

Chapter Ph-Int 1

PHARMACY INTERN TRAINING PROGRAM

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|-------------|-------------------------|-------------|---|
| Ph-Int 1.01 | Introduction | Ph-Int 1.07 | Pharmacy and practice environment |
| Ph-Int 1.02 | Registration as intern | Ph-Int 1.08 | Executive secretary |
| Ph-Int 1.03 | Time of internship | Ph-Int 1.09 | Denial or suspension of certification of registration |
| Ph-Int 1.04 | Supervision of intern | Ph-Int 1.10 | Appeal |
| Ph-Int 1.05 | Out-of-state internship | | |
| Ph-Int 1.06 | Preceptor certification | | |

Note: Chapter Ph-Int 1 as it existed on December 31, 1974 was repealed and a new chapter Ph-Int 1 was created effective January 1, 1975.

Ph-Int 1.01 Introduction. (1) Germane to the requirements for an internship program are the characteristics or attributes of the practitioner, in this case, the registered pharmacist. A registered pharmacist:

- (a) Contributes to the health and well being of the community;
- (b) Is the legal guardian for the procurement, storage and distribution of drugs;
- (c) Is the provider of drug information and other pharmaceutical services; and,
- (d) Is licensed by state government to practice in the manner defined by the pharmacy examining board.

(2) In his or her capacity as drug and drug-product expert in the health care community, the pharmacist must draw on the following backgrounds to fulfill adequately his or her responsibilities as enumerated in sub. (1):

- (a) Theoretical education;
- (b) Development of judgemental skills through practice experience;
- (c) Consultation with other health professionals;
- (d) Consultation with the public;
- (e) Continued education; and,
- (f) General awareness of patients' health status and overall drug utilization.

History: Cr. Register, December, 1974, No. 228, eff. 1-1-75.

Ph-Int 1.02 Registration as intern. (1) In this chapter, "pharmacy intern", shall apply to all persons included in the following categories:

- (a) A person engaged in internship-for-credit as defined in s. Ph-Int 1.03 (2);
- (b) A student engaged in internship practice activities on a part-time basis concurrent with academic registration as a student or as part of a professional experience program sponsored by a professional bachelor of science degree in pharmacy or doctor of pharmacy degree granting institution; and

Ph-Int 1

(c) A person who has successfully completed the internship requirement and is engaged in practice activities while preparing for the licensing examinations conducted by the pharmacy examining board.

(2) Registration as an intern is required of all individuals practicing as an intern regardless of credit or non-credit status;

(3) Internship registration may be granted to any person who has successfully completed the third year of an accredited school of pharmacy curriculum;

(4) Initial internship registration must be for a period of internship-for-credit of not less than 60 days, except at the discretion of the pharmacy internship board;

(5) An intern shall actively pursue licensure as a pharmacist as evidenced by participation when eligible in the licensing examination; or, by active pursuit of a bachelor of science degree in pharmacy (B.S. Pharmacy) or a doctor of pharmacy degree (Pharm.D. degree), either entry-level or advanced degree;

(6) The internship application is to be accompanied by a registration fee of \$10.00;

(7) Registration as an intern expires on July 31 in the year succeeding the year in which the registration fee was recorded, unless revoked, suspended, or cancelled;

(8) Registration as an intern is valid for internship training only in the pharmacy listed on the internship application (except for a period of internship training not to exceed 30 days in a different pharmacy, which may be allowed at the discretion of the pharmacy internship board);

(9) The intern may not change place of internship without prior approval of the pharmacy internship board. The filing of a completed internship application with the pharmacy internship board shall be considered a binding agreement on both parties thereto for the normal period of internship for which it was intended. In the event of a breach of this agreement without the prior approval of the pharmacy internship board, no subsequent internship application signed by the party initiating the breach shall be accepted and approved within 180 days after the date that written information regarding such breach is received by the pharmacy internship board;

(10) In the event of a change of place of internship training, a new internship application must be completed and filed with the pharmacy internship board;

(11) Application for internship training should be received by the pharmacy internship board at least one week prior to the beginning of internship training;

(12) In the event of any interference with the relationship or internship agreement between a preceptor and intern by management, another preceptor or the management of any other pharmacy, a 12 to 24 month exclusion from the pharmacy internship program can be imposed on a

preceptor and/or a pharmacy at the discretion of the pharmacy internship board.

