

Chapter VTAE 11

**VOCATIONAL EDUCATION INSTRUCTOR
OCCUPATIONAL COMPETENCY PROGRAM**

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Note: Chapter A-V 11 was created by emergency rule effective July 2, 1984; chapter A-V 11 was renumbered chapter VTAE 11, Register, September, 1985, No. 357, eff. 10-1-85.

VTAE 11.01 Purpose and application. The purpose of this chapter is to establish policies and procedures and to administratively interpret s. 38.32, Stats., relating to the vocational education instructor occupational competency program to be established by the board. This chapter is adopted pursuant to s. 38.32 (4), Stats.

Note: Forms used in administering this rule are available from the Wisconsin Board of Vocational, Technical and Adult Education, 4802 Sheboygan Avenue, P.O. Box 7874, Madison, Wisconsin 53707.

History: Cr. Register, December, 1984, No. 348, eff. 1-1-85.

VTAE 11.02 Definitions. In this chapter:

(1) "Board" means the board of vocational, technical and adult education.

(2) "Director" means the person appointed by the board under s. 38.04 (2), Stats.

(3) "District" means a vocational, technical and adult education district.

(4) "District board" means the district board in charge of the vocational, technical and adult education schools of a district.

(5) "District director" means the person employed by a district pursuant to s. 38.12 (3), Stats.

(6) "Program" means the vocational education instructor occupational competency program established by the board under s. 38.32, Stats.

(7) "Vocational education instructor" means a person certified by the board to teach vocational subjects under ch. VTAE 3, and who has entered into a teaching contract with a district.

History: Cr. Register, December, 1984, No. 348, eff. 1-1-85; am. (7), Register, September, 1985, No. 357, eff. 10-1-85.

VTAE 11.03 General. (1) The program shall be designed to provide district vocational education instructors with temporary work experience in business and industry in order to improve their knowledge and skills in the subjects they teach.

(2) To the extent possible, grants awarded under the program shall be equally distributed on a statewide basis.

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(3) No person employed by a business or industry participating in this program may be terminated from employment, laid-off or otherwise displaced as a result of that business or industry participating in the program.

(4) No grant may be awarded to any district board that conflicts with a collective bargaining agreement.

History: Cr. Register, December, 1984, No. 348, eff. 1-1-85.

VTAE 11.04 Grant applications. (1) Districts shall disseminate information to vocational education instructors informing them of the program.

(2) A vocational education instructor desiring to participate in the program shall inform his or her district director of his or her intent to be considered for funding under the program. Participation in the program shall be voluntary on the part of the vocational education instructor and the district board.

(3) If the district board determines that the vocational education instructor should be allowed to participate in the program it may file an application for a grant.

(4) The application for a grant shall be on forms prescribed by the board and shall be filed with the board.

Note: Form VE-AS-259 Occupational Competency Program Grant Application.

History: Cr. Register, December, 1984, No. 348, eff. 1-1-85.

VTAE 11.05 Grant awards. (1) Grant awards for vocational education instructors employed by districts shall be made by the director or the director's designee to the district employing the vocational education instructor.

(2) In determining whether a grant award will be made, based upon a particular grant application, the following criteria shall be applied:

(a) The potential for improved instruction resulting from participation in the program.

(b) The need for upgrading the vocational education instructor's skills after considering technological advances in the subject area taught by that person.

(c) The number of grant awards and the amount of funds awarded to that district for vocational education instructors.

(d) The availability of funds.

History: Cr. Register, December, 1984, No. 348, eff. 1-1-85.

VTAE 11.06 Conditions of the grant award. (1) Each business or industry participating in the program shall certify that no person employed by that business or industry will be terminated from employment, laid-off or otherwise displaced as a result of that business or industry participating in the program.

(2) Grant awards under the program shall only be used to partially pay the salaries and fringe benefits of vocational education instructors participating in the program.

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(3) Any grant award received by a district board shall, at a minimum, be equally matched by the district board.

(4) Each vocational education instructor shall, within 60 days of completion of participation in the program and on forms provided by the board, submit a written evaluation to the board and his or her district board describing the work experience received and the specific applications that the work experience will have to the instructor's teaching assignment.

(5) Prior to September 15, and on forms provided by the board, each participating district, and business and industry shall evaluate its participation in the program and forward a copy of this evaluation to the board.

Note: Form VE-AS-260 (a) Instructor Evaluation, Form VE-AS-260 (c) District Evaluation and Form VE-AS-260 (b) Business and Industry Evaluation.

History: Cr. Register, December, 1984, No. 348, eff. 1-1-85.