

CR 82-175

CERTIFICATE

STATE OF WISCONSIN)
) SS
DEPARTMENT OF HEALTH AND SOCIAL SERVICES)

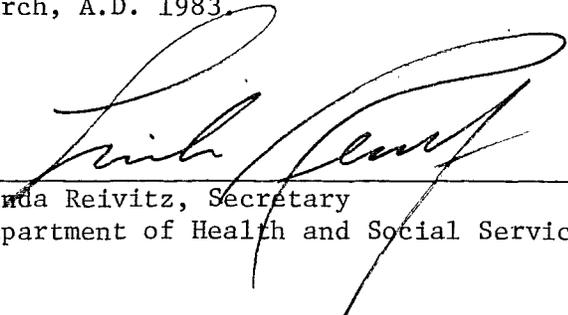
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MAR 29 1983
8:10 am
Revisor of Statutes
Bureau

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, Linda Reivitz, Secretary of the Department of Health and Social Services and custodian of the official records of said Department, do hereby certify that the annexed rules relating to start-up grants for expansion of child care were duly approved and adopted by this Department on March 24, 1983.

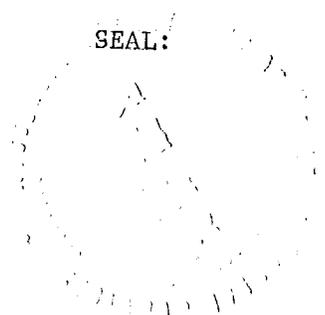
I further certify that said copy has been compared by me with the original on file in this Department and that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of the Department at the State Office Building, 1 W. Wilson Street, in the city of Madison, this 24th day of March, A.D. 1983.



Linda Reivitz, Secretary
Department of Health and Social Service

SEAL:



6-1-83

ORDER OF THE
DEPARTMENT OF HEALTH AND SOCIAL SERVICES
REPEALING AND ADOPTING RULES

To repeal PW-CY 40.25 and to adopt HSS 55.50, relating to the expenditure of funds appropriated to provide start-up grants for newly operating day care facilities.

Analysis prepared by the Department of Health and Social Services:

Section PW-CY 40.25, Wis. Adm. Code, is being repealed and s.HSS 55.50, Wis. Adm. Code, is adopted in its place for the purpose of placing all Department rules within the HSS series of the Wisconsin Administrative Code and to update terms which are not consistent with current Department organization. The definition of "newly operating center" is revised to extend the maximum period of operation to less than one year rather than 6 months. Additional revisions serve to more explicitly state purposes for which start-up grants are awarded and to eliminate language which is not sex-neutral.

Pursuant to authority vested in the Department of Health and Social Services by s.46.03(7)(cm), Stats., the Department of Health and Social Services hereby repeals and adopts rules interpreting s.46.03(7)(cm), Stats., as follows:

SECTION 1. PW-CY 40.25 of the Wisconsin Administrative Code is repealed.

SECTION 2. HSS 55.50 of the Wisconsin Administrative Code is created to read:

HSS 55.50 START-UP GRANTS TO ASSURE AVAILABILITY OF CHILD CARE. (1) GENERAL INFORMATION. (a) Statement of intent. This section regulates the expenditure of funds appropriated to provide start-up grants for newly operating centers, including grants for expansion of existing centers in Wisconsin.

(b) To whom the rules apply. The rules in this section apply to all persons, groups and day care centers making application for start-up grants.

(c) Exceptions to rules. The department may make an exception to any of the rules for approving start-up grants when it is assured that granting the exception is beneficial to the health, safety and welfare of children.

(d) Definitions. The definitions in s.HSS 55.05(4) apply. In addition:

1. "Child care" means day care for children and includes group care, family care and in-home care.

2. "Division" means the division of community services of the department.

3. "Family care" means the care of a child in a family home other than the child's own home by a responsible person other than the child's parents for a period of time less than 24 hours.

4. "In-home care" means care in the child's own home by someone other than the child's parents on a routine planned basis for a period less than 24 hours.

5. "Newly operating center" means a day care center which has been in operation for a period of less than one year or an existing center making grant application for expansion purposes.

