

## Chapter RL 4

## EXAMINATION AND REFUND FEES

RL 4.01 Authorization  
RL 4.02 Definitions

RL 4.03 Refunds  
RL 4.04 Examination fees

**RL 4.01 Authorization.** The following rules are adopted by the department of regulation and licensing pursuant to s. 440.06, Stats.

History: Cr. Register, October, 1978, No. 274, eff. 11-1-78.

**RL 4.02 Definitions.** (1) "Department" means the department of regulation and licensing.

(2) "Board" means the board of nursing and any examining board attached to the department.

(3) "Applicant" means a person who applies for a license, permit, certificate or registration granted by the department or a board.

(4) "Examination" means the written and practical tests required of an applicant by the department or a board.

History: Cr. Register, October, 1978, No. 274, eff. 11-1-78.

**RL 4.03 Refunds.** (1) Applicants who are found to be unqualified for examination by the department or by a board will receive a full refund.

(2) An applicant who fails to take an examination shall receive a refund of all but \$20 of the examination fee if:

(a) The applicant provides written notice at least 10 days in advance that the applicant is unable to take the examination or

(b) The applicant who fails to provide written notice submits a written explanation satisfactory to the board or department that the applicant's failure to take the examination resulted from extreme personal hardship.

(c) An applicant eligible for a refund may forfeit the refund and choose instead to take an examination administered within 18 months of the originally scheduled examination at no added charge.

(3) Applicants who pay the fees specified in s. 440.05 (2), (3), (6) and (8), Stats., will receive a full refund if the license, permit, certificate, registration is not granted or if the application is withdrawn.

History: Cr. Register, October, 1978, No. 274, eff. 11-1-78; am. (2) (intro.), Register, May, 1986, No. 365, eff. 6-1-86.

**RL 4.04 Examination fees.** (1) The minimum examination fee is \$40. The fee for a complete examination or examination parts for an original license, permit, certificate or registration is shown in column 3 of figure 4.04 (3). The total initial fee is the sum of the initial fees for the parts required, but no less than \$40.

(2) The minimum reexamination fee is \$20. The fee for retaking less than a complete examination or for retaking a one-part examination is shown in column 4 of figure 4.04 (3).

Register, December, 1986, No. 372

(3) The fees for examinations and reexaminations required by the department are as follows: (See figure 4.04 (3).)

FIGURE 4.04 (3)

EXAMINATION	EXAMINATION PART	FEE FOR COMPLETE EXAMINATION	FEE FOR REEXAMINATION	
ACCOUNTING	Complete Examination	\$ 102.50		
	Accounting Ethics	40	\$ 20	
	Auditing	12.50	12.50	
	Law	12.50	12.50	
	Practice I & II	25.00	25.00	
	Theory	12.50	12.50	
ANIMAL TECHNICIAN	Complete Examination	85		
	Written	45	45	
	Practical	40	20	
ARCHITECT	Complete Examination	222		
	Division:			
	A — Pre-Design	33	33	
	B — Site Design	33	33	
	C — Building Design	55	55	
	D — Structural-General	17	17	
	E — Structural-Lateral Forces	13	13	
	F — Structural-Long Span	9	9	
	G — Mechanical, Plumbing & Electrical	17	17	
	H — Materials & Methods	21	21	
	I — Construction Documents & Services	24	24	
BARBER INSTRUCTOR	Complete Examination	40		
	1 or 2 of the following: Demonstration Lesson Plan Written		20	
BARBER SHOP MANAGER	Complete Examination Theory	40	20	
MASTER BARBER	Complete Examination	40		
	Blow Dry		5	
	Curling Iron		5	
	Hair Cut		5	
	Hair Straightening		5	
	Permanent		5	
	Shampoo		5	
	Shaving		5	
	Written		5	
CHIROPRACTIC	Complete Examination	40		
	1 or 2 of the following: Adjusting Techniques Physical Diagnosis Principles of Chiropractic Spinography and X-Ray Subluxation Visualization X-Ray Interpretation		20	
	COSMETOLOGY MANAGER	Complete Examination	40	
		Thermal Curl		5
		Hair Cutting		5
		Hair Tinting & Shampooing		5
		Manicuring		5
Permanent Waving Written			5	

