

CR 84-154

C E R T I F I C A T E

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STATE OF WISCONSIN )  
 ) ss.  
DEPARTMENT OF TRANSPORTATION )

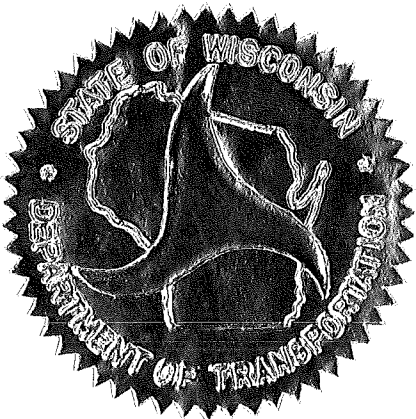
DEC 28 1984  
Revisor of Statutes  
Bureau

TO ALL TO WHOM THESE PRESENTS COME, GREETINGS:

I, Lowell B. Jackson, Secretary of the Wisconsin Department of Transportation and custodian of the official records of the Department, do hereby certify that the annexed administrative rule relating to procedures utilized in locating state trunk highways was duly approved and adopted by this Department on the 28<sup>th</sup> day of December, 1984.

I further certify that the annexed copy has been compared by me with the original on file in this Department and that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have here-  
onto set my hand and affixed the  
official seal of the Department  
at the Hill Farms State Office  
Building in the City of Madison,  
Wisconsin, this 28<sup>th</sup> day of  
December, 1984.



*Lowell B. Jackson*

LOWELL B. JACKSON, P.E.  
Secretary  
Wisconsin Department of  
Transportation

3-1-85

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IN THE MATTER OF THE ORDER OF :  
 THE WISCONSIN DEPARTMENT OF :  
 TRANSPORTATION CREATING CHAPTER :  
 TRANS 208, WIS. ADMIN. CODE, :  
 RELATING TO PROCEDURES UTILIZED :  
 IN LOCATING STATE TRUNK HIGHWAYS :

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ORDER  
ADOPTING RULE

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CLEARINGHOUSE RULE 84-154

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Analysis Prepared by the  
Wisconsin Department of Transportation

General summary of rule. This rule sets forth the methodology used by the Department of Transportation to establish and maintain the state trunk highway system on locations that most efficiently serve Wisconsin's transportation needs.

This rule will apply whenever an alternative, involving relocation of an existing highway or addition to the state trunk highway system, is evaluated as part of the overall series of activities used by the department to identify, design and initiate construction of highway improvement projects.

Authority for rule. Sections 84.02 and 227.014, Stats.

Fiscal estimate. Since this rule codifies practices and procedures already in effect, there is no additional fiscal effect on the state or on local government. This rule does not directly affect small business.

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RULE TEXT

Pursuant to the authority vested in the state of Wisconsin, department of transportation, by s. 84.02, Stats., the department of transportation hereby creates section Trans 208, Wis. Admin. Code, relating to the procedures utilized in the locating of state trunk highways.

Section 1. TRANS 208, Wis. Admin. Code, is created to read:

TRANS 208  
STATE TRUNK HIGHWAY  
LOCATION PROCESS

TRANS 208.01 PURPOSE AND SCOPE. (1) In accordance with s. 84.02, Stats., the purpose of this chapter is to set forth the methods used by the department of transportation for establishing state trunk highway locations that most efficiently serve Wisconsin's transportation needs.

(2) This chapter shall apply whenever a location alternative involving realignment, relocation or addition to the state trunk highway system is evaluated as part of any project development process under ch. Trans 209.

TRANS 208.02 DEFINITIONS. (1) Words and phrases defined in ch. TRANS 209 are used in the same sense in this chapter unless a different definition is specifically provided:

(2) In this chapter:

(a) "Chief design engineer" means the principal engineer who heads the department's design section.

(b) "Engineering review" includes reviewing, refining and evaluating location alternatives.

(c) "Locating" means those activities within the department's facilities development process leading to a decision by the secretary to retain, realign or relocate the existing highway or to add a new segment of highway to the state trunk highway system.

(d) "Public involvement" includes contacts with potentially affected property owners, elected representatives, local officials, area planning organizations, outside agencies, interested citizens, and holding public information meetings.

(e) "Realign" means a minor alteration of the existing highway location brought about through the department's adoption of orders and maps or plats (termed "relocation orders") in accordance with the provisions of s. 84.09, Stats.

(f) "Relocate" means any change in the existing highway location that is more extensive than a realignment.

(g) "State trunk highway system" (STH) means the system of trunk highways administered by the department pursuant to chapter 84, Stats.

TRANS 208.03 LOCATION PROCEDURE. (1) The department shall determine the locations of state trunk highways (STH) as part of the overall process for developing a STH improvement program in accordance with ch. Trans 209. Identification of deficiencies in the STH system shall be undertaken by the districts in accordance with the programming procedures set forth in ch. TRANS 209.