History: Cr. Register, December, 1974, No. 228, eff. 1-1-75; am. (9) and cr. (12), Register, April, 1977, No. 256, eff. 5-1-77; am. (1) (a), (b) and (c), (2) and (5), Register, January, 1983, No. 325, eff. 2-1-83; am. (2), Register, August, 1987, No. 380, eff. 9-1-87.

Ph-Int 1.03 Time of internship. (1) **PRACTICE AND EXPERIENCE.** Candidates for admission to the examination for registration as a pharmacist shall have on file with the pharmacy internship board proof of having satisfactorily completed an aggregate of at least 12 calendar months (365 days) of internship-for-credit under the personal supervision of a registered pharmacist who is certified as a preceptor by the pharmacy internship board.

(2) **INTERNSHIP-FOR-CREDIT.** Internship-for-credit includes those periods of internship training which meet the requirements of the internship program. In granting or denying credit the director of pharmacy internship shall consider whether the applicant's entire 12 months of internship present a balanced practice and experience of the responsibilities of a licensed pharmacist. Credit shall be allowed in accord with the following conditions:

(a) No more than 6 months (183 days) of internship-for-credit shall be granted for periods of internship training completed prior to successful completion of all academic requirements for a bachelor of science degree in pharmacy (B.S. Pharmacy) or an entry-level doctor of pharmacy (Pharm.D.) degree;

(b) At least 6 months (183 days) of internship-for-credit shall be completed after successful completion of all academic requirements for a bachelor of science degree in pharmacy (B.S. Pharmacy) or entry-level doctor of pharmacy (Pharm.D.) degree at an institution recognized by the pharmacy examining board;

(c) Credit shall be allowed only for periods of internship training of at least 60 days, unless adequate cause is shown;

(d) Credit shall be allowed only for full-time training of 40 hours per week unless adequate cause is shown. When credit is allowed for less than full-time training, credit shall be granted on a pro rata basis;

(e) Internship training shall not be concurrent with academic registration except as provided in pars. (g) and (h);

(f) Credit may be allowed under par. (a) for a period of non-traditional experience not to exceed 91 days. Credit shall be allowed only upon prior approval by the pharmacy internship board and successful completion of the experience. Requirements of the internship program may be waived on a case by case basis provided the practice and experience relate to the responsibilities of a licensed pharmacist;

(g) Credit may be allowed under par. (a) for successful completion of a professional experience program sponsored by a professional bachelor of science degree in pharmacy or doctor of pharmacy degree granting institution. Credit shall be granted only where the program related to the responsibilities of a licensed pharmacist;

Ph-Int 1

(h) Credit may be allowed for internship training concurrent with academic registration in a graduate or professional degree program, provided:

1. The period of internship is subsequent to successful completion of all academic requirements for a bachelor of science degree in pharmacy (B.S. Pharmacy) or an entry-level doctor of pharmacy (Pharm.D.) degree;

2. An initial period of full-time internship of at least 60 days in length, not concurrent with academic registration, is completed successfully; and

3. Prior to the commencement of the training period the director of pharmacy internship has approved a plan setting forth the proposed weekly schedule of hours, the anticipated date of completion of the 12-month internship requirement and a description of the proposed internship activities.

(3) RECORDING OF CREDIT. (a) For recording purposes; 12 calendar months is interpreted as 365 days, an average internship week of 40 hours is equivalent to 7 days, and no more than 7 days may be credited per internship week;

(b) Internship time shall be recorded in days, and accredited on a days-elapsed basis, for the period inclusive of starting and ending dates as recorded on the internship application and subsequent affidavit, provided that the average internship week during this period was a minimum of 40 hours per week;

(c) Employment as an intern is not limited to a maximum of 40 hours per week;

(d) No affidavit will be accepted unless submitted by the preceptor on the form provided by the pharmacy internship board.

(e) Credit for periods of internship shall be allowed at the discretion of the pharmacy internship board or at the discretion of the director of pharmacy internship to the extent that such authority may be delegated to him by the pharmacy internship board;

(f) The pharmacy internship board may, for due cause, override the recommendation of a preceptor regarding internship credit;

(g) Internship credit may be denied if the intern has not demonstrated acceptable progress and competence, and the granting of such credit would not be in the public interest, as deemed by the pharmacy internship board.

(4) TESTING PROGRAM. All persons engaged in internship-for-credit shall participate in a pre and post internship testing program administered by the pharmacy internship board. Credit for the interim period of internship may be withheld unless the person is specifically exempted from participation in the testing program by the pharmacy internship board.