DEPARTMENT OF REGULATION AND LICENSING 18-1

RL 4

EXAMINATION	EXAMINATION PART	FEE FOR COMPLETE EXAMINATION	FEE FOR REEXAMINATION
COSMETOLOGY OPERATOR	Complete Examination	46.30	
	Thermal Curl		5
	Hair Cutting		5
	Hair Tinting & Shampooing		5
	Manicuring		5
	Permanent Waving		5
	Written		6.30
COSMETOLOGY INSTRUCTOR	Complete Examination	40	
	1 or 2 of the following:		20
	Academic Lesson Plan		
	Practical Lesson Plan		
	Written		
DENTAL HYGIENE	Complete Examination	40	
	Laws & Rules		20
DENTISTRY	Complete Examination	40	
	Laws & Rules		20
DESIGNER OF ENGINEERING SYSTEMS	Complete Examination	40	
	1 or 2 of the following:		20
	Electrical		
	Fire Protection		
	HVAC		
	Mathematics		
	Mechanical Science		
	Plumbing		
ELECTROLOGY	Complete Examination	40	
	Practical		20
	Theory		20
ENGINEER-IN-TRAINING	Complete Examination	90	
	Barrier Free Design	40	20
	Fundamentals of Engineering	30	30
	Principles & Practice of Engineering	20	20
ENGINEER-PROFESSIONAL	Complete Examination	90	
	Barrier Free Design	40	20
	Fundamentals of Engineering	30	30
	Principles & Practice of Engineering	20	20
FUNERAL DIRECTOR	Complete Examination	80	
	Funeral Service Arts	40	20
	Funeral Service Science	40	40
HEARING AID DEALER & FITTER	Complete Examination	40	
	1 of the following:		20
	Audiometric		
	Ear Mold		
	Written		
LAND SURVEYOR	Complete Examination	90	
	Fundamentals of Land Surveying	20	20
	National Principles & Practice of Land Surveying	30	30
	State Principles & Practice of Land Surveying	40	20
MANICURIST	Complete Examination	46.30	
	Written		20
	Practical		20

Register, December, 1986, No. 372

EXAMINATION	EXAMINATION PART	FEE FOR COMPLETE EXAMINATION	FEE FOR REEXAMINATION
NURSING HOME ADMINISTRATION	Complete Examination	85	
	National Written	45	45
	State Laws & Rules	40	20
OPTOMETRY	Complete Examination	40	
	1 to 4 of the following:		20
	Contact Lenses		
	Functional Vision		
	Law and Ethics		
PHARMACY	Complete Examination	175	
	National Association of Boards of Pharmacy Licensing Examination (NABPLEX)	75	75
	Federal Drug Law	20	20
	State Jurisprudence	20	20
	State Pharmacy Laboratory	20	20
	State Practice of Pharmacy	40	20
PHYSICAL THERAPY	Complete Examination	115	
	Written	75	75
	Orals	40	20
PHYSICIAN	Complete Examination	405	
	Orals	40	20
	Federated Licensing Examination (FLEX)-Complete	365	
	FLEX-Part 1	190	190
	FLEX-Part 2	240	240
PHYSICIAN'S ASSISTANT	Complete Examination	40	
	Orals		20
PODIATRY	Complete Examination	40	
	Orals		20
PRACTICAL NURSING	Complete Examination	40	
	National Council Licensing Examination (NCLEX)		25
PRIVATE DETECTIVES	Complete Examination	40	
	Written State Examination		20
PSYCHOLOGY	Complete Examination	130	
	Examination for Professional Practice of Psychology (EPPP)	90	90
	Ethics	40	20
REAL ESTATE BROKER	Complete Examination	45.75	
	National	5.75	20
	State	40	20
REAL ESTATE SALES	Complete Examination	45.75	
	National	5.75	20
	State	40	20
REGISTERED NURSING	Complete Examination	40	
	National Council Licensing Examination (NCLEX)		25

DEPARTMENT OF REGULATION AND LICENSING 18-3  
 RL 4

EXAMINATION	EXAMINATION PART	FEE FOR COMPLETE EXAMINATION	FEE FOR REEXAMINATION
VETERINARY MEDICINE	Complete Examination	170	
	Clinical Competency	40	40
	National Board	90	90
	Practical	40	20

History: Cr. Register, October, 1978, No. 274, eff. 11-1-78; r. and recr. Register, May, 1986, No. 365, eff. 6-1-86; am. Register, December, 1986, No. 372, eff. 1-1-87.