

WISCONSIN DEPARTMENT OF VETERANS AFFAIRS 31

(3) **TRUCKS AND TRAILERS PROHIBITED.** Operation of trucks or motor vehicles towing trailers on any roadway, driveway or parking lot of the Home is prohibited except as may be authorized by the commandant.

(4) **DUMPING PROHIBITED.** The dumping of any waste, trash, debris, or other rubbish on the Home grounds or along the Home grounds lakeshore is prohibited, except in disposal areas designated by the commandant or elsewhere as may be specifically designated by him.

(5) **REMOVING PROPERTY PROHIBITED.** The removal of any shrubs, trees, plants, wood, rocks, earth or other natural products or materials from the Home grounds is prohibited except as may be authorized by the commandant.

(6) **WILDLIFE MOLESTATION PROHIBITED.** The removal, destruction or molestation of any wildlife within the boundaries of the Home grounds is prohibited except as may be authorized by the commandant.

(7) **DAMAGING PROPERTY PROHIBITED.** The defacing of, damage to, or wanton destruction of any structures, buildings, improvements, shrubs, trees or plants on the Home grounds is prohibited.

(8) **DRUNKENNESS PROHIBITED.** Any person who is found in an intoxicated condition on the Home grounds shall be subject to arrest and prosecution.

(9) **CANVASSING, PEDDLING AND SOLICITING.** All canvassing, peddling or soliciting is prohibited on the grounds or in the buildings of the Home, except that the commandant may authorize Home posts and chapters of veterans organizations and their auxiliaries to conduct fund raising activities at designated times and places, and to solicit membership. The commandant may authorize and establish conditions for solicitations at the Home by other charitable organizations.

(10) **LAKESHORE USE.** Use of the Home lakeshore, beaches, piers, boating and swimming facilities by persons other than members and employes or guests of members or employes in their personal company is prohibited. Use of such facilities shall be at their own risk and shall be limited to daylight hours.

(11) **CAMPING AND PICNICKING.** Camping on the Home grounds is prohibited. Picnicking may be authorized by the commandant on the Home grounds in areas specifically designated by him as picnic grounds. He shall establish rules governing permitted picnic hours, the disposal of garbage and other refuse, and such other matters as may be deemed necessary.

(12) **FIREARMS.** The carrying or use of firearms within the limits of the Home, except by firing squads or for police or military purposes, is prohibited unless authorized by the commandant.

(13) **PENALTY.** The penalty for violating the rules and regulations contained in this section shall be as provided in section 946.73, Wis. Stats., and in addition to such penalty violators will be held responsible for damages.

History: Cr. Register, March, 1965, No. 111, eff. 4-1-65.

VA 6.04 Conduct and responsibilities of members. (1) **RULES AND REGULATIONS.** Members shall obey all rules of the Home and all rules and regulations prescribed by the commandant.

(2) **MEMBER INCOME.** All members receiving income shall deposit evidence thereof with the commandant as received. Members may not retain on their persons or in their quarters a sum of money larger than the commandant shall deem reasonable and safe. Member accounts at the Home or a bank designated by the commandant must be used for deposit of members' funds.

(3) **DEFINITION OF INCOME.** Income for the purpose of this chapter means money, property or anything of monetary value received from any source to which a member may become entitled subsequent to admission, to include, without limitation by reason of enumeration, pensions, annuities, compensation, social security, railroad retirement, public or private retirement, insurance benefits, wages, salaries, alimony, rents, interest, dividends, profits, returns on investment, monies received for loss, damage or injury, awards, gifts, devises, bequests and hereditaments. Income shall not include wages, salary or payment to a member for services rendered to the Home as an employe thereof.

(4) **MEMBER INCOME PAYMENTS.** Each member will pay to the State of Wisconsin from his income on the date of its receipt such sum of money as is required by section 45.37 (9), Wis. Stats. When a member fails to pay money due to the state within 10 days of receipt of income from which such money should be paid, the commandant shall take such reasonable steps to collect the obligation as circumstances warrant. If an obligation to the state is not paid within 30 days of the receipt of income from which said obligation should be paid, the member may be given an undesirable discharge.

(6) **ANNUAL FINANCIAL STATEMENT.** Members are required to file complete annual financial statements with the Home.

(7) **JOINT ACCOUNTS PROHIBITED.** Joint accounts may not be held by members with any other person or persons.

(8) **BORROWING PROHIBITED.** A member shall not borrow from nor loan money to another member.

(9) **DISPOSAL OF CLOTHING PROHIBITED.** A member shall not sell, give away, throw away nor destroy clothing issued by the Home.

(10) **ALCOHOLIC BEVERAGES PROHIBITED.** Members may not bring any alcoholic beverages onto the Home grounds or keep such beverages in their quarters.

(11) **PHYSICAL EXAMINATION.** All members shall submit to periodic physical examinations and to such treatment as may from time to time be required.

(12) **PERSONAL CLEANLINESS.** Cleanliness of person and dress is required of members at all times.

