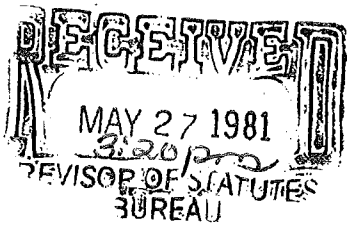


N 4,5



CERTIFICATE

STATE OF WISCONSIN)
) SS
BOARD OF NURSING)

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, Paula R. Possin, director of the Bureau of Nursing, and custodian of the official records of Board of Nursing do hereby certify that the annexed rules relating to licensure by examination and licensure by endorsement, were duly approved and adopted by this board on May 21, 1981.

I further certify that said copy has been compared by me with the original on file in this board and that the same is a true copy thereof, and of the whole of such original.

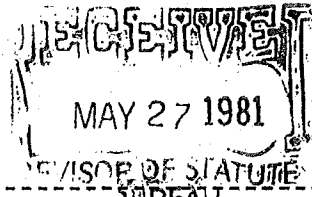
IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of the board at 1400 East Washington Avenue, Madison, Wisconsin, this 21st day of May, A.D. 1981.

Paula R. Possin
Paula R. Possin, Director
Bureau of Nursing

pc6469

8-1-81

STATE OF WISCONSIN
BEFORE THE
BOARD OF NURSING



IN THE MATTER OF RULEMAKING : ORDER OF THE BOARD OF
PROCEEDINGS BEFORE THE : NURSING REPEALING, AMENDING OR
BOARD OF NURSING : ADOPTING RULES

ORDER

Now therefore it is ordered that pursuant to authority vested in the Board of Nursing in ss. 15.08(5), 227.014 and Chapter 441, Stats., the Board of Nursing hereby repeals and recreates and adopts rules, interpreting ss. 441.04 and 441.10(1), Stats., as follows:

Section 1. Chapter N 4 of the Wisconsin administrative code is repealed and recreated to read:

Chapter N 4
LICENSURE BY EXAMINATION

N 4.01 Authority and intent. (1) The rules in this chapter are adopted pursuant to authority of ss. 15.08, 227.014 and 441.01(3), Stats.

(2) The intent of the board of nursing in adopting rules in this chapter is to specify the requirements and procedures for obtaining a certificate of registration by examination as a registered nurse (R.N.), and for obtaining a license by examination as a licensed trained practical nurse (T.P.N.).

N 4.02 Definitions. As used in this chapter, (1) "Accredited school" means an institution which has a school, college, program or department of nursing which meets standards of the board or of an accrediting body approved by the board.

(2) "Board" means Board of Nursing.

(3) "Bureau" means Bureau of Nursing within the Department of Regulation and Licensing, located at 1400 East Washington Avenue, Madison, Wisconsin 53702.

(4) "Supervision" means to coordinate, direct, and inspect continually and at first hand the practice of another.

N 4.03 Qualifications for examination. (1) REGISTERED NURSE APPLICANTS. An applicant may be registered as a registered nurse (hereafter "R.N.") provided the applicant:

(a) Is of good professional character;

(b) Has been graduated from high school or its equivalent as determined by the board or its designee;

(c) Has been graduated from an accredited school of professional nursing with a program in nursing education comparable to that of Wisconsin schools during the same period; however, deficiencies in nursing theory or clinical practice may be removed by any of the following:

1. Satisfactory completion of the required course in an accredited school of nursing;

2. Passing an achievement test approved by the board in the area of deficiency, with a score set by the Board at or above 50;

(2) LICENSED TRAINED PRACTICAL NURSE APPLICANTS. An applicant may be licensed as a trained practical nurse (hereafter "T.P.N.") provided the applicant:

- (a) Is of good moral character;
- (b) Has completed two years of high school or its equivalent;
- (c) Has been graduated from an accredited school of practical nursing.

N 4.04 Application procedure for R.N. and T.P.N. applicants.

(1) Each applicant shall file a completed, notarized application, on forms provided by the bureau, no later than 28 days prior to the examination date. The application shall include:

(a) Signature of the applicant;

(b) Recent photograph for identification purposes, signed on the back by both the applicant and the educational administrator of the nursing program or other person designated by the administrator;

(c) Fee specified under s. 440.05(1), Stats.;

(2) Official transcripts of nursing education from applicants who are graduates of nursing schools outside of the United States shall be forwarded by the school directly to the bureau.

