

## Chapter Ind 14

## MOBILE HOMES

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## Part I

## GENERAL

**Ind 14.001 Purpose.** The purpose of this code is to promote the health, safety and welfare of the public by the adoption of uniform construction standards, inspection procedures, licensing of manufacturers and warranty for mobile homes; and to promote interstate uniformity through reciprocal agreements with other states and the federal government.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.002 Scope.** (1) This code applies to:

(a) Mobile homes manufactured, distributed, sold or offered for sale in the state of Wisconsin, including materials, methods and equipment used in the construction thereof.

(b) Licensing of mobile home manufacturers.

(c) Certification of inspection agencies.

(d) Warranty of mobile homes.

(e) Reciprocal agreements with other states.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.003 Exemptions.** (1) This code does not apply to the following:

(a) Mobile homes manufactured prior to the first effective date of this code.

**Note:** The first effective date of this code is October 1, 1974.

(b) Mobile homes manufactured and used primarily for purposes other than human habitation.

(c) Any unit or section which does not meet the definition of mobile home as found in this chapter.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.004 Change of ownership, name or address.** (1) New or existing manufacturers, dealers and inspection agencies shall notify the department within 10 days of any change of ownership, name or address.

(2) New owners of manufacturing plants shall comply with the requirements of section Ind 14.10.

(3) New owners of inspection agencies shall comply with the requirements of section Ind 14.60.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.005 Responsibility.** (1) Department approval shall not be construed as the assumption of any of the responsibilities of others mentioned in this code.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.006 Fees.** Fees shall be determined and submitted in accordance with the following schedule:

- |   |   |
|---|---|
| (1) Plan Review   |   |
| (a) Mobile home plans _____   | \$ 10 per man hour  |
| (b) Annual inspection agency plan _____   | \$100   |
| (2) Certification label, each _____   | \$ 15   |
| (3) Annual license, each manufacturer, each location _____  | \$100   |
| (4) Inspections, such as out of state inspections; legitimate complaint investigation; and monitoring _____ | \$ 15 per man hour of travel and inspection time not exceeding 10 hours per day, plus actual travel expenses. |

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**NOTE:** The following is taken from H 62.25 and relates to fees charged in the examination of mobile home plumbing plans by the department of health and social services, division of health:

H 62.25 (3) (a) 2. "Fee adjustment. Examination fees may be adjusted biennially commencing on July 1, 1975 in direct proportion with the salary increases granted staff review personnel.

H 62.25 (3) (b) 3. "Mobile and manufactured homes, each model or change to approved model, \$35."

**Ind 14.007 Appeals.** (1) *Right to appeal.* Any person aggrieved by any rule in this code shall have the right to appeal to the department as provided for in Wisconsin Statute 101.02 (6) (e)-(i) and (8).

(a) Such appeal shall be in writing and shall be accompanied by plans, specifications or other information necessary for adequate evaluation of the relief requested.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.008 Penalties.** Any person violating any rule of this code is subject to the penalties prescribed in the laws of Wisconsin.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**NOTE:** The following is an excerpt of the Wisconsin Statutes relating to the penalties for violation of the laws and rules in the design, construction and warranty of mobile homes.

*Penalty related to design and construction.* 101.94 "(5) Any person who

violates this section shall forfeit not less than \$50 nor more than \$500 for each such violation, and may be required to indemnify the purchaser for damages caused. Each day the violation continues shall constitute a separate violation."

*Penalty related to warranty.* "218.17 PENALTIES (1) Any person who violates any provision of ss. 218.14 to 218.16, or any rule promulgated under ss. 218.14 to 218.16, may be fined not more than \$1,000 or imprisoned for not more than 6 months, or both.

"(2) In any court action brought by the department of industry, labor and human relations for violations of this subchapter, the department may recover all costs of testing and investigation, in addition to costs otherwise recoverable, if it prevails in the action.

"(3) Nothing in this subchapter prohibits the bringing of a civil action against a mobile home manufacturer, dealer or salesperson by an aggrieved customer. If judgment is rendered for the customer based on an act or omission by the manufacturer, dealer or salesperson, which constituted a violation of this subchapter, the plaintiff shall recover actual and proper attorney's fees in addition to costs otherwise recoverable."

