

(2) Is at least 18 years and 6 months of age, or that the class with which the person entered grade 9 has graduated from high school.

(3) Has not graduated from high school and is not enrolled in any public or private high school.

(4) Has completed a counseling session or sessions provided by a high school, VTAE district, community-based organization, college, university, psychologist licensed by the department or the department of regulation and licensing, or a school counselor licensed by the department. The sessions shall include all of the following:

(a) Assessment of the person's reading level and career interests and aptitudes.

(b) Discussion of the options available to the individual regarding completion of high school, the high school equivalency diploma, and the certificate of general educational development, and the requirements, expectations, benefits and limitations of each option.

(c) Development of a plan for completion of one of the options discussed, and subsequent activities necessary to work toward an identified goal, career or occupation.

History: Cr. Register, February, 1988, No. 386, eff. 7-1-88.

**PI 5.04 Certificate of general educational development.** (1) The state superintendent shall grant a certificate of general educational development to a person who meets the requirements under s. PI 5.03 and completes the general educational development test with a passing score on each subtest and a passing aggregate score as determined by the state superintendent.

(2) (a) Except as provided under par. (b), no person may take the general educational development test unless the person is at least 18 years and 6 months of age or the class with which the person entered grade 9 has graduated from high school.

(b) The state superintendent may permit a person who meets the requirements under s. PI 5.03 (1), (3) and (4) and who is at least 17 years of age to take the general educational development test if one of the following applies:

1. The person is or has been incarcerated in a correctional institution and has the written recommendation of the person responsible for the educational program in the correctional institution; or

2. The person is enrolled in a federal job corps center program and has the written recommendation to take the general educational development test from the person responsible for the educational program in the job corps center. After July 1, 1992, no person may take the GED test under this subdivision unless the program at the job corps center has been approved under s. PI 5.09; or

3. The person provides written verification that he or she was excused from attending school under s. 118.15 (1) (c), Stats., is enrolled in a program approved under s. PI 5.09, and has written permission to take the test from his or her parent or legal guardian.

(c) A person who takes the test under par. (b) may not be granted the certificate of general educational development until he or she is eligible under s. PI 5.03 (2).

History: Cr. Register, February, 1988, No. 386, eff. 7-1-88; emerg. cr. 1. a., eff. 4-18-89; r. and recr. (2) (b) 2., Register, October, 1989, No. 406, eff. 11-1-89.

**PI 5.05 High school equivalency diploma based on passing of the general educational development test with additional requirements in citizenship, health, career awareness and employability skills.** The state superintendent shall grant a high school equivalency diploma to a person who meets the requirements of s. PI 5.03 and all of the following:

(1) Has completed the general educational development test with a passing score on each subtest and a passing aggregate score as determined by the state superintendent.

(2) (a) Has successfully completed 0.5 high school credit in health under s. 118.33 (1) (a), Stats.; or

(b) Has successfully completed a course in health approved by the state superintendent. A course may be approved if it is taught by a person who is licensed by the department or the state VTAE board to teach health or health occupations, and if it includes at least 30 hours of instruction in mental and emotional, personal, family, community and environmental health; or

(c) Has received a passing score on a test in health administered by the state superintendent.

(3) (a) Has successfully completed 3 high school credits in social studies under s. 118.33, (1) (a), Stats.; or

(b) Has successfully completed a course in citizenship approved by the state superintendent. A course may be approved if it is taught by a person who is licensed by the department or the state VTAE board to teach social studies and if it includes at least 30 hours of instruction in the forms, funding and function of local, state and national government; principles of constitutional government; federalism; basic rights and responsibilities of citizenship, including ways to participate in the political process; and influence of government on the economy; or

(c) Has received a passing score on a test in citizenship administered by the state superintendent.

(4) Has attained employability skills, including skills in job seeking, applying for work, retaining a job, and self-development and awareness skills. The applicant shall provide written verification of attainment of these skills from a high school, VTAE district, community-based organization, college, university, psychologist licensed by the department or by the department of regulation and licensing, or a school counselor licensed by the department. This requirement shall be waived for a person who is 55 years of age or older at his or her written request.

(5) Has completed instruction in career awareness, including instruction in setting short-term and long-term career goals. The applicant shall provide written verification of completion of the instruction from a high school, VTAE district, community-based organization, college, university, or psychologist licensed by the department or by the department of regulation and licensing, or a school counselor licensed by the depart-

ment. This requirement shall be waived for a person who is 55 years of age or older at his or her written request.

History: Cr. Register, February, 1988, No. 386, eff. 7-1-88.

**PI 5.06 High school equivalency diploma based on attainment of high school credits.** (1) The state superintendent shall grant a high school equivalency diploma to a person who meets the requirements of s. PI 5.03 and has completed at least 22 high school credits, including at least 4 in English or communications; 3 in social studies, including citizenship; 2 in mathematics; 2 in science; and 0.5 in health.