(3) Certification of graduation from an accredited school shall be completed by the educational administrator of the nursing education program or other person designated by the educational administrator. The certification of graduation shall be filed with the bureau no later than 28 days prior to the examination, unless an extension for filing the certification is approved by the board in advance of the 28-day deadline. An applicant who is unable to submit educational certification from a foreign country shall request that the board make a determination of educational qualifications.

(4) All statements and documents written in a foreign language shall be accompanied by notarized translations. The cost of the translation shall be paid by the applicant.

(5) After filing the original application, any change of name shall be supported by an affidavit satisfactory to the board.

(6) GOOD PROFESSIONAL OR MORAL CHARACTER. Applicants who have been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the R.N. applicant is of good professional character or the T.P.N. is of good moral character.

(7) HIGH SCHOOL EQUIVALENCY. (a) An applicant for R.N. certification shall be considered to have the equivalent of 12th grade education if he or she has completed an accredited program of professional nursing.

(b) An applicant for T.P.N. licensure shall be considered to have the equivalent of 10th grade education if he or she has completed an accredited program of practical nursing.

(8) ENGLISH PROFICIENCY. Any applicant who has been graduated from a school of professional or practical nursing in which English was not the primary language of communication shall submit evidence acceptable to the board, of his or her proficiency in the English language, prior to admission to examination.

N 4.05 Licensure examination. (1) ADMISSION TO EXAMINATION. At least 10 days prior to the examination, the candidate shall be mailed an admission card and that card shall be presented at the door of the examination room, with a photograph which is a duplicate of that filed with the application for licensure.

(2) PASSING SCORES. (a) Registered Nurse Licensure. The passing score on the state board test pool examination for registered nurse licensure is a standard score set by the board in advance of the examination.

(b) Licensed Trained Practical Nurse Licensure. The passing score on the state board test pool examination is a standard score set by the board in advance of the examination.

(3) ELIGIBILITY FOR PRACTICAL NURSE LICENSURE. Any candidate who is unable to pass the registered nurse examination shall not be permitted to write the practical nurse examination until or unless the applicant has been graduated from an accredited program of practical nursing.

N 4.06 Temporary permits. (1) ELIGIBILITY. An applicant for the next scheduled examination required for R.N. registration or T.P.N. licensure who has been graduated from an accredited school of professional or practical nursing, and who has paid the fee specified in s. 440.05(6), Stats., shall be eligible for a temporary permit to practice.

(2) SUPERVISION REQUIRED. The holder of a temporary permit shall not practice beyond the scope of the certificate or license the holder is seeking to obtain. The holder is required to practice under the supervision of a registered nurse.

(3) TITLE. (a) Registered nurse candidates. The holder of a valid permit may use the title, "graduate nurse" and may append the letters "G.N." to his or her name.

(b) Licensed trained practical nurse candidates. The holder of a valid permit may use the title, "graduate practical nurse" and may append the letters "G.P.N." to his or her name.

(4) DURATION. (a) The duration of temporary permits granted by the board is for a period of 6 months or until the holder receives examination results, whichever is shorter. The permit of a candidate who is unsuccessful on the examination is void upon receipt of the examination results by the holder and shall be returned by the holder to the board immediately. Failure to immediately return the permit shall constitute grounds for the summary suspension of the permit.

(b) A temporary permit may be renewed once for a period of 3 months.

(c) A second renewal for a 3-month period may be granted in hardship cases, provided an affidavit is filed with the board identifying the hardship. "Hardship cases," as used in this section, includes the inability to take or complete a scheduled examination because of illness, family illness or death, accident or natural disaster or the awaiting of examination results.

(d) Practice under temporary permits, including renewals for hardship cases, shall not exceed 12 months total duration. An additional permit may be granted by the board.

(5) DENIAL. A temporary permit shall be denied to any applicant who provides false information on an application for licensure.

(6) REVOCATION. A temporary permit may, after hearing, be revoked by the board for any of the following reasons:

(a) Violation of any of the rules of conduct for registered nurses or trained practical nurses set forth in Ch. N11, Wis. Adm. Code.

