

Chapter DOD 8

LABOR TRAINING FUND GRANT ADMINISTRATION

DOD 8.01 Purpose	DOD 8.07 Evaluative Criteria and Point System
DOD 8.02 Definitions	DOD 8.08 Contracts
DOD 8.03 Eligible Applicants	DOD 8.09 Reporting and Auditing
DOD 8.04 Eligible Providers	DOD 8.10 Administration
DOD 8.05 Grant Amounts	DOD 8.11 Board Operations
DOD 8.06 Application Content	

**DOD 8.01 Purpose.** The purpose of this chapter is to establish the procedure for administration of labor training fund grants by the department of development.

History: Cr. Register, January, 1984, No. 337, eff. 2-1-84.

**DOD 8.02 Definitions.** The definitions in this section apply only in this chapter.

(1) "Application" means a proposal from an eligible applicant as specified in s. DOD 8.03 containing all elements required in s. DOD 8.06.

(2) "Board" means the labor training fund board consisting of the secretary of development, the secretary of industry, labor and human relations, and the executive director of the state board of vocational, technical and adult education or their designees as specified in s. DOD 8.11.

(3) "Department" means the department of development.

(4) "Financial audit" means a factual accounting and verification of revenues and expenditures made in association with a grant under this fund.

(5) "Fund" means the labor training fund.

(6) "Grant" means a sum of money provided under the terms of this chapter.

(7) "Occupational classification" means a type of job for which the department of industry, labor and human relations has developed certain descriptive specifications and for which the department of industry, labor and human relations maintains vacancy rate information on a sub-state regional basis; this data may be obtained from a local Wisconsin job service office.

(8) "Program report" means a report to the department describing progress made toward achieving goals specified under s. DOD 8.06.

(9) "Target business" means a business that has recently located in or made a firm commitment to locate in the state of Wisconsin, a business that is expanding within the state of Wisconsin, or a business that is upgrading a manufacturing product, process or service requiring new job skills their current employees do not now possess.

## DOD 8

(10) "Training" means to teach or to demonstrate skills necessary for successfully performing a task associated with a product, process or service of a business.

History: Cr. Register, January, 1984, No. 337, eff. 2-1-84.

**DOD 8.03 Eligible applicants.** Any business located in, or pledging to locate in, Wisconsin may apply for these grants.

History: Cr. Register, January, 1984, No. 337, eff. 2-1-84.

**DOD 8.04 Eligible providers.** Applicant businesses may provide the training funded under the program utilizing their own resources, another business, a consultant or contractor, a local vocational, technical and adult education school, or a public or private secondary or post-secondary school.

History: Cr. Register, January, 1984, No. 337, eff. 2-1-84.

**DOD 8.05 Grant amounts.** No more than 25% of the funding available in the biennium may be awarded to any one business. The applicant business shall provide a match for the grant received. The match shall be in cash or in kind and shall not be less than 50% of the value of the training provided. The department shall not be obligated to fund any proposed training at any particular dollar level. The amount of funding may be the subject of negotiation between the applicant and the department.

History: Cr. Register, January, 1984, No. 337, eff. 2-1-84.

**DOD 8.06 Application content.** Applications from eligible businesses shall be submitted to the department. Each application shall contain:

(1) A description of a training program which details the kind of specialized training to be provided, the number of trainees needed, the name and qualifications of the proposed provider, the equipment and the facilities needed, and the location and duration of the proposed training;

(2) An itemized estimate of the proposed cost of the training and a description of the proposed cash or in kind match;

(3) A statement guaranteeing employment in the state of Wisconsin for those successfully completing the training program supported by the proposed grant;

(4) An explanation of how the proposed training addresses the standards established in s. DOD 8.07;

(5) A statement that the proposed training is not available to the applicant through the applicant's existing training programs and that the training will not supplant training provided by any other federal, state or local public or private program; and

(6) A plan for conducting a financial audit of the grant and for submitting a program report to the department on the results of the training.

History: Cr. Register, January, 1984, No. 337, eff. 2-1-84.

**DOD 8.07 Evaluative criteria and point system.** All grant proposals shall be evaluated by the department. The board shall be informed of the points awarded and shall include this information in their considerations as described in s. DOD 8.11. The department may award up to 100 points to each proposal on the basis of the following evaluative criteria: