

Filed August 6, 1964

STATE OF WISCONSIN)
) SS
DEPARTMENT OF PUBLIC INSTRUCTION)

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, Angus B. Rothwell, State Superintendent of the State Department of Public Instruction, and custodian of the official records of the State Department of Public Instruction, do hereby certify that the annexed rules, relating to current standards of certification established by the State Superintendent, were duly approved and adopted by me on August 6, 1964.

I further certify that said copy has been compared by me with the original on file in the State Department of Public Instruction and that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have hereunto
set my hand and affixed the official
seal of the department at the Capitol,
in the city of Madison, this 6th day
of August A.D. 1964.

Angus B. Rothwell
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State Superintendent
State Department of Public Instruction

**ORDER OF THE DEPARTMENT OF PUBLIC INSTRUCTION
ADOPTING, AMENDING AND REPEALING RULES**

Pursuant to authority vested in the State Superintendent of Public Instruction by Section 39.02 (21), Wis. Stats., he hereby repeals, amends and adopts rules as follows:

PI 3.03 (h) of the Wisconsin Administrative Code (b and c) are renumbered (c and d) and a new (b) is adopted to read:

(b) Three year licenses will be issued as follows:

Business and Occupations - Vocational
Trades and Industry - Vocational
Distributive Education - Vocational
Technical - Vocational

Current standards of certification will apply to the above licensing plus appropriate occupational (work) experience required of the licenses.

PI 3.10 (1) of the Wisconsin Administrative Code is amended to read:

(1) Librarians. Candidates holding a valid Wisconsin teaching license or certificate who have successfully completed courses in library science that cover the areas of school library administration, cataloging and classification, book selection, materials and reference. Minimum credits for certification in library science will be 15 semester hours. A library license may also be issued to degree holding candidates who have completed a program in library science who successfully complete an approved program of professional education which includes practice in school library service. Persons with degrees who are licensed to act as elementary school librarians may also be licensed to act as secondary school librarians by producing evidence of successful completion of a course in adolescent literature. Persons with degrees who are licensed to act as secondary school librarians may also be licensed to act as elementary school librarians by producing evidence of successful completion of a course in children's literature. This rule shall apply only to those librarians whose licensing had been limited as to grade level because their preparation had not covered the two areas of literature listed above.

PI 3.10 (2) (b) is repealed.

PI 3.10 (2) (a) is renumbered to be (2) (b).

PI 3.10 (2) (a) is created as follows:

(a) As of July 1, 1969, a teacher must be a certified driver and safety education teacher to teach driver and/or safety education courses.

PI 3.10 (2) (c) is amended as follows:

(c) As of July, 1969, a teacher must have successfully completed a basic driver education course, an advanced driver education course, and a general safety education course consisting of at least a total of nine semester hours. Six or more of these semester hours must consist of basic and advanced driver education course work and the balance, three semester hours, must be in general safety education course work.

PI 3.10 (2) (d) is created as follows:

(d) As of July 1, 1965, the first certificate issued to a beginning driver education teacher shall be a provisional one, for three years only. At the end of three years of successful teaching, a five year certificate may then be issued.

PI 3.10 (3) (a) intro. par. is amended to read:

(a) A supervisor or coordinator in any public school system in Wisconsin must hold or be eligible to hold a license to teach in Wisconsin at the level of supervision and must have had at least 3 years of public school teaching experience at that level. Such license shall become invalid when the holder no longer holds a valid Wisconsin teacher's credential. The months and years of employment as an active supervisor or coordinator licensed in Wisconsin as such may be counted, for renewal licensing purposes, as both teaching and supervising or coordinating time.

PI 3.10 (4) (a) intro. par is amended to read:

(a) Elementary school principal. A principal of any public elementary school must hold or be eligible to hold a general license to teach at the elementary level in Wisconsin. A principal of any public elementary school housing or employing 6 or more teachers must hold an elementary administrator's license.

PI 3.10 (4) (b) intro. par. is amended to read:

(b) Junior high school principal. A principal of any public junior high school must hold or be eligible to hold a Wisconsin license to teach in the upper elementary grades or in secondary schools and must have had at least three years of public school teaching experience at either the elementary or secondary level.

PI 3.10 (4) (c) intro. par. is amended to read:

(c) High school principal. A principal of any public high school must hold or be eligible to hold a Wisconsin license to teach at the secondary school level and must have had at least 3 years of public school teaching experience at that level.

PI 3.10 (4) (d) intro. par. is amended to read:

(d) Superintendents. (City and area superintendents and/or supervising principal of K-12 or 1-12 grades.) Such administrator must hold or be eligible to hold a Wisconsin license to teach at either the elementary or secondary level and must have had at least 3 years of public school teaching experience.

