

**DEPARTMENT OF WORKFORCE DEVELOPMENT  
NOTICE OF PROPOSED GUIDANCE DOCUMENTS**

Pursuant to section 227.112 of the Wisconsin Statutes, the Wisconsin Department of Workforce Development is hereby accepting comments on the proposed guidance documents listed below.

**LOCATION OF PROPOSED GUIDANCE**

Proposed guidance documents may be reviewed by accessing:

<https://dwd.wisconsin.gov/gdl/>

**SUBMITTING PUBLIC COMMENTS**

Public comments on proposed or adopted guidance documents may be submitted by accessing: <https://dwd.wisconsin.gov/gdl/>

**DEADLINE FOR SUBMISSION**

The comment period runs 21 days after the publication of this document in the Administrative Register.

**AGENCY PUBLICATION**

The below-listed guidance documents contain statements or interpretations of law under the following applicable provisions of federal law or the applicable state statutory or administrative code provisions: 34 CFR parts 361, 363 and 397; Wis. Stat. ch. 47.

**CERTIFICATION**

Pursuant to the authority delegated to me by the Secretary, I have reviewed the below-listed guidance documents or proposed guidance documents and I certify that they comply with sections 227.10 and 227.11 of the Wisconsin Statutes. I further certify that the guidance documents or proposed guidance documents contain no standard, requirement, or threshold that is not explicitly required or explicitly permitted by a statute or a rule that has been lawfully promulgated. I further certify that the guidance documents or proposed guidance documents contain no standard, requirement, or threshold that is more restrictive than a standard, requirement, or threshold contained in the Wisconsin Statutes.



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Delora Newton  
Administrator  
Division of Vocational Rehabilitation

## PROPOSED GUIDANCE DOCUMENTS

1.	Additional Work Incentives for Blind Individuals Receiving SSI (DVR-17714-P)
2.	Additional Work Incentives for Blind Individuals Receiving SSDI (DVR-17714-P)
3.	Annual Review for Certain Closed Cases
4.	Appeal Rights Information Insert (DVR-15989-P)
5.	Appeal Rights Information Insert (DVR-15989-S-P) Spanish
6.	Appeal Rights Information Insert (DVR-15989-H-P) Hmong
7.	Applying for DVR FAQs
8.	Approval for Private and Out-of-State School
9.	Assistive Technology Guidance
10.	Assistive Technology Roles at Assessment
11.	Assistive Technology Technical Specifications
12.	Benefits Consultation Period
13.	Business Enterprise Program (BEP) (DVR-17426-P)
14.	Business Enterprise Program Overview
15.	DVR In House Services and Comparable Benefit
16.	Comprehensive Transition Training Programs Guidance
17.	Confidentiality
18.	Confidentiality Information Insert (DVR-16060-P)
19.	Confidentiality Information Insert (DVR-16060-H-P)-Hmong
20.	Confidentiality Information Insert (DVR-16060-S-P)-Spanish
21.	Consumer Fiscal Agreement
22.	Consumer Fiscal Agreement-Hmong
23.	Consumer Fiscal Agreement-Spanish
24.	Consumer Mediation Process
25.	Consumer Rights/Appeals Statement
26.	Consumer Rights/Appeals Statement (Spanish Version)
27.	Consumer Rights/Appeals Statement (Hmong Version)
28.	Customized Employment Discovery and Discovery Profile
29.	Customized Employment (CE) Technical Specification
30.	Customized Employment Criteria
31.	Customized Employment Job Development Plan
32.	Customized Employment Process/Services Description
33.	Customized Employment Systematic Instruction
34.	Customized Employment Transition to LTS
35.	Customized Employment Visual Resume
36.	Customized Self-Employment Toolkit
37.	Determining if Applicant Requires DVR Services
38.	Due Process and Appeals Guidance
39.	DVR Consumer Documentation Requirements
40.	DVR Services (DVR-15988-P)
41.	DVR Services (DVR-15988-H-P)
42.	DVR Services (DVR-15988-S-P)

43.	DVR Services FAQ
44.	DVR Waiting List (Order of Selection (OOS)) (DVR-16483-P)
45.	DVR Waiting List (Order of Selection (OOS)) (DVR-16483-H-P)
46.	DVR Waiting List (Order of Selection (OOS)) (DVR-16483-S-P)
47.	Education Resource Guide
48.	Electronic Recording of Conversations
49.	Existing Business Policy
50.	Extension Process for Eligibility and IPE Development
51.	Getting started with DVR
52.	Guardianship
53.	Hearing Aids (Purchasing)
54.	Individual Placement and Support (IPS) Technical Specification
55.	Individual Placement and Support (IPS) Criteria
56.	Individual Placement and Support Career Profile
57.	Individual Placement and Support Job Development Plan
58.	Individual Placement and Support Ongoing Support, Monthly and Job End
59.	Individual Placement and Support Systematic Job Development
60.	Individual Placement and Support Transition to LTS
61.	Individual Representative
62.	Individualized Plan for Employment Information Insert (DVR-15987-P)
63.	IPE FAQs
64.	Information for Consumers with WC Claims (DVR-17129-P)
65.	Information for DVR Vendors and Statewide Service Providers (DVR-18350-P)
66.	Information for DVR's Contracted Mediators
67.	Informed Choice Insert (DVR-15986-P)
68.	Internship/Temporary Work (I/TW) Technical Specification
69.	Internship/Temporary Work Site Information for Business
70.	Internship/Temporary Work Roles and Responsibilities
71.	internship_temporary_work_handout
72.	IPE Services Temporarily Interrupted
73.	Individual Placement and Support Career Profile
74.	Individual Placement and Support Job Development Plan
75.	Individual Placement and Support Ongoing Support, Monthly and Job End
76.	Individual Placement and Support Systematic Job Development
77.	Individual Placement and Support Transition to LTS
78.	Job Development Hire
79.	Job Preparation Development and Placement Technical Plan
80.	Job Preparation Development and Placement Technical Specification
81.	Job Retention
82.	Job Shadow Roles
83.	Job Shadow Technical Specification
84.	Legal Residency
85.	On the Job Assessment Roles and responsibilities
86.	On the Job Assessment Checklist
87.	On-the-Job Training (OJT) Hiring Initiative
88.	Order of Selection, DVR Waiting List (DVR-16483-P)

