

Chapter Trans 114

UNIFORM TRAFFIC CITATION

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Note: Chapter Trans 114 was created as an emergency rule effective 5-1-89; chapter MVD 21 as it existed on December, 31, 1989, was repealed and a new chapter Trans 114 was created effective 1-1-90.

Trans 114.01 Purpose and scope. As authorized by s. 345.11 (4), Stats., the purpose of this chapter is to establish a uniform traffic citation form and to provide a mechanism for field testing future revisions to the uniform traffic citation form as proposed by the council on uniformity of traffic citations and complaints.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.02 Definitions. In this chapter:

(1) "Field test" means to utilize a prototype traffic citation form among a representative number of law enforcement jurisdictions who volunteer to field test it.

(2) "Prototype uniform traffic citation form" means a form created by the secretary's council on uniformity of traffic citations and complaints, which serves as a model for field testing and against which the secretary's council bases its recommendations for improvements when drafting the final version of the uniform traffic citation form.

(3) "Field test jurisdiction" means a law enforcement jurisdiction which volunteers to field test a prototype uniform traffic citation form.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.03 Uniform traffic citation form use. A prototype uniform traffic citation form, prepared by the council on uniformity of traffic citations and complaints, may be used in field tests for the purpose of evaluating the changes authorized under s. 345.11, Stats., and to allow for input by affected parties toward the final design of the uniform traffic citation form. The prototype uniform traffic citation form will be used in lieu of the current traffic citation form in the field test jurisdictions during the field test. However, use of the prototype uniform traffic citation form shall not invalidate the use of the current uniform traffic citation in the field test jurisdictions or in any other jurisdiction during the field testing period.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.04 Safeguards. To ensure the court record copy of the uniform traffic citation is true and correct, each clerk of court shall submit a signed, dated letter with each group of adjudicated citations indicating the dispositions entered on the citations it embraces are true and correct to the best of his or her knowledge.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

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Trans 114.05 Field test findings. The department of transportation shall analyze the uniform traffic citation form field test findings and make recommendations for improvements to the council on uniformity of traffic citations and complaints.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Note: A copy of MV4016 uniform traffic citation form is included. A number of law enforcement agencies have asked the department to allow them time beyond the effective date to use up their supply of the MV 4016 Wisconsin Uniform Citation and complaint forms promulgated under ch. MVD 21. If the legislature concurs with this request, agencies will have the option of using either of these citation forms between January 1, 1990 - August 31, 1990. Effective September 1, 1990, only the MV 4016 uniform traffic citation form promulgated under this chapter shall be used.

Trans 114.06 Uniform traffic citation.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

	DEPOSIT PERMITTED	DL Cash Card	Estimated Points (This Citation)	
	2 \$	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	3	4 For Court Use Only
1 You Are Notified To Appear Is this a mandatory Court Appearance? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Read the reverse side of this citation for court information)</small> ON _____ AT _____ AM WHERE <input type="checkbox"/> Circuit <input type="checkbox"/> Municipal	Defendant Name - Last		First	MI
	5			
Street Address		Post Office		State Zip
6				
Driver License Number		State	Exp. Yr.	Licensed As: Preclassified Type
7		8	9	Classified Class Endorse 10 11 12
Date of Birth	Sex	Race	HT.	WT.
13	14			Hair Eyes
Operating As: Preclassified Type		Classified	Class	Endorse
15		16	17	CMV Y/N 18
License Plate or VIN		Plate Type	State	Exp. Yr.
19		20	21	22
Year/Make of Vehicle		Type		Color
23		24		25
<input type="checkbox"/> STATE <input type="checkbox"/> COUNTY <input type="checkbox"/> CITY <input type="checkbox"/> VILLAGE <input type="checkbox"/> TOWN OF WIS. PLAINTIFF OF: 26		Defendant Violated: Ordin. No. 27		Adopting State Statute No. 28
Description of Violation 29		Waiver 30	M P H	Actual 31
Legal 32	Over 33	Agency Space 42		
Week Day 34	Month - Day - Year 35	Time 36	<input type="checkbox"/> AM <input type="checkbox"/> PM	County 37
City/Village/Town 38				
ON Hwy No. and / or Street Name 39		Estimated Distance 40	<input type="checkbox"/> Feet <input type="checkbox"/> Mile(s)	FROM/AT Hwy No. and / or Street Name 41
Print Officer Name 43		Dept. 44	Officer ID NO. 45	Date Citation Issued 46
Accident Severity 47		Fatal P I P D		
Wisconsin Uniform Citation MV4015 (889)		Citation serves as a Driver License Receipt until above Court date:		48 <input type="checkbox"/> YES <input type="checkbox"/> NO