History: Cr. Register, December, 1974, No. 228, eff. 1-1-75; am. (3) (f) and (g) and (4), Register, April, 1977, No. 256, eff. 5-1-77; am. (1), (3) (d) and (e), r. and recr. (2), Register, January, 1983, No. 325, eff. 2-1-83.

Register, August, 1987, No. 380

Ph-Int 1.04 Supervision of intern. (1) The preceptor pharmacist may supervise, and be responsible for, only one intern at a time;

(2) The preceptor pharmacist is responsible for all professional training and work-related activities of the intern. The preceptor is charged with the responsibility of supervising the activities of an intern which are necessary to become proficient in the compounding and dispensing of pharmaceutical preparations and physicians' prescriptions, in patient consultation on drugs, drug-containing preparations, and related items, that will provide the intern with a reasonable familiarity with pharmacy practice;

(3) All "internship-for-credit" shall be under the supervision of a preceptor who is certified by the pharmacy internship board except for internship served as part of a professional experience program sponsored by a professional bachelor of science or doctor of pharmacy degree granting institution;

(4) Non-credit internship practice activities subsequent to the 365 days of internship-for-credit may be under the supervision of any pharmacist who is currently licensed and in good standing;

(5) Other non-credit internship practice activities must be under the supervision of a preceptor.

History: Cr. Register, December, 1974, No. 228, eff. 1-1-75; am. (3), Register, August, 1987, No. 380, eff. 9-1-87.

Ph-Int 1.05 Out-of-state internship. Credit for internship experience gained in a state other than Wisconsin may be granted toward the Wisconsin requirement provided that the preceptor, practice environment, time considerations and all other aspects of the internship meet the same criteria required of in-state internship situations.

History: Cr. Register, December, 1974, No. 228, eff. 1-1-75; r. (1), renum. (2) and am., Register, January, 1983, No. 325, eff. 2-1-83.

Ph-Int 1.06 Preceptor certification. (1) Application for preceptor certification may be obtained from the office of the pharmacy internship board;

(2) Certification must be renewed biennially on a calendar-year basis;

(3) A certificate attesting to the certification of a preceptor may be issued by the pharmacy internship board and renewal stickers may be issued biennially;

(4) Requirements for certification (and re-certification) as a preceptor are as follows:

(a) Completion of 36 months practice as a registered pharmacist engaged in the compounding and dispensing of pharmaceutical preparations and physicians' prescriptions and the supplying of drugs and drug-containing preparations in a licensed pharmacy. The pharmacy internship board may waive this requirement if the pharmacist, who has been licensed a minimum of 24 months, is to be a preceptor in a pharmacy in which there are one or more certified preceptors who meet the 36 month practice requirement, and one of whom is currently serving as a preceptor in an on-going internship program;

(b) Current full-time practice as a registered pharmacist in a licensed pharmacy;

Ph-Int 1

(c) Membership in the Wisconsin pharmaceutical association; or, the Wisconsin society of hospital pharmacists; or, an analogous professional pharmacy association in the state in which the practice is located;

(d) Participation in continuing education program and professional activities accredited by the pharmacy internship board, with the applicant accumulating a minimum total of 20 units (2.0 C.E.U.) in the 24 months preceding certification as a preceptor. Accreditation of programs and activities will be granted in accordance with a unit schedule developed by the pharmacy internship board and made available on request from said agency. Proof of participation must be provided to the pharmacy internship board by the sponsoring institution, association or agency;

(e) The pharmacy internship board may waive the requirement under par. (d) upon successful completion of a challenge examination based on the current practice of pharmacy by the applicant at least biennially. Challenge examinations are given at the convenience of the pharmacy internship board. No penalty will be incurred by unsuccessful completion of said examination and the applicant may revert to the requirement under par. (d);

(f) Participation in a preceptor conference at least once every 2 years. Credit for participation will be granted toward the continuing education and professional activities requirement as directed in par. (d);

(g) A history of exemplary professional, and personal, conduct.

(5) Certification as a preceptor is for a specific location of practice, a preceptor shall notify the pharmacy internship board of a change in place of practice, and shall reapply for certification at his or her new location of practice.

History: Cr. Register, December, 1974, No. 228, eff. 1-1-75.