**Ind 14.009 Definitions.** (1) **GENERAL.** For purposes of this code, certain abbreviations, terms, phrases, words and their derivatives shall be construed as specified in this section. Words used in singular include the plural, the plural the singular; the masculine gender the feminine, and the feminine the masculine.

(2) **ALTERATION.** The replacement, addition, modification, removal or function of any equipment or installation which may affect a construction, plumbing, heat producing or electrical system subject to this code.

(3) **APPROVAL.** Acceptable within the limits of this code and criteria established by this department.

(4) **DATE OF MANUFACTURE.** The month, day and year a chassis is placed on the assembly line for construction of a mobile home to begin.

(5) **DELIVERY DATE.** The date on which a mobile home is physically delivered to the site chosen by the mobile home owner.

(6) **DEPARTMENT (DILHR).** The department of industry, labor and human relations.

(7) **DESIGNATED MANUFACTURER'S REPRESENTATIVE.** A person authorized by the manufacturer and having qualifications acceptable to the department to certify each mobile home as being manufactured in compliance with the rules of this code.

(8) **INSPECTION AGENCY.** An independent person or organization, private or public, certified by the department to serve in the evaluation, inspection, testing, listing, approval or labeling of mobile homes, components, materials, methods or equipment regulated by this code.

(9) **LABEL.** A seal or insignia issued or accepted by the department to be affixed to mobile homes complying with this code.

(10) **LENGTH.** The largest of the exterior dimensions of a mobile home unit or section measured from the extreme front to the extreme rear, including expandable rooms, hitch, coupling, tongue and other attachments.

(11) **MOBILE HOME (HOME).** A vehicle having an overall length in excess of 45 feet or a body width of more than 8 feet designed to be towed on its own chassis (comprised of frame and wheels) as a single unit or in sections upon a highway by a motor vehicle and equipped and used or intended to be used for year-round residential

occupancy and designed to be connected to utilities, excluding, however, recreational vehicles. The mobile home includes the mobile home structure, including the plumbing, heating and electrical systems and all appliances and all other equipment carrying a manufacturer's warranty.

(12) **MOBILE HOME DEALER (DEALER)**. A person who, for a commission or other thing of value, sells, exchanges, buys or rents, or offers or attempts to negotiate a sale or exchange of an interest in mobile homes or who is engaged wholly or in part in the business of selling mobile homes, whether or not the mobile homes are owned by him, but does not include:

(a) A receiver, trustee, administrator, executor, guardian or other person appointed by or acting under the judgment or order of any court.

(b) Any public officer while performing his official duty.

(c) Any employe of a person enumerated in paragraph (a) or (b).

(d) Any lender as defined in section 241.301 (22), Wis. Stats.

(e) A person transferring a mobile home registered in his own name and used for his personal, family or household purposes, if the transfer is an occasional sale and is not part of the business of the transferor.

(13) **MOBILE HOME MANUFACTURER (MANUFACTURER)**. Any person within or without this state who manufactures or assembles mobile homes for sale in this state.

(14) **MOBILE HOME OWNER**. Any person or lessee thereof who purchases a mobile home primarily for use for personal, family or household purposes.

(15) **MOBILE HOME SALESPERSON**. Any person who is employed by a mobile home manufacturer or dealer to sell or lease mobile homes.

(16) **MOBILE HOME SECTION (SECTION)**. A portion of a mobile home which when installed does not provide all the facilities for year-round residential occupancy.

(17) **MOBILE HOME UNIT (UNIT)**. A complete mobile home which when installed provides all the facilities for year-round residential occupancy.

(18) **MODEL**. A specific design of a mobile home which distinguishes it from another within a model group.

(19) **MODEL GROUP**. Two or more models as designated by the manufacturer.

(20) **NEW MOBILE HOME**. A mobile home which has never been occupied, used or sold for personal or business use, manufactured or assembled after the first effective date of this code.

**Note:** The first effective date of this code is October 1, 1974.

(21) **REASONABLE CARE AND MAINTENANCE**. A determination made by the department on an individual basis after investigation.