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DEPARTMENT OF TRANSPORTATION
Trans 114 190-7

COURT RECORD 1		Date Filed 2	JUDGE 3		Judge Code 4								
<input type="checkbox"/> Traffic <input type="checkbox"/> Non-Traffic <input type="checkbox"/> Criminal													
DEFENDANT 5			PLEA: <input type="checkbox"/> Guilty 9 <input type="checkbox"/> No Contest <input type="checkbox"/> Not Guilty										
<input type="checkbox"/> Appeared <input type="checkbox"/> Default <input type="checkbox"/> By Attorney <input type="checkbox"/> Warrant Issued - Date _____ <input type="checkbox"/> Plea By Mail <input type="checkbox"/> Warrant Fee Assessed \$ _____ <input type="checkbox"/> Failed to Appear			FINDING: <input type="checkbox"/> Guilty 10 <input type="checkbox"/> Not Guilty <input type="checkbox"/> Dismissed										
<input type="checkbox"/> Prosecutor _____ 8 <input type="checkbox"/> Defense Attorney _____			AMENDED CHARGE: 11 Statute Number _____										
BOND: <input type="checkbox"/> Signature 7 \$ _____ <input type="checkbox"/> License			DISPOSITION: 12										
<input type="checkbox"/> Credit Card Type _____ <input type="checkbox"/> Bond Card <input type="checkbox"/> Cash / CK / MO \$ _____ <input type="checkbox"/> Not Required													
TYPE OF PROCEEDING 8 DATE TIME - COMMENTS			Describe Charge										
<input type="checkbox"/> Initial Appearance			<input type="checkbox"/> Assessment Ordered										
<input type="checkbox"/> Scheduling Conference			<input type="checkbox"/> Co. Jail / H.O.C. for ___ Day / Mo. / Yr.										
<input type="checkbox"/> Pre-trial			<input type="checkbox"/> License Susp / Rev for ___ Day / Mo. / Yr.										
<input type="checkbox"/> Motions			<input type="checkbox"/> Fine / Forfeiture pay within ___ Day / Mo. / Yr. OR										
<input type="checkbox"/> Court Trial			<input type="checkbox"/> License Susp / Rev for ___ Day / Mo. / Yr. OR										
<input type="checkbox"/> Jury Trial ()			<input type="checkbox"/> County Jail/H.O.C. for ___ Day / Mo. / Yr. OR										
			<input type="checkbox"/> Community Service for ___ Hrs. / Days										
DEFENDANT WAS INFORMED that a plea of guilty or no contest or a forfeiture of deposit to this charge will result in revocation or suspension of his/her driving privileges.			<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Date Disposed 14</td> <td>Judge At Disposition 15</td> <td><input type="checkbox"/> Circuit <input type="checkbox"/> Municipal <input type="checkbox"/> Juvenile</td> <td>Code 16</td> </tr> <tr> <td>Disposition Code 18</td> <td>Sentence Code 19</td> <td colspan="2">Classification At Disposition If Changed 20</td> </tr> </table>			Date Disposed 14	Judge At Disposition 15	<input type="checkbox"/> Circuit <input type="checkbox"/> Municipal <input type="checkbox"/> Juvenile	Code 16	Disposition Code 18	Sentence Code 19	Classification At Disposition If Changed 20	
Date Disposed 14	Judge At Disposition 15	<input type="checkbox"/> Circuit <input type="checkbox"/> Municipal <input type="checkbox"/> Juvenile	Code 16										
Disposition Code 18	Sentence Code 19	Classification At Disposition If Changed 20											
X (Defendant signature)													

Instructions - Read Carefully

MANDATORY APPEARANCE - (See other side). If your citation is marked as a mandatory court appearance, you **MUST** appear in court. The "appearance not mandatory" instructions do not apply to you.