(2) Post-secondary credits shall be accepted by the state superintendent in meeting the requirements under sub. (1). A post-secondary course which grants 3 semester credits or 4 quarter credits is equivalent to one high school credit.

(3) The applicant shall provide certified transcripts from public or private high schools, VTAE districts, colleges, or universities to document completion of the credits.

Note: Persons who meet the requirements of this section may be eligible for a high school diploma and should contact their school district of residence to determine if they meet the school board requirements for the school district high school diploma.

History: Cr. Register, February, 1988, No. 386, eff. 7-1-88.

**PI 5.07 High school equivalency diploma based on post-secondary education.** The state superintendent shall grant a high school equivalency diploma to a person who meets the requirements of s. PI 5.03 and has earned at least 24 post-secondary semester credits or 32 post-secondary quarter credits, including credit in each subject in which the person did not complete the high school credits required under s. 118.33 (1) (a), Stats., except physical education. Only post-secondary credit may be counted in meeting the credits required under this section. The applicant shall provide certified transcripts from a public or private high school to document completion of requirements of s. 118.33 (1) (a), Stats.; and from colleges, universities or VTAE districts to document completion of the post-secondary credits.

History: Cr. Register, February, 1988, No. 386, eff. 7-1-88.

**PI 5.08 High school equivalency diploma based on a foreign diploma or degree.** The state superintendent shall grant a high school equivalency diploma to a person who meets the requirements of s. PI 5.03 and all of the following:

(1) Presents a high school diploma or the equivalent or a degree from an institution of higher learning earned in another country and a certified transcript attesting to the completion of the program of study required for the diploma or degree. If the transcript is not in English, the applicant shall also provide a certified translation.

(2) Is a United States citizen or meets both of the following requirements:

(a) Documents that he or she is able to speak, read and write words in ordinary usage in the English language as required for United States citizenship under 8 USC 1423.

(b) Has successfully completed a course in citizenship approved by the state superintendent; has received a passing score on a test in citizenship

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administered by the state superintendent; or documents that he or she has satisfied the requirement for knowledge of United States history and forms of government required for United States citizenship under 8 USC 1423.

History: Cr. Register, February, 1988, No. 386, eff. 7-1-88.

**PI 5.09 High school equivalency diploma based on completion of a program approved by the state superintendent.** (1) A VTAE district, college, university, community-based organization or a federal job corps center may submit a plan to the state superintendent requesting approval of a program for determining high school equivalency. The program shall be designed to determine whether a person has attained the knowledge and skills generally associated with graduation from high school, including employability skills, career awareness, citizenship, and each of the subject areas under s. 118.33 (1) (a), Stats., except physical education. The plan shall include all of the following:

(a) A description of any courses, training, and counseling which will be included in the proposed program, including the number of hours of instructional time, if any; and a description of the methods of evaluation or assessment that will be used to determine the person's knowledge and skills.

(b) The qualifications of the professional staff members who will be involved in the program.

(c) A description of any groups, such as older adults, minorities, displaced homemakers or displaced workers, which might be effectively served by the proposed program, and a description of how the program will meet the special needs of these groups.

(d) A plan for evaluating the proposed program to determine its effectiveness in assessing high school equivalency.

(2) (a) The state superintendent may approve the program for an initial period of time, not to exceed one year. At the end of the initial approval period, if the state superintendent determines that the program has successfully measured attainment of high school equivalency, as described in sub. (1) (intro.), he or she may grant continuing approval, subject to annual reviews. The state superintendent may withdraw approval of a program at any time, if the program does not meet all of the requirements of this section and of the approved plan.

(b) The state superintendent shall approve or disapprove the application in writing. If the application is not approved, the reasons for disapproval shall be specified in the written disapproval. An agency under sub. (1) which has been denied approval may, within 30 days of receipt of the written disapproval:

1. Resubmit the application with additional information or modifications in the proposed program, or,

2. Request, in writing, a review of the disapproval and an opportunity to meet with the department concerning the reasons for disapproval. If a request is made under this subdivision, the department shall grant the request and shall issue a final decision in writing following the review and any requested meeting.

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(3) The state superintendent shall grant a high school equivalency diploma to a person who meets the requirements of s. PI 5.03 and provides written verification that he or she has satisfactorily completed an approved program under this section.

Note: The department will maintain a listing of general educational development testing sites and of programs which meet the requirements of this chapter. The list may be obtained at no charge by writing to the Department of Public Instruction, Division for Instructional Services, 125 South Webster Street, P.O. Box 7841, Madison, WI 53707-7841.

History: Cr. Register, February, 1988, No. 386, eff. 7-1-88; am. (1) (intro.), Register, October, 1989, No. 406, eff. 11-1-89.