

BARBERS EXAMINING BOARD

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Chapter B 4

BARBER SCHOOLS

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Note: Chapter H 6 is repealed and recreated in chapter B 4.

B 4.01 Requirements for schools. (1) Prior to operation of a barber school, an application and a registration fee must be filed and a license issued. State vocational and technical colleges must file an application but are exempt from paying the registration fee. All schools must obtain any required building approvals from local or state building inspectors.

(2) The application shall include a description of the physical facilities and equipment.

(3) The wholesale cost of products used on customers in the performance of services may be charged by the school to the customer.

(4) All barber schools shall file application to renew their license prior to September 1 of each odd-numbered year. State vocational and technical colleges shall not be required to pay the renewal fee. A late filing fee shall be charged as specified in s. 440.05, Stats.

(5) All students must file a permit application with the school prior to school attendance. Applications with the permit fee shall be forwarded by the school to the board within 15 days of the beginning attendance date. Each student must have a current permit posted prior to and during the performance of any practical work in the school.

(6) The school instructors shall teach, practice and require each student to practice all sanitation rules for barbers and barber shops as defined in chapter B 3.

(7) Each school shall keep a daily record of hours attended, services performed, subjects completed and grades for all students. The record of hours for each student shall be forwarded to the board office at mid-term and upon completion of barber school.

(8) School hours shall be the same as the definition of a period determined by the board of vocational, technical and adult education.

(9) A student who is absent for more than 40 hours of school time must make up each additional hour missed on an hour-for-hour basis.

(10) Schools shall have a barber chair and work station for each student scheduled to work in a clinic area. Schools shall have classrooms for theory and demonstrations, dispensary, storage, student lounge and patron waiting area.

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80.

B 4.02 Requirements for apprentice student permit. Each applicant for a permit shall submit to the board a copy of a birth certificate,

Register, January, 1980, No. 289

proof of education as defined in s. 158.09, Stats., and a permit fee with the permit application.

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80.

B 4.03 Conduct of students. (1) Students shall wear uniforms required by a school during practical clinic hours.

(2) Standards of personal hygiene, barbering practices and sanitation as defined in chapters B 2 and B 3 shall be met by all students. Students shall conduct themselves in an orderly and cooperative manner and maintain a clean and neat appearance.

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80.

B 4.04 Ratio of instructors to students. (1) The ratio during clinic practical work and practical demonstrations shall not exceed 19 students per each instructor. The instructor supervising practical work shall have no other instructional or supervisory responsibilities while practical work is being done.

(2) The school enrollment shall at all times be within the 19 students per instructor ratio.

(3) In lecture classes, the number of students may exceed 19 providing there is adequate space and seating.

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80.

B 4.05 Instructor requirements. (1) Instructors who actively instruct students or apprentices may have their license suspended if they fail to maintain a knowledge of the subjects taught, the practical ability to teach and demonstrate all services or the knowledge for the safe use of products used in those services.

(2) An instructor shall comply with the statutes and rules that apply to a practicing barber. An instructor shall promote and teach professional conduct to students.

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80.

B 4.06 Syllabus. Following are the subjects to be covered in barber school and the recommended hours for each student. The school may deviate from the recommended hours only with consent of the board.

<u>Subject</u>	<u>Theory</u>	<u>Laboratory</u>
Instruments and equipment	18	0
History of barbering	9	0
Apprenticeship procedure	9	0
Sales and advertising	36	0
Public and human relations	36	0
Cosmetic chemistry and light therapy	18	0
Bacteriology	18	0
Sanitation and hygiene	18	35
Facials (20 services)	9	15
Scalp services	9	50
(Shampoos 75, massages 75, hair lotions and ointments sufficient for basic knowledge skills)		