(22) **RECREATIONAL VEHICLE**. A vehicle having an overall length of 45 feet or less and a body width of 8 feet or less primarily designed as temporary living quarters for recreational, camping, or travel use, which either has its own motive power or is mounted on

or drawn by another vehicle. The basic entities are: travel trailer, camping trailer, truck camper and motor home.

(23) **UNINHABITABLE.** A situation resulting from a violation of a code rule of sufficient gravity as to be expected to seriously endanger the health, safety or welfare of the occupants.

(24) **USED MOBILE HOME.** A mobile home which has previously been occupied, used or sold for personal or business use, manufactured or assembled after the first effective date of this code.

**Note:** The first effective date of this code is October 1, 1974.

(25) **WIDTH.** The least of the exterior dimensions of a mobile home unit or section including roof overhangs, bay windows, awnings and similar accessories and permanent projections.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

## Part II

## CONSTRUCTION

**Ind 14.01 Adoption of and consent to incorporate A119.1—1974.** (1) The "Standard for Mobile Homes," designated as ANSI A119.1—1974 and adopted by the American National Standards Institute January 17, 1974, is hereby incorporated by reference into this code, subject to omissions shown in (b).

(a) Interim amendments of A119.1—1974 shall have no effect in the state of Wisconsin until such time as this section is correspondingly revised to reflect those amendments.

(b) Omissions from A119.1—1974 shall be as specified below and are not incorporated as a part of this code.

1. A119.1—1974, Part A—General, section 2.1, definition of "mobile home" is omitted.

2. A119.1—1974, Part C—Plumbing Systems, is entirely omitted (see Ind 14.02 (1) (a)).

**NOTE:** See Wis. Adm. Code H 62, Design, Construction, Installation, Supervision and Inspection of Plumbing, for rules applicable to plumbing systems.

(c) Copies of the aforementioned standard are on file in the offices of the department of industry, labor and human relations; the secretary of state; and the revisor of statutes.

(2) Pursuant to section 227.025, Wis. Stats., consent has been granted to incorporate by reference the rules contained in A119.1—1974, "Standard for Mobile Homes," adopted by the American National Standards Institute January 17, 1974, except those omitted in (1) (b).

(a) Copies of the ANSI A119.1—1974, "Standard for Mobile Homes," may be obtained from the American National Standards Institute, 1430 Broadway, New York, New York 10018; National Fire Protection Association, 470 Atlantic Avenue, Boston, Massachusetts 02210; Mobile Homes Manufacturers Association, 6650 North North-west Highway, Chicago, Illinois 60631; and the Trailer Coach Association, 3855 East LaPalma Avenue, Anaheim, California 92806.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.02 Design and construction.** (1) The design and construction of mobile homes manufactured or assembled after the first effective date of this code shall conform to ANSI Standard A119.1—1974 and all additions or revisions thereto adopted by the department.

**Note:** The first effective date of this code is October 1, 1974.

(a) Exception. Plumbing systems shall conform to the applicable rules of the Wis. Adm. Code, chapter H 62, Design, Construction, Installation, Supervision and Inspection of Plumbing.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Part III****LICENSING**

**Ind 14.10 Licensing.** (1) All manufacturers shall obtain a license issued by the department before manufacturing, selling or offering mobile homes for sale in Wisconsin.

(a) A separate license shall be required for each manufacturing plant location.

(b) Licenses shall be renewed by January 1st of each year.

(2) Every manufacturer applying for a license shall certify that he will comply with this code and the Wisconsin Statutes.

(3) The manufacturer shall keep such license at the plant location for which the license is issued.

(4) Failure of the manufacturer to comply with the rules of this code or Wisconsin Statutes shall constitute grounds for department revocation or suspension of such license.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

## Part IV

## APPROVALS, CONFORMANCE, QUALITY CONTROL

**Ind 14.20 Application for plans and specifications approval.** (1) All manufacturers, prior to the construction of any model, shall submit all information required by this section for each manufacturing location. Submittals shall be made to:

(a) The department of industry, labor and human relations for manufacturing plants located in Wisconsin or out-of-state manufacturers not using approved inspection agencies.

(b) A department approved inspection agency, selected by the manufacturer, for plants located out of state.

(2) Information with submittals required by (1) shall include:

(a) Five complete sets of plans and specifications.

