

STATE OF WISCONSIN

DEPARTMENT OF PUBLIC INSTRUCTION

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS:

PI 3

Filed May 7, 1976
4:20 pm. O. L. Paulson

I, Barbara Thompson, State Superintendent of the State Department of Public Instruction, and custodian of the official records of the State Department of Public Instruction, do hereby certify that the annexed rules and amendments to rules, relating to current standards of certification established by the State Superintendent, were duly approved and adopted by me on May 6, 1976.

I further certify that said copy has been compared by me with the original on file in the State Department of Public Instruction and that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of the department at Wisconsin Hall, 126 Langdon Street, in the city of Madison, this 6th day of May A.D. 1976.

Barbara Thompson

Barbara Thompson
State Superintendent
State Department of Public Instruction

STATE OF WISCONSIN
DEPARTMENT OF STATE
RECEIVED AND FILED

MAY 6 1976

DOUGLAS LAFOLLETTE
SECRETARY OF STATE

ORDER OF THE DEPARTMENT OF PUBLIC INSTRUCTION

Adopting, Amending, or Repealing Rules

Pursuant to authority vested in the State Superintendent of Public Instruction by Section 115.28(7), Wisconsin Statutes, she hereby repeals, amends, and adopts rules as follows:

That PI 3.10(4), intro. par., (a), (b), (c), and (d) are repealed and recreated to read:

PI 3.10(4) SCHOOL ADMINISTRATORS.* An administrator under this rule is a person employed by a public school board of education or a private school as a principal, assistant principal, district administrator, or assistant district administrator. All public school administrators included under subsection PI 3.10(4) must hold the proper administrative license. The initial non-renewable administrator's certificate shall be issued for a three-year period if the applicant meets the minimum requirements. If there are minor deficiencies, a one-year administrative license may be issued. This license may be renewed for two additional years if evidence is provided to the State Superintendent that satisfactory effort has been made to remove the deficiencies. For the first renewable five-year license, an applicant must have completed three years of successful experience as an administrator while holding a license for the position(s) for which licensure is sought. For each subsequent five-year license, the applicant must have completed a planned program of professional development (6 semester credits or the equivalent) approved by the State Superintendent. A school administrator license shall become invalid if for five or more consecutive years the holder is not actually employed in educational administration; renewal of an invalid license under this section will require the completion of six semester credits of graduate study approved by the State Superintendent. Standards contained in this section take effect July 1, 1980; persons holding life licensure at that time are not affected by this rule, and persons holding three-year licensure expiring in 1980 and thereafter are eligible for licensure under rules for renewal in effect on July 1, 1980.

- (a) General requirements: Initial district administrator and assistant district administrator licensure issued under PI 3.10(4) requires completion of an approved

*The following licenses currently issued will be replaced by PI 3.10(4) (b), (c), and (d): 05, 06, 25, 26, 30, 31, 40, 35, and 36.

specialist's degree program in school administration or its equivalent. Initial licensure issued under PI 3.10(4) for all other administrators requires completion of an approved master's degree program in school administration or its equivalent. Approved programs shall include a practicum and shall be competency-based; competencies that candidates shall possess before program completion and before institutional recommendation for certification shall include but not be limited to the following:

1. Knowledge of the social context in which the school operates, including the organizational, political, and legal relationship between and among the school, the local community, and state and national agencies.
2. Ability for planning, budgeting, organizing, coordinating, stimulating, and evaluating school programs.
3. Vision and commitment to improving education including expertise in curriculum development and implementation which reveals a thorough understanding of children and youth.
4. Ability to motivate people to work together.
5. Knowledge and skill in utilizing both human, and material resources and in evaluating and improving one's own performance and that of staff.
6. Skill in utilizing effectively techniques of decision-making, communication, authority and influence, conflict resolution, leadership, problem-solving, and the introduction of change.

(b) Elementary School Administrator

1. For the initial three-year license, the applicant must meet the following criteria:
 - a. Eligibility to hold a Wisconsin license to teach in the elementary schools.
 - b. Three years of successful teaching experience at the elementary school, middle school, and/or junior high school levels.

- c. A master's degree.
 - d. Successful completion of an approved master's degree program for the preparation of elementary school administrators or its equivalent and the endorsement of the educational institution which offers the approved program.
2. For the first five-year license, the applicant must have completed three years of successful experience as an elementary school, middle school, and/or junior high school administrator or assistant administrator.
 3. For each subsequent five-year license, the applicant must have completed a planned program of professional development (6 semester credits or the equivalent) approved by the State Superintendent.

NOTE: This licensure permits the holder to serve as a principal or an assistant principal in an elementary school, a middle school, or a junior high school.

(c) Secondary School Administrator

1. For the initial three-year license, the applicant must meet the following criteria:
 - a. Eligibility to hold a Wisconsin license to teach in the secondary schools.
 - b. Three years of successful teaching experience at the middle school, junior high school, and/or the senior high school levels.
 - c. A master's degree.
 - d. Successful completion of an approved master's degree program for the preparation of secondary school administrators or its equivalent and the endorsement of the educational institution which offers the approved program.
2. For the first five-year license, the applicant must have completed three years of successful experience as a middle school, junior high school, and/or senior high school administrator or assistant administrator.

3. For each subsequent five-year license, the applicant must have completed a planned program of professional development (6 semester credits or the equivalent) approved by the State Superintendent.

NOTE: This licensure permits the holder to serve as a principal or an assistant principal in a middle school, a junior high school, or a senior high school.

(d) District Administrator

1. For the initial three-year license, the applicant must meet the following criteria:
 - a. Eligibility to hold a Wisconsin license as an elementary or secondary school administrator
 - b. A specialist's degree or the equivalent.
 - c. Successful completion of an approved specialist's degree program for the preparation of district administrators or its equivalent and the endorsement of the educational institution which offers the approved program.
2. For the first five-year license, the applicant must have completed three years of successful experience as a district administrator or assistant district administrator
3. For each subsequent five-year license, the applicant must have completed a planned program of professional development (6 semester credits or the equivalent) approved by the State Superintendent.

NOTE: This licensure permits the holder to serve as a district administrator or an assistant district administrator as well as to serve in all positions included under PI 3.10(4)(b) and (c).

That PI 3.10(4)(e) is repealed.

That PI 3.10(4)(f) is renumbered PI 3.10(4)(e).

That PI 3.10(4)(g) is renumbered PI 3.10(4)(f).

That PI 3.10(4)(h) is repealed.

That PI 3.10(4)(i) is renumbered PI 3.10(4)(g).