89.	Order of Selection, DVR Waiting List (DVR-16483-H-P) Hmong
90.	Order of Selection, DVR Waiting List (DVR-16483-S-P) Spanish
91.	oos_category_description
92.	oos_faq
93.	oos_process
94.	Paid Work Options (Use of) in DVR
95.	Paid Work Options Table
96.	PASS
97.	Post Secondary Education Q&A (DVR-13451-P)
98.	Post-Employment Services
99.	Potentially Eligible (PE) Guidance
100.	Pre-ETS Policy Guide (DVR-18333-P)
101.	Project Search
102.	Project Search Fee Schedule
103.	Provision of Services to Non-Wisconsin Residents
104.	REDI Technical Specifications
105.	REDI Job Instruction
106.	REDI Skills Assessment
107.	Resource Ownership
108.	School or Training Program Offering No Financial Aid (Non-FAO) (DVR-18319-P)
109.	Self Employment Fee Schedule
110.	Self-Employment Toolkit - Pre-2013 Version
111.	Services for Job Seekers
112.	Services for Subminimum Wage Workers
113.	Sign Language Interpreter Services (Guidance to Provide)
114.	Skills to Pay the Bills Roles
115.	Skills to Pay the Bills Technical Specification
116.	Social Security Disability Insurance (SSDI) (DVR-17716-P)
117.	SSDI Work Incentives (DVR-17717-P)
118.	SSI General Information (DVR-17718-P)
119.	State LTE Internship Program Overview (DVR-18115-P)
120.	Statewide Service Fee Structure
121.	Student Earned Income Exclusion (SEIE) (DVR-17719-P)
122.	Student On-the-Job Training (S-OJT) Hiring Guidance
123.	Student Work Based Learning Services Learning Experience Development
124.	Student Work Based Learning Services Learning Training
125.	Student Work Based Learning Services readiness Plan
126.	Student Work Based Learning Services Technical Specification
127.	Subpoenas and Release of Confidential Information
128.	Summary of Partnership Plus (DVR-17419-P)
129.	Summer School Attendance and Work Activities
130.	Supplemental Security Income (SSI) Work Incentives (DVR-17720-P)
131.	Supported Employment Technical Specification
132.	Supported Employment/Long Term Support (LTS)
133.	School Support Services - How to Determine if a Post-Secondary Support Service Is the Responsibility of DVR or the School

134.	Supported Employment Career Profile Roles and Responsibilities
135.	Supported Employment Job Development Roles and Responsibilities
136.	Supported Employment Systematic Instruction Roles and Responsibilities
137.	Supported Employment Transition to LTS Roles and Responsibilities
138.	SVRI Information for Consumers
139.	Systematic Instruction Roles and Responsibilities
140.	Systematic Instruction Technical Specification
141.	TAP Portal
142.	Technical Specifications Landing Page
143.	Think Possibilities Brochure (DVR-16354-P)
144.	Think Possibilities Brochure (DVR-16354-H-P)
145.	Think Possibilities Brochure (DVR-16354-S-P)
146.	Ticket to Work - Hmong Version(DVR-12847-H-P)
147.	Ticket to Work - Spanish Version (DVR-12847-S-P)
148.	Ticket to Work (DVR-12847-P)
149.	Ticket to Work DVR FAQ
150.	Training Grant Checklist (DVR-14673-P)
151.	Training Grant FAQ for consumers (DVR-14674-P)
152.	Transition Services to Students with Disabilities
153.	Transportation Guidance
154.	Transportation Funding Roles DVR/MCO
155.	Understanding Ticket to Work
156.	Vocational Evaluation Roles and responsibilities
157.	Vocational Evaluation Technical Specification
158.	Wage Documentation for Successful Closure
159.	Walgreens Retail Employees with Disabilities Initiative (REDI) Technical Specification
160.	WIOA Competitive Integrated Employment Annual Outreach and Review Services
161.	WIOA School-DVR Partnerships
162.	Wisconsin Partnership Plus Roles of Those Involved (DVR-17420-P)
163.	Wisconsin Rehabilitation Council (WRC) Information
164.	Work Incentive Benefits Analysis Meeting
165.	Work Incentive Benefits Analysis Meeting Update
166.	Work Incentive Benefits Analysis Technical Specification
167.	Work Incentive Benefits Plan , Meeting and Report
168.	Working with an Employee Network and Partnership Plus Agreement (DVR-17421-P)
169.	Your Free TTW Services (Not Rehabilitated) (DVR-16848-P)
170.	Your Free TTW Services (Rehabilitated) (DVR-16850-P)
171.	Your Free TTW Services (Waiting List) (DVR-16849-P)
172.	Youth Seeking Subminimum Wage Employment (DVR-18307-P)
173.	Youth Think Possibilities Folded Brochure (DVR-17782-P)