

## Chapter VE 8

## CERTIFICATION FOR ANIMAL TECHNICIANS

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**VE 8.01 Definitions.** As used in this chapter:

(1) "Board approved technical school or college" means a technical school or college which the board approves at its annual review of technical schools or colleges.

**Note:** The board shall consider for approval all schools which are accredited or approved by the American veterinary medical association.

(2) "Certificate" means a document issued to a person by the board, after the person has met the requirements of s. 453.06 (3), Stats., signifying that the person has met the statutory requirements to practice animal technology in Wisconsin.

**History:** Cr. Register, September, 1989, No. 405, eff. 10-1-89.

**VE 8.02 Qualification for certification.** The board may issue a certificate to practice as an animal technician to an applicant who:

(1) Meets the age and training requirements of s. 453.06 (3), Stats.;

(2) Has passed an examination consisting of a national written examination and a state board examination under ch. VE 2. Proof that an applicant has passed the national written examination and the state board examination shall be submitted directly to the board by the department's office of examinations or the interstate reporting service;

(3) Has successfully completed an examination on state laws and rules related to the practice of animal technology; and

(4) Does not have a conviction record or pending criminal charge relating to an offense the circumstances of which substantially relate to the practice of animal technology. An applicant who has a conviction record or pending criminal charge shall request appropriate authorities to provide information directly to the board to enable the board to make its determination.

**History:** Cr. Register, September, 1989, No. 405, eff. 10-1-89.

**VE 8.03 Application procedures for animal technician applicants.** (1) An applicant for an animal technician certificate shall file a completed application with the board at least 30 days prior to the date of the scheduled examination. All supporting documents shall be in English. An application is not complete until the board receives:

(a) An application form provided by the board and completed by the applicant which includes the applicant's notarized signature;

(b) A recent photograph, as defined in s. VE 1.02 (9);

(c) The fees specified in s. 440.05 (1), Stats.;

**Note:** A list of all current examination fees may be obtained at no charge from the Office of Examinations, Department of Regulation and Licensing, 1400 East Washington Avenue, P.O. Box 8935, Madison, WI 53708.

(d) Verification of licensure records and status which has been sent directly to the board by every state or country in which the applicant has ever held a license or certificate to practice animal technology; and

(e) A certificate of completion of the 4 semester program in animal technology at a board approved technical school or college shall be provided by presentation of certification signed and sealed by the dean of the school submitted directly to the board by the school, or the applicant shall provide evidence of meeting the employment requirement under s. 453.06 (3)(b), Stats.

**History:** Cr. Register, September, 1989, No. 405, eff. 10-1-89; am. (1) (c), Register, June, 1994, No. 462, eff. 7-1-94.

**VE 8.04 Certification.** The board shall review its records to determine eligibility of the applicant. Within 30 business days of determining an applicant is eligible for certification, the board shall issue a certificate to the applicant.

**History:** Cr. Register, September, 1989, No. 405, eff. 10-1-89.