

Chapter VTAE 8

CONTRACT FOR SERVICES

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Note: Chapter A-V 8 was renumbered chapter VTAE 8, Register, September, 1985, No. 357, eff. 10-1-85.

**VTAE 8.01 Purpose.** The purpose of this chapter is to establish by rule, general district policies and procedures pursuant to s. 38.04 (14) (a) 4, Stats., relative to contracts to provide services entered into by vocational, technical and adult education districts, to administratively interpret s. 38.14 (3), Stats., relative to contracts for services and to establish uniform formats and reporting standards for these contracts as required under s. 38.04 (11), Stats.

History: Cr. Register, August, 1983, No. 332, eff. 9-1-83.

**VTAE 8.02 Definitions.** (1) "Board" means the board of vocational, technical and adult education.

(2) "Business or industry operating within the state" means a business or industry subject to personal jurisdiction of a court of this state under s. 801.05 (1) (b) to (d).

(3) "District" means a vocational, technical and adult education district established under ch. 38, Stats.

(4) "District board" means the district board in charge of the vocational, technical and adult education schools of a district.

(5) "Foreign government" means any government other than the federal government or any government of a state or a political subdivision of a state.

(6) "Industry and business" means any organization or enterprise, including a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association, whether or not operated for profit.

(7) "Local governmental body" means a local agency, board, commission, committee, council, department or public body corporate and politic created by constitution, statute, ordinance, rule or order; a governmental or quasi-governmental corporation.

(8) "Private educational institution" means a private non-profit university, college or secondary school accredited by a nationally recognized accrediting agency.

(9) "Public educational institution" means a university, college or school district operating high school grades supported by public taxation or appropriation and includes the university of Wisconsin system and vocational, technical and adult education districts.

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(10) "Service recipient" means any industry, business, private educational institution, public educational institution or local governmental body receiving services from a district pursuant to a contract.

**History:** Cr. Register, August, 1983, No. 332, eff. 9-1-83; renum. (2) to (8) to be (3), (4) and (6) to (10), cr. (2) and (5), Register, January, 1989, No. 397, eff. 2-1-89.

**VTAE 8.03 Services outside district.** (1) A district board contracting with a service recipient located outside the district but within the state shall notify the district board of the district where the service recipient is located of the existence of the contract within 30 days of execution of the contract.

(2) No district board may contract with a foreign government or any business or industry not operating in this state. A business or industry subject to personal jurisdiction of a court of this state under s. 801.05 (1) (b) to (d), Stats., shall be considered a business or industry operating within the state.

**History:** Cr. Register, August, 1983, No. 332, eff. 9-1-83; r. and recr. Register, January, 1989, No. 397, eff. 2-1-89.

**VTAE 8.04 General district policies.** Each district board shall adopt policies and procedures governing contracts for services with service recipients. Policies and procedures adopted by a district board shall be forwarded to the board within 30 days of adoption. At a minimum these policies shall:

(1) Specify that no employe of a district may receive any additional salary, benefits or reimbursement for expenses for work performed pursuant to a contract for services where that employe is currently being compensated by the district for that work under existing conditions of hire with the district.

(2) Subject to sub. (1), specify those conditions where an employe of the district may receive additional salary, benefits or reimbursement for expenses for work performed under a contract for services.

(3) Identify those district employes by functional title responsible for the development of contracts under this chapter.

(4) Specify the procedures to be followed by the district board in reviewing and approving contracts for services.

(5) Require that all contracts with a foreign government or any business or industry not operating within the state comply with the requirements under s. 38.14 (3) (c) and (d) Stats.

(6) Require that every service recipient certify that it does not discriminate on the basis of age, race, color, sex, creed, handicap, political persuasion, ancestry or sexual orientation against;

(a) Any employe or applicant for employment, in regard to hire, tenure or term, condition or privilege of employment except where there is a bona fide occupational qualification.

(b) Any student or any applicant for enrollment in regard to admission or privilege of enrollment.

Register, January, 1989, No. 397