1. The plans shall be prints that are drawn to scale, clear, legible and permanent and uniform in size.

2. Each page of the drawings shall include a title block indicating the name of the manufacturer, the manufacturing location(s) and the model.

3. A title page with a table of contents shall be provided for each set of plans submitted.

**NOTE:** Plumbing drawings shall be included as a part of the plans required in (a). The department will forward them to the department of health and social services, division of health, for review.

(b) Three quality control manuals.

(c) Three copies of the identification system.

(d) Three copies of the warranty.

**NOTE:** Once a manufacturer's quality control manual, identification system and warranty are approved, the copies required in (b), (c) and (d) need not be submitted with subsequent plan submittals provided they are unchanged.

(e) Three complete sets of structural calculations, certified by a registered professional engineer or architect.

**NOTE:** If tests are to be made in lieu of calculations, the department reserves the right to approve and witness the test.

(f) One copy of the plans approval application form (supplied by the department).

(g) The plan review fees (see Ind 14.006).

(h) All information deemed necessary by the department to ensure correct interpretation of the plans and specifications by department, inspection agency and manufacturing personnel.

(3) Manufacturers submitting applications and plans not conforming to this section will be notified in writing of information required. Failure to submit such information within 90 days shall constitute a nonapproval and all fees shall be forfeited.

(a) Subsequent submissions shall be processed as new applications.

(4) Manufacture shall not commence until all information required by this section has been approved.

(5) Manufacturers of component parts may submit plans, specifica-



tions, calculations, test reports and all other information deemed necessary by the department for approval.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.21 Approval and disapproval of materials, methods and equipment.** (1) The department may disapprove any material, method or equipment determined to be inadequate for the protection of health, safety and welfare, including those listed or labeled by an approved testing agency.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.22 Plans available.** (1) The manufacturer shall keep at the manufacturing site one copy of the approved plans, specifications and quality control manual for use by any authorized inspector.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.23 Conformance, changes.** (1) Construction of the mobile home or component parts shall conform to the plans, specifications and methods as approved under the requirements of this code.

(2) Plans, specifications, warranties, quality control manual or component parts shall not be changed in any respect which may involve any provision of this code except with the written consent of the approving agency.

(3) No person shall alter a mobile home bearing an approved label where such alteration causes the mobile home to be in noncompliance with these rules.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.27 Quality control program.** (1) A quality control program manual shall be developed which outlines a program adequate to ensure that the manufacturer will be able to construct the mobile home in accordance with the approved plans and specifications.

(a) The manual shall be on substantial paper, 8½" x 11".

**NOTE:** A recommended outline for the quality control manual for mobile homes can be obtained from the department.

(2) The manufacturer shall designate a qualified officer or employee to be responsible for the quality control program.

(a) Name and qualifications of the designated person shall be submitted to the department or inspection agency for approval.

(b) Where there is a change in personnel designated as the quality control inspector, the department shall be notified by following the procedure in (a) above.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

## Part V

## LABELING

**Ind 14.30 Labels. (1) LABELS REQUIRED.** All mobile homes manufactured within or out of this state and distributed or offered for sale in Wisconsin shall bear an approved label prior to leaving the manufacturing plant with the following exceptions:

(a) Exceptions:

1. Mobile homes distributed or offered for sale in this state and manufactured in a state with which a reciprocal agreement is in effect, shall bear a label complying with the terms established in the agreement.

2. Mobile homes manufactured prior to the first effective date of this code.

**Note:** The first effective date of this code is October 1, 1974.

(2) APPROVAL FOR USE.

(a) Manufacturers shall not use department labels until approval(s) have been granted.

(b) Issuance of labels.

1. Each manufacturer shall request an initial issuance of a 2 months supply of labels on a form furnished by the department.

2. Subsequent issuance of labels is contingent upon receipt of the department label-use form, accounting for labels used.

a. Replacement labels will be issued on a one-to-one basis.

3. Out-of-state manufacturers shall request department labels through their approved inspection agency.

4. Required fees shall be submitted with each request for labels.

5. Forms required by 1 and 2 shall be signed by the designee specified under Ind 14.27 (2).

(c) All labels shall remain the property of the department.

