

PI 3.10

STATE OF WISCONSIN

DEPARTMENT OF PUBLIC INSTRUCTION

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, William C. Kahl, State Superintendent of the State Department of Public Instruction, and custodian of the official records of the State Department of Public Instruction, do hereby certify that the annexed rules and amendments to rules, relating to current standards of certification established by the State Superintendent, were duly approved and adopted by me on June 2, 1969.


I further certify that said copy has been compared by me with the original on file in the State Department of Public Instruction and that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have hereunto  
set my hand and affixed the official  
seal of the department at Wisconsin  
Hall, 126 Langdon Street, in the city  
of Madison, this 2nd day of June  
A.D. 1969.

STATE OF WISCONSIN  
DEPARTMENT OF STATE  
RECEIVED AND FILED

JUN 2 1969

ROBERT C. ZIMMERMAN  
SECRETARY OF STATE

  
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William C. Kahl  
State Superintendent  
State Department of Public Instruction

ORDER OF THE DEPARTMENT OF PUBLIC INSTRUCTION

Adopting, Amending, or Repealing Rules

Pursuant to authority vested in the State Superintendent of Public Instruction by Section 115.28(7), Wisconsin Statutes, he hereby repeals, amends, and adopts rules as follows:

Section PI 3.10(4)(1) be repealed and recreated to read:

PI 3.10(4)(1) SCHOOL BUSINESS MANAGER

1. This classification shall apply to those who have been designated to have general responsibility for the administration of the business affairs of the district.
2. Certification of the School Business Manager shall be mandatory as of July 1, 1972 for the School Business Manager in any district having an average daily membership exceeding 1,500.
3. To obtain certification as a District Business Manager, the applicant must meet any one of the following three minimum requirements:

a. ~~(a)~~ A Wisconsin Superintendent's license or certificate, with three years of experience as a Chief School District Administrator in a district employing at least sixteen teachers, not including administrators.

f. ~~(b)~~

- (1) A master's degree from an accredited college or university.
- (2) At least nine (9) graduate semester credits in the area of School Business Administration. This area of study should include such courses as School Financial Accounting, School Business Management, Purchasing and Supply Management, School Plant Planning, and Personnel Management.
- (3) At least nine (9) graduate or undergraduate semester credits in Business Administration, including such courses as Accounting, Public Finance, Investments, Insurance, Public Relations, and Data Processing.

(4) At least nine (9) graduate or undergraduate semester credits in Educational Foundation areas.

(5) Credit for equivalent courses may be approved by the State Superintendent.

(c) School Business Managers, who have been officially designated as Chief Business Manager and have served for five (5) years in Wisconsin Public Schools in this capacity as of July 1, 1972, may apply for and receive an unlimited certificate. Also, those individuals who are certified under standards in force during the 1971-72 school year may apply for and receive the unlimited certificate.

4. Certificates shall be issued as follows:

(a) The initial School Business Manager certificate shall be issued for a three-year term if the applicant meets the minimum requirements.

(b) After three years of experience as a successful School Business Manager in the Wisconsin Public Schools, the unlimited certificate shall be granted to an applicant who has fulfilled all of the requirements.