Ph-Int 1.07 Pharmacy and practice environment. (1) **SCOPE.** (a) The pharmacy in which internship training is practiced must exemplify comprehensive pharmaceutical practice;

(b) If a pharmacy practice is of limited scope, as defined in the guidelines of the pharmacy internship board, the intern may acquire only a specific portion of his or her total internship in that pharmacy practice at the discretion of the pharmacy internship board.

(2) **PATIENT AND INTER-PROFESSIONAL RELATIONS.** The pharmacy practice must provide an environment in which pharmacist-patient and pharmacist-physician interactions and consultations occur at sufficient frequency to inculcate a generally acceptable level of expertise in this phase of practice.

(3) **PATIENT MEDICATION PROFILES.** (a) The pharmacy practice shall include maintenance and utilization of patient-medication profiles by the preceptor and intern;

(b) In a hospital pharmacy practice in which patient medication profiles are not maintained and utilized in the pharmacy itself, the preceptor and intern must review patient charts on a routine basis.

Register, August, 1987, No. 380

(4) **LIBRARY.** An adequate reference library must be available for use by the preceptor and intern (refer to the guidelines for suggested minimums).

(5) **LICENSURE PERIOD.** The pharmacy must have been licensed a minimum of 12 months.

(6) **ETHICS.** The policies and practices of pharmacists in the pharmacy should conform to the legal and ethical standards of professional practice.

(7) **PRACTICE ENVIRONMENT.** If a person in the practice environment acts in a manner which is hostile or intimidating to the intern or interferes with the performance of internship responsibilities and progress towards the objectives of the internship program, the director of pharmacy internship may reassign the intern to another pharmacy. The pharmacy may be excluded from the pharmacy internship program until adequate action is taken to correct the practice environment.

History: Cr. Register, December, 1974, No. 228, eff. 1-1-75; cr. (7), Register, December, 1986, No. 372, eff. 1-1-87.

Ph-Int 1.08 Executive secretary. It is the responsibility of the director of pharmacy internship of the pharmacy internship board to administer, direct and supervise the training of interns participating in the pharmacy internship program.

(1) The director of pharmacy internship shall have the authority to register interns, certify preceptors, and approve pharmacies under the rules and regulations of the Wisconsin pharmacy internship board.

(2) The director of pharmacy internship shall have the authority to arrange training conferences for preceptors, issue guides and such other explanatory and educational material to interns and preceptors necessary and desirable to the operation of this program and pass final judgment on satisfactory completion of internship training credit, all subject to approval by the pharmacy internship board.

(3) The director of pharmacy internship shall complete such other duties and bear such other responsibilities as may be designated by the pharmacy internship board. Such other authority essential for the execution of these additional assignments shall be delegated to the director of pharmacy internship by the pharmacy internship board as the pharmacy internship board deems necessary.

History: Cr. Register, December, 1974, No. 228, eff. 1-1-75; am. Register, January, 1983, No. 325, eff. 2-1-83.

Ph-Int 1.09 Denial or suspension of certification of registration. (1) Certification of a preceptor may be suspended or denied if the preceptor or a third party working in the practice environment under the supervision of the preceptor acts in a manner which is hostile or intimidating to the intern or interferes with the performance of internship responsibilities and progress toward achievement of the objectives of the internship program. Actions which may lead to suspension or denial of certification include but are not limited to:

(a) Sexual harassment.

(b) Abuse or misuse of alcohol or other mood-altering substances.

Ph-Int 1

(c) Failure to complete and submit required documentation to the pharmacy internship board office.

(d) Failure to comply with the policies and procedures of the pharmacy internship board in an acceptable manner.

(2) Registration of an intern may be suspended or denied if the intern acts in a manner which is hostile or intimidating to the preceptor or to a third party working in the practice environment or interferes with the performance of internship responsibilities and progress toward achievement of the objectives of the internship program. Actions which may lead to suspension or denial of registration include but are not limited to:

(a) Sexual harassment.

(b) Abuse or misuse of alcohol or other mood-altering substances.

(c) Failure to complete and submit required documentation to the pharmacy internship board office.

(d) Failure to comply with the policies and procedures of the pharmacy internship board in an acceptable manner.

History: Cr. Register, December, 1986, No. 372, eff. 1-1-87.

Ph-Int 1.10 Appeal. Any person who has been denied certification, registration or internship credit or been suspended by the pharmacy internship board may request a hearing in accord with ch. 227, Stats.

History: Cr. Register, April, 1977, No. 256, eff. 5-1-77; renum. from Ph-Int 1.09 and am. Register, December, 1986, No. 372, eff. 1-1-87.