6. "Satellite system" means family day care homes, in-home care providers or a combination of both which are centrally organized, coordinated, and administered as a unit in themselves or as an extension of another center or as part of the educational or training program of an accredited school of social work or school of early childhood education.

7. "Start-up grants" means money payments or a planned series of money payments to an approved applicant to be used for development or expansion of needed child care services. The grants are not loans.

(2) APPLICATION FOR START-UP GRANTS. (a) Application shall be made on a form provided by the department.

(b) Application shall be open to:

1. Individuals or groups planning to establish voluntary non-profit or proprietary child care services;

2. Individuals or groups submitting proposals for:

a. A new center;

b. Expansion of an existing center or group of centers;

c. An innovative program for special needs of the children; or

d. Satellite systems of family care, in-home care or a combination of both.

3. Newly operating centers which are experiencing financial difficulties.

(c) The individual, group or center making application shall:

1. Document the need for the specific service to be provided in the area proposed in the plan; and

2. Submit written assurance to the department that the service to be provided will meet the requirements for licensing of the day care centers for children under this chapter.

(d) Application from newly operating centers experiencing financial difficulties shall also include:

1. Documentation of expenditures and income for the total period of operation giving special details of financial problem areas;
2. Documentation of need for the service including the target group of parents and children;
3. A detailed operating budget for any period of operation as requested by the department.

Note: A copy of the application form can be obtained by writing: Bureau of Human Resources, Division of Community Services, One West Wilson, P.O. Box 7851, Madison, WI 53707.

(3) USE OF START-UP GRANTS. (a) Grants may be used to:

1. Finance a specific purchase or budget item related to operating costs, including but not limited to:
 - a. Structural changes to meet licensing and building codes;
 - b. Necessary equipment to begin or improve operations; and
 - c. Salary of a staff person or persons for a period not to exceed 12 months;
2. Finance a percentage of the total operating budget for a 12-month period or less; or
3. Substitute for continuation of an in-kind contribution made for a limited period of time which would need to be met by the budget before the program is in full operation, including but not limited to:
 - a. In-kind donation of free rent by a church, agency or building owner for a limited period of time; and
 - b. Voluntary services of staff.

(b) Start-up grants may not be used for a service which could be funded from other community, state or federal sources. This does not, however, preclude the collaborative use of those funds with start-up and improvement grant funds to meet the beginning of a needed service.

(4) TIME LIMIT. No subsidy from a start-up grant may extend beyond a 12-month period.

(5) START-UP GRANTS FOR SATELLITE SYSTEMS OF DAY CARE. (a) Applications proposing to develop a satellite system of family care, in-home care, or a combination of both shall be accepted only from:

1. An existing center;

2. A licensed agency providing services to parents and children who may need child care;
3. A county department of social services;
4. An accredited college or university offering training in social work or early childhood education; or
5. A corporate community coordinating group concerned primarily with child care.

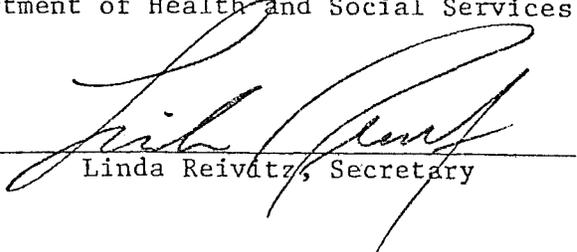
(b) The satellite system shall have centralized administration which shall include:

1. Recruitment, evaluation and training of the families which will be part of the system;
2. Ongoing training to upgrade the system itself and the quality of the care given;
3. A person who coordinates and supervises the care families in the system and gives or makes available consultation to them on a planned, ongoing basis;
4. An evaluation and approval of each child served and a central file of pertinent data on each child and family; and
5. Centralized bookkeeping.

The repeal and rules contained in this order shall take effect on the first day of the month following publication of the rules in the Wisconsin Administrative Register, as provided in s.227.026(1), Stats.

Department of Health and Social Services

By:


Linda Reivitz, Secretary

Dated: March 24, 1983

Seal:

