory speech correction and/or language development, advanced speech correction, techniques of teaching speech correction, practice teaching speech correction, phonetics, hearing rehabilitation and/or acoustic instrumentation and organs of speech and hearing will be required, and the remaining credits may be chosen from speech for deaf, remedial reading and psychology of speech. Note: Personality adjustment in (6) (b) may be used in lieu of curriculum.

5. Vision specialization. Twelve semester credits are required. Practice teaching visually handicapped children, techniques of teaching school subjects to visually handicapped and Braille reading and writing are required, and the remaining credits may be chosen from arts and crafts, introductory speech correction, speech for the visually handicapped and anatomy of the eye.