(2) The elements pertaining to establishment of STH locations shall be as follows:

- (a) Concept definition report;
- (b) Investigation; and
- (c) Determination.

(3) Application of these process steps may vary based upon the needs and circumstances of each individual improvement project.

TRANS 208.04 CONCEPT DEFINITION. (1) The department shall document the perceived need for an improvement project through preparation of a report termed the "concept definition report."

This report presents the initial concepts of the proposed improvement project and sets forth:

(a) Where the proposed improvement project is geographically located;

(b) Why the improvement is needed; and

(c) What concepts are proposed to satisfy the need.

(2) The concept definition report is completed as a part of the project development process under ch. TRANS 209 and is submitted to the central office, division of highways and transportation facilities.

TRANS 208.05 INVESTIGATION. (1) Upon acceptance of the concept definition report by the chief design engineer, the department shall formally investigate location alternatives. Although the extent of such activities are variable and depend upon the scope and nature of each project, they shall include the following:

(a) Initiation of dialogue with affected public representatives, private individuals and groups; and

(b) Assembly and correlation of relevant highway, land and environmental data in the project area.

(2) Based on information acquired in sub. (1), the department may proceed to develop location project alternatives which are consistent with approved project concepts and highway policies, standards and guides. Engineering experience and judgment are called upon in developing alternatives which may include:

(a) Retention of the existing STH location for the project;

(b) Realignment of one or more segments of the existing STH system within the expected project limits;

(c) Relocation of one or more segments of the STH system; or

(d) Addition of one or more new segments of STH to the system.

(3) The project alternatives are subsequently refined, estimates of their respective production costs are prepared, and the features of each are analyzed and compared.

(4) The district shall then appropriately document the social, economic and environmental impacts of each alternative.

TRANS 208.06 DETERMINATION. (1) Location determination activities include:

(a) Continuation of public involvement;

(b) Final engineering review of the alternatives;

(c) Holding a public hearing if appropriate; and

(d) Recommending a location.

(2) In those instances where only retention or realignment are recommended, the recommendation is submitted to the chief design engineer for approval.

(3) In those instances where STH relocation or addition is recommended, a study report shall be prepared. This report shall include:

(a) Documentation of past location activities;

(b) Description of the alternatives considered; and

(c) The location recommendation.

(5) This report shall be submitted to the chief design engineer for review and recommendation. It shall then be

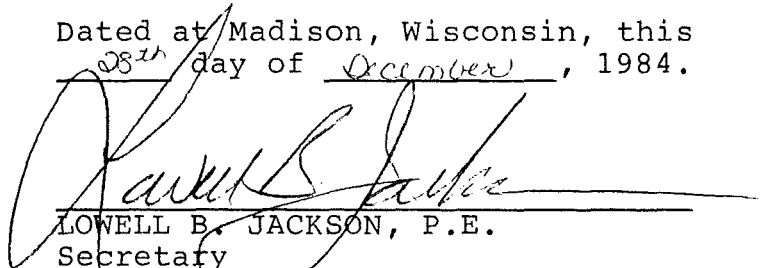
submitted to the administrator of the division of highways and transportation facilities and the secretary for approval of the STH location.

END OF RULE TEXT

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This rule shall take effect upon the first day of the month following its publication in the Wisconsin Administrative Register as provided in sec. 227.026(1)(intro.), Stats.

Dated at Madison, Wisconsin, this  
28<sup>th</sup> day of December, 1984.



LOWELL B. JACKSON, P.E.  
Secretary  
Wisconsin Department of  
Transportation



State of Wisconsin \

DEPARTMENT OF TRANSPORTATION



PLEASE REPLY TO:

OFFICE OF GENERAL COUNSEL

4802 Sheboygan Avenue

P. O. Box 7910

Madison, WI 53707

Telephone: (608) 266-8810

December 28, 1984

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DEC 28 1984

Revisor of Statutes  
Bureau

Mr. Gary Poulson  
Assistant Revisor of Statutes  
411 West, State Capitol  
Madison, Wisconsin 53702

RE: Clearinghouse Rule 84-154  
In the Matter of the Creation of Section  
Trans 208, Wisconsin Administrative Code,  
Relating to Procedures Utilized in  
Locating State Trunk Highways

Dear Mr. Poulson:

Enclosed for filing, pursuant to sec. 227.023, Wis. Stats., is a certified copy of CR 84-154, an administrative rule relating to procedures utilized in locating state trunk highways. An additional, uncertified copy of CR 84-154 is enclosed to be used as a printer's copy. This rule is submitted by the Wisconsin Department of Transportation.

Sincerely,

*Joe Maassen*  
Joe Maassen  
Assistant General Counsel

JM:ck

Enclosure

cc: K. Sue Gallagher  
Maynard Schneider  
Harold Fiedler  
Edmund Byrkit  
Thomas Hart  
Clinton Solberg