(d) Any manufacturer continuing to produce mobile homes in non-conformance with this code after having been served with a notice setting forth in what respect the provisions of the code have been violated, shall be denied labels and the unused labels previously issued shall be returned to the department or inspection agency. Upon satisfactory proof of compliance, such manufacturer may resubmit for labels as specified in (b).

(3) ASSIGNMENT AND LOCATION. Labels shall be assigned, affixed and located in accordance with the following:

(a) Each label shall be assigned by department number and manufacturer's serial number and affixed to each completed unit or section which complies with the provisions of this code.

1. Labels shall be affixed by the designee specified under Ind 14.27 (2).

(b) Assigned labels shall not be transferred and are void when not affixed as assigned.

1. Voided labels shall be returned to the department.

(c) Labels shall be securely affixed to the exterior of the unit or

section and located in a conspicuous location, preferably as near as possible to the main door.

(4) **REMOVAL OR REPLACEMENT.** Authorization shall be obtained from the department to remove or replace a label.

(a) Any unauthorized person removing or replacing a label shall be subject to the penalties and remedies of the laws and regulations of this code.

(b) Any alteration made to a mobile home bearing an approved label, where such alteration causes the mobile home to be in non-compliance with these rules, shall be deemed just cause for removal of the label.

(5) **COUNTERFEITING.** Any person counterfeiting or using counterfeit labels shall be subject to the penalties and remedies of the laws and regulations of this code.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.31 Identification numbers.** (1) Every unit or section shall be identified by the manufacturer with a serial number through a system acceptable to the department.

**NOTE:** The department will accept the numbering system recommended by the American Association of Motor Vehicle Administrators (AAMVA).

(2) Identification numbers shall be securely affixed in a visible and accessible location on the front structural frame cross member and shall be legible.

(3) The manufacturer shall submit an identification number coding system at the time of submitting plans for approval under section Ind 14.20.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

## Part VI

### INSPECTION & ENFORCEMENT

**Ind 14.40 Right of entry.** (1) The department, by its representative, shall have the right, at all reasonable hours, to enter into and upon any facility producing mobile homes, materials, equipment or component parts thereof; any testing, inspection, evaluation or listing agency facility; and any mobile home park or dealer's premises to establish compliance with the rules of this code and those adopted for mobile home plumbing by the department of health and social services.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.41 Violation corrections.** (1) Whenever a representative of the department finds violation of these rules, the party responsible therefore shall correct the violation within a reasonable time, such time to be fixed in an order.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.42 Inspection requests.** Any person holding title to a mobile home affected by this code, may request an inspection of his home by the department. If the inspection request is related to obtaining a label, the owner shall submit a written request for a label.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.46 Noncompliance tags.** (1) Mobile homes found to be in nonconformance with the rules of this code shall be affixed with a noncompliance tag and violations shall be corrected before any unit or section is affixed with a label or is distributed or offered for sale in this state.

(2) Noncompliance tags shall be affixed only by persons designated by the manufacturer as specified in Ind 14.27 (2), the department or a certified inspection agency.

(3) Tags shall be attached in a conspicuous location on nonlabeled units, sections or components and at the location of the label on labeled units.

(4) A record of tags shall be maintained by the manufacturer or inspection agency and shall be made available to the department upon request.

(5) Tags shall be removed only by persons authorized under (2).

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

## Part VII

## WARRANTIES &amp; COMPLAINTS

Ind 14.50 Warranty requirements, (1) REQUIRED. A one-year written warranty shall be provided for every new mobile home sold or leased by a manufacturer, dealer, salesperson or by any person who induces a resident of this state to enter into the transaction by personal, mail, telephone or other solicitation.

(2) TERMS. All warranties required in (1) shall contain the following terms:

(a) That the mobile home meets those standards prescribed by law or the administrative rules of the department of industry, labor and human relations and the department of health and social services, which are in effect at the time of its manufacture.

1. That any alteration, other than the manufacturer's or dealer's correction of a defect in material or workmanship, without the approval of the department of industry, labor and human relations to the mobile home could affect the warranty and label certification.

a. Any such alteration shall not be a part of the warranty.

b. Alteration, as defined in the Wis. Adm. Code, ch. Ind 14, Mobile Homes, is the replacement, addition, modification, removal or function of any equipment or installation which may affect a construction, plumbing, heat producing or electrical system subject to the Wisconsin Mobile Home Code, ch. Ind 14.