PI 3.10 (4) (i) of the Wisconsin Administrative Code is adopted to read:

(i) School business administrator. 1. This classification shall apply to those who have been designated by the board of education and/or the superintendent to have general responsibility for the administration of the business affairs of the district. Qualified persons who are performing such duties may receive certification for the school year 1964-65 and thereafter. The certification issued will be a five year renewable certificate. This certification is not required.

2. To obtain a certificate as a school business administrator, the applicant must have had at least 3 years of experience in education or business and meet either of the following requirements:

a. The school business administrator shall have a Wisconsin superintendent's license or certificate or a Wisconsin teacher's license or certificate based upon a bachelor's degree with a minimum of 18 semester credits in courses such as accounting, auditing, taxation, management techniques, purchasing, school finance, investments,

insurance, public relations, plant planning, budgeting, transportation, personnel relations, property management and food service management. Equivalent courses to be determined by the State Superintendent or a Bachelor's Degree in accounting, economics or business administration granted by a college or university approved by the State Superintendent of Public Instruction. A minimum of 18 semester credits of professional education chosen from such courses as history or philosophy of education, educational psychology, guidance, measurements, curriculum, trends in education, school administration, school law, school business administration and school plant planning. Equivalent courses to be determined by the State Superintendent.

b. School business administrators who have been officially designated as such and who have served for five years in this capacity as of July 1, 1964 may apply for and receive five year certificates.

PI 3.20 (6) (a) of the Wisconsin Administrative Code is amended to read:

(6) Teachers of Handicapped Children. (a) Persons preparing to be teachers of handicapped children must meet the general state requirement of a degree with the pattern approved for college or university of attendance in general education and professional education. Teachers holding a life certificate in another area of teaching or who have had a minimum of 3 years of successful teaching must satisfy the requirements specified below for regular licensing and must also satisfy the requirement for a bachelor's degree if they do not hold a life certificate. Under exceptional circumstances, and on the written request of the employing superintendent, a 1 year permit may be issued to experienced teachers who have not completed the requirements listed here. On completion of the course requirements, the candidate becomes eligible for a 3 year license. On satisfactory completion of 3 years of experience in the specialty, the license may be converted to a life certificate. Teachers who are fully qualified to hold a Wisconsin license to teach mentally retarded children in grades 1-8 or 4-8 may have their licenses extended to cover grades 9-10.

Added requirements will be a course in adolescent psychology and a reasonable pattern of course work in the subject areas to be taught. Such patterns to be evaluated by the school district administrator and the state superintendent.

PI 3.20 (6) (d) 2 of the Wisconsin Administrative Code is amended to read:

2. Teaching of the mentally retarded. Twelve semester credits of special work are required of which methods of teaching the mentally handicapped, practice teaching of the mentally handicapped and introduction to mental retardation are required. The remaining credits may be chosen from courses in remedial reading, curriculum for the mentally handicapped, occupational information and guidance for the mentally handicapped, recreation for the mentally handicapped, arts and crafts, music education for the retarded and educational problems of the cerebral palsied.

PI 3.20 (9) of the Wisconsin Administrative Code is adopted to read:

(9) School Physical Therapist. (a) A registered physical therapist may serve in a school situation if certified by the proper certifying agency.

(b) Certification as a school physical therapist is available, but will not be required.

(c) The school physical therapist must hold proper certification as a physical therapist and must have eighteen semester credits in professional education or its equivalent as approved by the state superintendent.

PI 3.20 (10) of the Wisconsin Administrative Code is adopted to read:

(10) School Occupational Therapist. (a) A registered occupational therapist may serve in a school situation if certified by the proper certifying agency.

(b) Certification as a school occupational therapist is available but will not be required.

(c) The school occupational therapist must hold proper certification as an occupational therapist and must have eighteen semester credits of professional education or its equivalent as approved by the state superintendent.

PI 3.20 (8) (a)¹ is amended to read:

(a) School Counselor - Grade B. 1. General requirements are a bachelor's degree

from an approved college or university, a current Wisconsin teaching license or eligibility to hold such license and a minimum of 2 years of teaching experience.

PI 3.20 (8) (b) 1 is amended to read:

(b) School Counselor - Grade A. 1. General requirements are a master's degree from an accredited college or university, a current Wisconsin teaching license or eligibility to hold such a license, a minimum of 2 years experience as a counselor, a minimum of one year of accumulated work experience after high school graduation in fields other than education and at least 2 years of teaching experience.

PI 3.20 (9) of the Wisconsin Administrative Code is renumbered PI 3.20 (11).

The rules, amendments and repeals contained herein shall take effect as provided in section 227.026 (1), Wisconsin Statutes.

Dated this 6th day of August, 1964.

SIGNED: *Angus B. Rockwell*
ANGUS B. ROCKWELL, STATE SUPERINTENDENT
OF PUBLIC INSTRUCTION