APPEARANCE NOT MANDATORY - (See other side). If your appearance is not mandatory and you do not wish to appear in court to answer this citation, you may satisfy this matter without appearing in court by following one of the first two procedures below:

A. Make a Stipulation and Deposit. To do this you must **WITHIN 10 DAYS OF THE VIOLATION**, do the following:

1. Sign the "Statement of Notice" below.
2. Sign the "Statement of Stipulation" below.
3. Mail or deliver your copy, or a photocopy of your citation, together with the "deposit permitted" amount to the court address written under **YOU ARE NOTIFIED TO APPEAR** on the other side. Make your check payable to the Clerk of Court.

B. Make a Deposit Only. ("Stipulation of No Contest" not required).

To do this you must, prior to the court date written under **YOU ARE NOTIFIED TO APPEAR**, mail the "deposit permitted" amount to the clerk of court at the address listed. If you fail to appear in court at the time written on your citation, you will be deemed to have tendered a plea of no contest, and the court will find you guilty and keep the "deposit permitted" amount as payment for your citation.

C. If you do nothing, the court may issue a warrant for your arrest, or may find you guilty for failing to appear in court and suspend your driving privileges if you fail to pay your fine.

STATEMENT OF NOTICE

- Conviction, forfeiture or stipulation of no contest to the charge described on the reverse side will result in the assessment of demerit points against you. Accumulation of twelve demerit points within a one year period will be cause for revocation or suspension of your driving privileges.
- Conviction, forfeiture or stipulation of no contest to the charge described on the reverse side will result in revocation or suspension of your driving privileges.

I HAVE READ THE ABOVE STATEMENT:

X

STIPULATION

I, the undersigned, do hereby stipulate no contest to the offense charged on the reverse side and waive my right to a trial. I agree to pay the amount prescribed below. I have been advised of the mandatory revocation or suspension and demerit point provisions of the law as required by section 343.27, of the Wisconsin Statutes.

Signature	Date	Amount
		\$

REPORT OF COURT DISPOSITION

49 Date of Adjudication _____

COURT TYPE		Judge Code
50	<input type="checkbox"/> Municipal Court	52
51	<input type="checkbox"/> Circuit Court	

AMENDED CHARGE

53 Amended Statute Number _____

54 Describe Amended Charge _____

PLEA

55 Guilty 57 Not Guilty

56 No Contest

Default

ADJUDICATION

58 Guilty 61 Not Guilty

59 Dismissed 62 Withdrawn

60 Criminal Complaint Issued for OWI

DESCRIBE OTHER DISPOSITION

63 Driver License Suspension _____ 64
 Days
 Months
 Years

65 Driver License Revocation _____ 66
 Days
 Months
 Years

Note: Suspension for failure to pay forfeiture must be reported on form MV3029, Court Order Of Suspension.

67 Driver License Restriction (describe)

68 Comments: _____

POLICE RECORD

Date of Disposition	49	<input type="checkbox"/> Guilty	Finding	51
		<input type="checkbox"/> Default	<input type="checkbox"/> Fine	
Plea	50	<input type="checkbox"/> Not Guilty	<input type="checkbox"/> Forfeiture	
<input type="checkbox"/> Guilty	<input type="checkbox"/> No Contest	<input type="checkbox"/> Not Guilty	<input type="checkbox"/> Dismissed	\$
Driver License Action:	52	<input type="checkbox"/> Days		
		<input type="checkbox"/> Months		
D.L. Suspension/Revocation	53	<input type="checkbox"/> Years		
Court Officer	54	Comments		55

Incident Report 56

Highway	57	Divided	Not Divided	Lanes:		
Weather	58	Clear	Rain	Snow	Fog	Cloudy
Road	59	Dry	Wet	Slippery	Loose Material	
Light	60	Dawn	Day	Dusk	Night	Traffic 61
						Light Med. Heavy