(b) That the mobile home is free from defects in material and workmanship and is reasonably fit for human habitation if it receives reasonable care and maintenance.

(c) That the manufacturer and/or dealer will take corrective action for defects which become evident within one year from the delivery date and which the home owner has given written notice to the manufacturer or dealer not later than one year and 10 days after the delivery date to the address set forth in the warranty.

(d) That the mobile home manufacturer and dealer will make the appropriate adjustments and repairs, within 30 days after notification of the defect, at the site of the mobile home without charge to the mobile home owner.

1. That any repair, replacement, substitution or alteration will restore the mobile home to the condition in which it was warranted except for reasonable wear and tear, at no cost to the purchaser or his assignee.

(e) That if during any period of time after notification of a defect, the mobile home is uninhabitable, that period of time will not be considered part of the one-year warranty period.

(f) A list of all parts and equipment not covered by the warranty.

(g) Date of delivery.

(3) WAIVER. No manufacturer or dealer shall waive any remedies under any law nor waive, exclude, modify or limit any warranty, express or implied, including the implied warranty of merchantability and fitness for a particular purpose.

(4) **TRANSFERS.** Transfer of a mobile home from one owner or lessee to another during the effective period of the warranty shall not terminate the warranty.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.56 Complaints.** (1) Any complaint received by the department which alleges violation of this code or warranty may be forwarded to the dealer and/or manufacturer involved who shall, within 30 days after receipt of the complaint notice, report to the department on the disposition of the complaint.

(a) Failure to correct legitimate code or warranty violations will result in a department investigation and assessment of appropriate fees.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

## Part VIII

## INSPECTION AGENCIES

Ind 14.60 Inspection agencies. (1) Any inspection or testing agency serving manufacturers licensed by the department shall obtain an annual certification.

(a) Exception: Any agency serving out-of-state manufacturing plants in states having a reciprocal agreement with this state shall obtain certification from such state.

(2) To apply for department certification, the agency shall submit an application with the required fee to the department accompanied by written materials evidencing:

(a) The names and qualifications of agents or officers and location of offices.

(b) Certification through affidavit of independence and absence of conflict of interests.

(c) Procedures and facilities used in providing services, which assures compliance with the rules of this code.

(d) Recordkeeping systems adequate to carry out the objectives of the department.

(3) Any inspection agency to be certified by the department shall agree in writing:

(a) That the department may monitor by inspection any or all conditions specified in (2);

(b) To make all information and records available upon request;

(c) To enforce all applicable rules of this code in the interest of life, health, safety and welfare.

(4) Any deficiencies found by the department during agency monitoring or field inspection and not corrected in a reasonable amount of time shall be cause for revocation or suspension of the agency's certification.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

## Part IX

## RECIPROCITY

**Ind 14.70 Reciprocity.** (1) Any state may establish a reciprocal agreement with this state provided:

(a) The state laws and regulations are equally effective as those specified in this code;

(b) The conditions of (a) are actually enforced;

(c) Such state agrees to monitoring of the reciprocal agreement by the department.

(2) Violations of any conditions of a reciprocal agreement may be deemed cause for suspension or revocation.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.



**Part X****RECORDS**

**Ind 14.80 Recordkeeping.** (1) All manufacturers shall maintain records, as deemed necessary by the department, to substantiate compliance and distribution of all mobile homes.

(2) All dealers shall maintain records, as deemed necessary by the department, indicating the names and addresses of purchasers and delivery dates of mobile homes.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

**Ind 14.81 Availability of records.** (1) Manufacturers and dealers shall provide access to the records mentioned in Ind 14.80 upon request by the department and shall retain such records for at least 3 years after delivery date.

**History:** Cr. Register, September, 1974, No. 225, eff. 10-1-74.

## Appendix A

### AGENCIES AND TRADE ASSOCIATIONS INVOLVED IN MOBILE HOME HOUSING

The following are the names and addresses of agencies and trade associations and a brief statement regarding their relationship to mobile homes.

DEPARTMENT OF AGRICULTURE; 801 West Badger Road, Madison, Wisconsin 53702; (608) 266-7228.

