

## Chapter H 60

## REGISTRATION OF SANITARIANS

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Note: Chapter H 60 as it existed on December 31, 1978, was repealed and a new chapter H 60 was created effective January 1, 1979.

**H 60.01 Scope and purpose.** In order to safeguard life, health and property which serves the public interest, these standards and regulations are promulgated to establish competence of those persons whose duties in environmental health services call for a knowledge of the physical, biological and social sciences; also to meet the objectives established by the department to: (1) identify qualified people knowledgeable in environmental health services; (2) to help the public identify individuals who are competent in providing environmental health services; (3) to enhance the image of the sanitarian for the purpose of attracting, encouraging and retaining highly qualified people into the environmental health service field; (4) to provide the mechanism for developing reciprocity agreements with states having equivalent qualifications for professional sanitarians; (5) to promote the delivery of environmental health services by qualified individuals certified on the basis of recognized examination; and (6) to see that Wisconsin is adequately represented in the development of national standards for sanitarians.

History: Cr. Register, December, 1978, No. 276, eff. 1-1-79.

**H 60.02 Administration.** (1) DEPARTMENT OF HEALTH AND SOCIAL SERVICES. The department of health and social services shall administer these regulations in accordance with s. 140.45 Stats. It shall have the responsibility to administer all provisions of these regulations.

(2) DEPARTMENT DUTIES. The department in its duties shall provide for an advisory committee in establishing standards, qualifications and regulations, to assist in the administration of this code. The department's advisory committee shall be made up of 7 members; the secretary appointed by the department, 2 consumer representatives, and 4 registered sanitarians from varied fields, also to be appointed by the department.

History: Cr. Register, December, 1978, No. 276, eff. 1-1-79.

**H 60.03 Definitions.** (1) "Department" means department of health and social services.

(2) "Advisory committee" means the committee established by the department as specified in H 60.02 (2).

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(3) "Sanitarian" means a public health professional uniquely fitted by education and experience in the arts and sciences, specialized to effectively plan, organize, manage, execute and evaluate one or more of the many diverse elements comprising the field of environmental health.

(4) "Registered sanitarian" means a sanitarian registered in accordance with the provisions of this administrative code.

(5) "Secretary" means a registered sanitarian appointed by the department who shall act as secretary of the advisory committee and shall administer the provisions of this code.

(6) "Certificate of registration" means a document issued as evidence of registration and qualification to practice as a registered sanitarian under this code. It shall show the name of the person, date of issue, number, seal and signature of the secretary of the department.

(7) "Continuing education" means an upgrading and updating of knowledge in the state of the art of the profession.

**History:** Cr. Register, December, 1978, No. 276, eff. 1-1-79.

**H 60.04 Application and renewal.** (1) **APPLICATION.** The department shall prescribe and provide an application form for the use of all applicants. Applicants for registration of sanitarian shall deposit a fee of \$10 with each application. The department may assess an additional fee for the cost of the examination when deemed necessary.

(2) **RENEWAL.** (a) A sanitarian registered under the provisions of this code may renew his certificate by paying the department an annual fee of \$10. Said fee shall be due and payable on or before the date to be fixed by the department for which a renewal certificate for the current year shall be issued. All certificates shall expire on December 31. The renewal date shall be January 1 unless renewed prior to such date. Registrations expired for failure to pay renewal fee may be reinstated under the rules and regulations prescribed herein.

(b) Registration fees may be increased in \$5 increments each year after fiscal year 1978-79 if necessary to support the program with the maximum of the graduated fee being \$25.

**History:** Cr. Register, December, 1978, No. 276, eff. 1-1-79.

**H 60.05 Delinquency and reinstatement.** If the renewal application and fee of \$10 are not submitted by January 1 of each year, the certificate of registration shall be revoked; if a renewal application is submitted after January 1, a delinquency fee of \$5 shall be required. If over 18 months have elapsed, the applicant may be reinstated in accordance with the provisions of s. 140.45, Stats.

**History:** Cr. Register, December, 1978, No. 276, eff. 1-1-79.

**H 60.06 Collection and disbursement of fees.** Fees collected under the provisions of this code shall be used to pay compensation and expenses of the department in administering the provisions of this code and in providing educational material to registrants and applicants and promoting continuing education for environmental health sanitarians in Wisconsin.

**History:** Cr. Register, December, 1978, No. 276, eff. 1-1-79.

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**H 60.07 Minimum qualifications for registration.** (1) **TRAINING AND EXPERIENCE.** Applicants shall submit evidence of completion of one of the following combinations of training and experience:

(a) A baccalaureate or higher degree in environmental or public health sanitation from an accredited college or university, with academic credits in physical, biological and environmental health areas and one year of employment in the field of environmental health.

(b) A baccalaureate or higher degree from an accredited college or university and 2 years of employment in the field of environmental health.

(c) Two years of training at an accredited community college or technical institute with major courses in the physical, biological or environmental health area, and 3 years of employment in the field of environmental health.

(d) High school diploma and 8 years of employment in the field of environmental health.

(2) **CONTINUING EDUCATION.** All registered sanitarians who have met all of the requirements of this code shall in addition be required to continue their education in the physical, biological and environmental health area. The department, with the advice of its advisory committee, shall establish standards for continuing education.

(3) **REFERENCES.** An applicant shall provide 2 reliable references, not relatives, who can indicate competence in the field of environmental health.

*History:* Cr. Register, December, 1978, No. 276, eff. 1-1-79.

**H 60.08 Examination procedure.** A nationally recognized professional examination or examination approved by the department shall be required of all candidates who wish to become registered under this code. Such examination shall be administered by the department and members of the advisory committee as it sees fit. Examinations shall be conducted at least semi-annually. At least 30 days notice of the examination shall be given to qualified applicants. Such examinations may be written, oral or a combination of both. Any candidate for registration may appeal from the findings of the department by appearing in person before the secretary designated under H 60.03 (5). Requests for appeal shall be filed in writing within 30 days of notification of the results of the examination. Examination papers may be destroyed after the 30-day appeal period if no appeal is taken. A person or applicant who fails to meet the requirements in the first examination may be reexamined at the next regularly scheduled examination after filing appropriate documents and fees as set forth in s. 140.45, Stats.

*History:* Cr. Register, December, 1978, No. 276, eff. 1-1-79.

**H 60.09 Reciprocity.** The department shall, upon application therefor, and upon payment of an application fee, issue a certificate of registration as a sanitarian to any person who holds a certificate of registration issued to him by the proper authority of any state, or territory, or possession of the United States, or any country, provided that the requirements for the registration of sanitarians under which the certificate was issued do not conflict with the qualifications for registration and examination as set forth in this administrative code and at the time said

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certificate was granted were of a standard that meets the specifications of the Wisconsin Administrative Code.

**History:** Cr. Register, December, 1978, No. 276, eff. 1-1-79.

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