(b) Failure to pay the required fees under ss. 440.05(1) or (6), Stats.

(c) Provision of fraudulent information on an application for licensure.

(7) INELIGIBILITY OF UNSUCCESSFUL CANDIDATES FOR ADDITIONAL TEMPORARY PERMITS. Candidates for examination who fail any part of the examination may reapply for admission to the examination, but shall not be eligible for additional temporary permits.

Section 2. Chapter N 5 of the Wisconsin administrative code is repealed and recreated to read:

Chapter N 5 LICENSURE BY ENDORSEMENT

N 5.01 Authority and intent. (1) The rules in this chapter are adopted pursuant to authority of ss. 15.08, 227.014 and 441.01(3), Stats.

(2) The intent of the board of nursing in adopting rules in this chapter is to specify the requirements and procedures for obtaining a certificate of registration by endorsement as a registered nurse (R.N.), and for obtaining a license by endorsement as a licensed trained practical nurse (T.P.N.).

N 5.02 Definitions. (1) As specified in ss. 441.06(1) and 441.10(3)(d), Stats., "general and professional educational qualifications and other qualifications" means those qualifications set forth under s. N 5.03.

(2) As used in this chapter, "Accredited school" means an institution which has a school, college, program or department of nursing which meets standards of the board or of an accrediting body approved by the board.

(3) "Board" means Board of Nursing.

(4) "Bureau" means Bureau of Nursing within the Department of Regulation and Licensing, located at 1400 East Washington Avenue, Madison, Wisconsin 53702.

(5) "Supervision" means to coordinate, direct, and inspect continually and at first hand the practice of another.

N 5.03 Qualifications for endorsement. (1) REGISTERED NURSE APPLICANT. A registered nurse (hereafter "R.N.") holding a certificate of registration in another state or territory or province of Canada may become registered in Wisconsin provided that the applicant:

(a) Is of good professional character;

(b) Has been graduated from high school or its equivalent as determined by the board or its designee;

(c) Has been graduated from an accredited school of professional nursing with a program in nursing education comparable to that of Wisconsin schools during the same period; however, deficiencies in nursing theory or clinical practice may be removed by any of the following:

1. Satisfactory completion of the required course in an accredited school of nursing;

2. Passing an achievement test approved by the board in the area of deficiency, with a score set by the board at or above 50.

(d) Has passed a state board test pool examination in the applicant's state of original licensure or other examinations approved by the board with a score acceptable to the board;

(e) Has a satisfactory professional record.

(2) LICENSED TRAINED PRACTICAL NURSE APPLICANTS. A trained practical nurse (hereafter "T.P.N.") holding a license in another state or territory or province of Canada may become licensed in Wisconsin provided that the applicant:

(a) Is of good moral character;

(b) Has completed two years of high school or its equivalent as determined by the board or its designee;

(c) Has been graduated from an accredited school of practical nursing, which shall be at least a 9-month program;

(d) Has passed the state board test pool examination in the applicant's state of original licensure or other examinations approved by the board with a score acceptable to the board;

N 5.04 Application procedure for R.N. and T.P.N. applicants.

(1) Each applicant shall file a completed, notarized application, on forms provided by the bureau. The application shall include:

(a) Signature of the applicant;

(b) Fee specified under s. 440.05(1), Stats.;

(2) Official transcripts of nursing education shall be forwarded by the school directly to the bureau.

(3) Verification of license shall be forwarded from the original state of licensure by examination. If the applicant has written the state board test pool examination in a state other than that of original licensure, verification of license shall be forwarded from that state also.

(4) All statements and documents written in a foreign language shall be accompanied by notarized translations. The cost of the translation shall be paid by the applicant.

(5) Credentials received in a name other than that on the original application shall be supported by a change of name affidavit satisfactory to the board.

(6) GOOD PROFESSIONAL OR MORAL CHARACTER. Applicants who have been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the R.N. applicant is of good professional character or the T.P.N. applicant is of good moral character.

(6) HIGH SCHOOL EQUIVALENCY. (a) An applicant for R.N. certification shall be considered to have the equivalent of 12th grade education if the person has completed an accredited program of professional nursing.