Wis. Adm. Code Ch. AG 125—Relates to rental agreements, termination of tenancy, transfer or sale of mobile homes and consumer complaints regarding rental agreements and unfair practices on the part of mobile home park operators.

WISCONSIN DEPARTMENT OF JUSTICE; office of consumer protection; State Capitol Building, Madison, Wisconsin 53702; (608) 266-1852.

This office will respond to complaints on mobile homes manufactured prior to the first effective date of the Wis. Adm. Code Ch. Ind 14, Mobile Homes (October 1, 1974).

DEPARTMENT OF TRANSPORTATION; enforcement division; 4802 Sheboygan Avenue, Room 201, Madison, Wisconsin 53702; (608) 266-0274.

This unit handles consumer complaints regarding titling and registration and operation on highways.

DEPARTMENT OF TRANSPORTATION; highway division; traffic section; 4802 Sheboygan Avenue, Room 601, Madison, Wisconsin 53702; (608) 266-2375.

This section of the department of transportation regulates the transporting of oversized units and would be interested in consumer complaints regarding violations of the mobile home during transportation. The code which the section enforces is Wis. Adm. Code Ch. HY 30.

DEPARTMENT OF TRANSPORTATION; motor vehicle division; bureau of registration; dealers section; 4802 Sheboygan Avenue, Room 261, Madison, Wisconsin 53702; (608) 266-1428.

This section deals with the licensing and regulations of mobile home dealers and would be interested in consumer complaints regarding contracts and warranties with respect to the mobile home dealer.

WISCONSIN DEPARTMENT OF HEALTH AND SOCIAL SERVICES; division of health; bureau of environmental health; 1 West Wilson Street, Room 570, Madison, Wisconsin 53702; (608) 266-1704.

Wis. Adm. Code Ch. H 77, Mobile Home Parks, may be obtained from the above address. Wis. Adm. Code Ch. H 62, Plumbing Code,

covers all plumbing regulations, and has a specific section for mobile home parks which is H 62.17. This bureau would be interested in consumer complaints regarding the plumbing installed in the mobile home and in the mobile home park.

**DEPARTMENT OF NATURAL RESOURCES;** division of environmental protection; 4610 University Avenue, Madison, Wisconsin 53702; (608) 266-2621.

This division deals with Wis. Adm. Code Ch. NR 100, Environmental Protection. This code will involve such things as floodplain zoning, well drilling, solid waste disposal, sewage treatment and septic systems.

**DEPARTMENT OF INDUSTRY, LABOR AND HUMAN RELATIONS;** safety and buildings division; mobile homes section; 201 East Washington Avenue, Madison, Wisconsin 53702; (608) 266-1748.

This section is charged with enforcing the mobile home code, Ch. Ind 14, which has to do with the construction and inspection of the mobile home at the manufacturing site. The bureau will also respond to complaints regarding violations of the code dealing with the construction of the mobile home and with violations of the manufacturer's warranty.

**PUBLIC SERVICE COMMISSION;** transportation rates and fares; 4802 Sheboygan Avenue, Madison, Wisconsin 53702; (608) 266-2321.

Grants authority to transport mobile homes within the state and approves transportation rates.

**INTERSTATE COMMERCE COMMISSION;** 139 West Wilson Street, Madison, Wisconsin 53703; (608) 252-5218.

Certifies mobile home movers to transport mobile homes out of state and approves transportation rates.

**MOBILE HOMES MANUFACTURERS ASSOCIATION;** 6650 North Northwest Highway, Chicago, Illinois 60631; Attention: Consumer Action Bureau.

This national association is interested in receiving complaints on manufacturing defects or warranty violations.

**WISCONSIN MANUFACTURED HOUSING ASSOCIATION;** Consumer Division; 2825 North Mayfair Road, Milwaukee, Wisconsin 53222; (414) 258-8008.

This association is interested in receiving complaints pertaining to manufacturing defects, warranty violations, park operations, dealer operations and other complaints related to mobile home living.

**GOVERNOR'S COUNCIL FOR CONSUMER AFFAIRS;** 16 North Carroll, Room 415, Madison, Wisconsin 53702; (608) 266-3104.

This office responds to complaints on mobile homes and requests for information on mobile homes.