(13) **CLEANLINESS OF QUARTERS.** Clothing, beds, quarters, dormitories and cottages shall be kept in a neat and clean condition, and all members' quarters must be available for inspection between the hours of 8:00 a.m. and 8:00 p.m. All members must remain in their quarters during the period for which formal inspections or fire drills are scheduled, unless excused by the commandant or in the case of sickness by a Home physician.

(14) **GIFT OF PROPERTY BY A MEMBER.** A gift of property by a member shall be invalid unless physical possession of such property is transferred to the donee at the time the gift is made and unless such property is removed from the premises of the Home before the death of the member. A gift of property by a member during his lifetime with the understanding that the member may retain physical possession of such property until his death or a gift of property which is to take effect upon the death of the member donor is invalid.

(15) **LOAN OF PROPERTY TO MEMBER.** Property loaned to a member by a nonmember must be declared to be loaned property at the time its possession is transferred to the member, and the nonmember loaning the property to the member must at such time file a sales slip, invoice or other evidence of his ownership with the Home office and affix an identifying tag to the loaned property which tag must remain affixed to such property during the term of the member's stay at the Home. Any property not so identified will be deemed the property of the member upon his death, and will be distributed to the state.

(16) **MARRIAGE OF MEMBERS.** Members who marry without the consent of the commandant shall be subject to the provisions of Wis. Adm. Code section VA 6.05 (6).

(17) **FUNERAL TRUST AGREEMENT.** A woman member who plans to be buried away from the Home or a member who plans to have features in his or her funeral arrangements that are more costly than those routinely provided, may, with the approval of the commandant, enter into the funeral trust agreement with a funeral home of his or her choice to accomplish such plan.

History: Cr. Register, March, 1965, No. 111, eff. 4-1-65; am. (4), r. (5), Register, December, 1965, No. 120, eff. 1-1-66.

VA 6.05 Discipline, discharges and leaves of absence. (1) **DISCIPLINARY PROCEDURE.** The Home shall maintain a complete record of each offense by a member against rules and regulations of the Home showing the name of the offender, date and place of the offense, and the nature of the offense. Each member charged with a violation of Home rules and regulations shall be furnished with a copy of the charge or charges placed against him. No member shall be discharged, suspended, or disciplined in any way without a hearing before the commandant at a time and place to be fixed by him. A summary of evidence introduced, the findings and the decision of the commandant must be filed in each case.

(2) **DISCIPLINARY ORDERS, REVIEW AND APPEAL.** A member found guilty by the commandant of violating rules and regulations of the Home may be discharged, given an enforced leave of absence for a period not exceeding 60 days, restricted to the Home grounds or designated portions thereof, or disciplined in such other manner as the commandant may deem just and proper. Upon written application by the member involved within 10 days of issuance of a disciplinary order by the commandant, the director shall review any discharge, enforced leave of absence, restriction or other disciplinary action ordered by the commandant, and confirm, modify or reverse such order. The member involved may, within 10 days of such action by the director, appeal from the decision by the department before the appropriate departmental committee. In such cases, recommendations by the

committee shall be submitted promptly to the board for review and final action on the appeal. Upon application for review or appeal, the disciplinary order involved shall be stayed pending determination of the review or appeal.

(3) **OFF-LIMITS.** The commandant may prohibit any member from entering any tavern or establishment in the vicinity of the Home and he may declare any such establishment off-limits to any or all members if such action is necessary for the maintenance of discipline and control.

(4) **GRIEVANCE PROCEDURE.** Any member having a grievance or complaint of any kind against the Home or its management, may present such grievance or complaint in writing to the commandant. In the event the member is not satisfied with action by the commandant upon such grievance or complaint he may refer the matter to the director, and the commandant shall promptly transmit such grievance or complaint together with his written report of investigation and action thereon to the director. In the event the member is not satisfied with action by the commandant and the director upon such grievance or complaint he may appeal the matter to the board.

(5) **HONORABLE DISCHARGE.** A member may receive an honorable discharge from membership at the Home upon application, provided that he has paid all money due the Home, has accounted for all property issued to him not suitable for reissue, that no disciplinary action has been currently imposed or is pending against him, and that he is able to exercise sound judgment in planning and providing for his own physical welfare. When a member requires special living or travel facilities or is unable to exercise sound judgment in planning for his own physical welfare, the commandant may refer the request for discharge to the county veterans service officer in the veteran's home county for assistance, and may delay granting an honorable discharge until proper facilities for his care and travel are assured.

(6) **UNDESIRABLE DISCHARGE.** A member may be given an undesirable discharge if an obligation to the Home is not paid within 30 days of the date of receipt of income from which that obligation should be paid, if he marries without the consent of the commandant, or if he leaves the Home without satisfying the conditions for an honorable discharge.

(7) **DISHONORABLE DISCHARGE.** A member may be given a dishonorable discharge for frequent or habitual intoxication, willful disobedience of proper orders, failure to maintain restrictions imposed as a