(b) An applicant for T.P.N. licensure shall be considered to have the equivalent of 10th grade education if the person has completed an accredited program of practical nursing.

(7) ENGLISH PROFICIENCY. Any applicant who has graduated from a school of professional or practical nursing in which English was not the primary language of communication shall submit evidence acceptable to the board of proficiency in the English language before being granted a certificate of registration in Wisconsin.

N 5.05 Ineligibility for practical nurse endorsement by comparable training. Any applicant who has been licensed in another state by comparable training is not eligible for licensure in Wisconsin until the applicant has been graduated from an accredited school of practical nursing.

N 5.06 Temporary permits. (1) ELIGIBILITY. (a) Graduate Nurses Not Registered in Another Jurisdiction. A graduate of an accredited school of nursing in any state, territory or province of Canada whose application for registration as an R.N. in another state, territory or province is pending, shall be eligible for a temporary permit from the board upon receipt of a completed application prescribed by the board, proof of graduation, the registration fee as specified in s. 440.05(2), Stats., and permit fee as specified in s. 440.05(6), Stats.

(b) Nurses Licensed in Another Jurisdiction. A nurse licensed in any state, territory, or province of Canada may be granted a temporary permit from the board upon receipt of a completed application prescribed by the board, a current state license, the registration fee as specified in s. 440.05(2), Stats., and permit fee as specified in s. 440.05(6), Stats.

(c) Ineligibility of Trained Practical Nurses. No applicant for licensure by endorsement as a trained practical nurse is eligible for a temporary permit.

(2) SUPERVISION REQUIRED. (a) Graduate Nurses Not Registered in Another Jurisdiction. A graduate nurse not registered in another jurisdiction who holds a temporary permit must practice under the direct supervision of a registered nurse.

(b) Nurses Registered in Another Jurisdiction. A nurse registered in another jurisdiction who holds a temporary permit may function as a registered nurse without limitation.

(3) TITLE. (a) Graduate Nurses Not Registered in Another Jurisdiction. A graduate nurse not registered in another jurisdiction who holds a valid temporary permit may use the title, "graduate nurse" and may append the letters "G.N." to his or her name.

(b) Nurses Licensed in Another Jurisdiction. A nurse registered in another jurisdiction who holds a valid temporary permit may use the title, "registered nurse" and may append the letters "R.N." to his or her name.

(4) DURATION. (a) The duration of temporary permits granted by the board is for a period of 3 months. The permit of a candidate who is unsuccessful on the examination in another state is void upon receipt of the examination results by the holder and shall be returned to the board immediately. Failure to immediately return the permit shall constitute grounds for the summary suspension of the permit.

(b) A temporary permit may be renewed once for a period of 3 months.

(c) A second renewal for a 3-month period may be granted in hardship cases, provided an affidavit is filed with the board identifying the hardship. "Hardship cases," as used in this section, includes the inability to take or complete a scheduled examination because of illness, family illness or death, accident or natural disaster or the awaiting of examination results.

(d) Practice under temporary permits, including renewals for hardship cases, shall not exceed 12 months total duration. An additional permit may be granted by the board.

(5) DENIAL. A temporary permit shall be denied to any applicant who provides false information on an application for licensure.

(6) REVOCATION. A temporary permit may, after hearing, be revoked for any of the following reasons:

(a) Violation of any of the rules of conduct for registered nurses as set forth in Ch. N 11, Wis. Adm. Code.

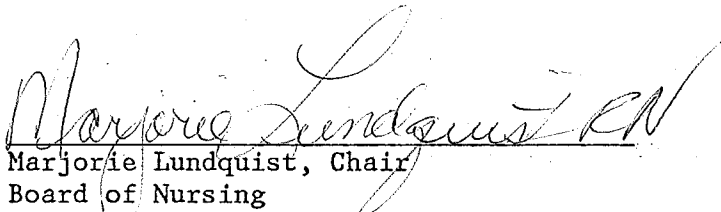
(b) Failure to pay the required fees under ss. 440.05(2) or (6), Stats.

(c) Provision of fraudulent information on an application for licensure.

The rules contained in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.026, Stats.

Dated this 21st day of May, 1981.

By:


Marjorie Lundquist, Chair
Board of Nursing

955-543