

NOTICE OF PROPOSED GUIDANCE DOCUMENT

DTIM-BPED15

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on DTIM-BPED15, FAST Act, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website: <https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DTIM-BPED15>

2. Mailing written comments to:

Division of Transportation Investment Management
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7913
Madison, WI 53707-7913

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsindot.gov to allow for ongoing comment.

AGENCY CONTACT

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State of Wisconsin Department of Transportation

Transportation Alternatives Program (TAP)

Assistance programs

Road and bridge

Transit

Other aid

The Transportation Alternatives Program (TAP) is a legislative program that was authorized in Fixing America's Surface Transportation Act (or "FAST Act"), the federal transportation act that was signed into law on December 4, 2015. With certain exceptions, projects that met eligibility criteria for the [Safe Routes to School Program](#), [Transportation Enhancements](#), and/or the [Bicycle & Pedestrian Facilities Program](#) are eligible TAP projects.

All TAP projects require sponsors to pay 20% of approved projects costs. TAP projects are capped. A TAP project may not be substituted for another project. TAP projects must commence within four years of the award date.

TAP projects within the [jurisdiction of a Transportation Management Area \(TMA\)](#) are selected at the regional level by TMAs, which are metropolitan planning organizations with a population over 200,000. TMA contact information is provided below.

2018-2022 TAP award cycle

- [2018-2022 TAP awards](#)

Change Management

- [Local Programs Change Management Policy and Process](#)
- Sample Forms and Instructions
 - [Change Management Project Change Request Form](#)
 - [Instruction Key for Project Change Request Form](#)
 - [Change Management Worksheet](#) (Optional)

- [!\[\]\(746d018fdf6ab02bf5fb7681133e8b29_img.jpg\) Change Management Schedule Change Request](#)
- [!\[\]\(5daa6eee1904cb6b9d765700250de764_img.jpg\) Instruction Key for Schedule Change Request](#)

In October 2017, applications for the 2018-2022 Program Cycle for TAP became available. The applications were due Friday, January 26, 2018. The department solicits applications every other year, so the next opportunity to submit application will occur in the fall of 2019.

State Fiscal Year 2018-2022 Program Cycle Application

- [!\[\]\(511a36c244659513b679df9c639945de_img.jpg\) 2018-2022 Cycle Notification Memo](#)
- [!\[\]\(2c0783baf87a2728b2fe49eb1c34c456_img.jpg\) 2018-2022 Cycle Application](#)
- [!\[\]\(7cfb20e3a97beaa6243bf39ce8dc849f_img.jpg\) 2018-2022 Cycle Application Instructions](#)
- [!\[\]\(4ec82d7d2c97e7458ec11741fc48dcdc_img.jpg\) 2018-2022 Cycle Guidelines](#)

Previous awards

- [!\[\]\(67ff022fd78f943b679992c2874bbfd1_img.jpg\) 2016-2020 TAP awards](#)
- [!\[\]\(042ea11c58a77088d3dd7150909adec0_img.jpg\) 2014-2018 TAP awards](#)

Sponsor's Guide and training requirements

The [Sponsor's Guide to Non-Traditional Transportation Project Implementation \(Sponsor's Guide\)](#) provides information and instructions to Sponsors to help them successfully develop locally let federally funded transportation projects in accordance with Federal and State laws and regulations.

Sponsors of non-infrastructure and/or planning projects should note that some of the Sponsor's Guide will not apply to non-infrastructure activities.

The Sponsor must become familiar with the Sponsor's Guide so that they understand the responsibilities they are accepting when applying for the benefit of using Federal Funding. Beginning with projects awarded in 2010, Sponsors constructing locally let projects must attend a one-day training session. The training session instructs Sponsors on the local letting process and results in certification to administer and deliver these projects.

The Sponsor's Guide, Certification form and additional resources are available at the link below.

- [Guidance and Manual for Non-Traditional Transportation Project Implementation](#)

Regional local program contacts

Please direct TAP questions to the appropriate WisDOT contact person listed below.

Southwest Region

Tom Koprowski
thomas.koprowski@dot.wi.gov
Phone: (608) 246-3869
Fax: (608) 246-3819

- TMA Contact:
Renee Callaway
Madison Area Transportation Planning Board
ReCallaway@cityofmadison.com

Southeast Region

Robert Schmidt
robert1.schmidt@dot.wi.gov
Phone: (262) 548-8789
Fax: (262) 521-4425

- TMA Contact:
Ryan Hoel
Southeastern Wisconsin Regional Planning Commission
rhoel@sewrpc.org

Northeast Region

Sandy Carpenter
sandra.carpenter@dot.wi.gov
Phone: (920) 492-5681
Fax: (920) 492-5711

- TMA Contacts:
Melissa Kraemer Badtke
East Central Wisconsin Regional Planning Commission
mbadtke@ecwrpc.org
- Cole Runge
Brown County Planning Commission
Phone: (920) 448-6480

North Central Region

Sandy Stankevich
sandy.stankevich@dot.wi.gov
Phone: (715) 365-5784
Fax: (715) 365-5780

Northwest Region

Bill Zimmer
william.zimmer@dot.wi.gov
Phone: (715) 635-5014
Fax: (715) 635-2309

Statewide contact

Merrill Mechler-Hickson
merrill.mechlerhickson@dot.wi.gov
Phone: (608) 261-8977

Related information:

- [Federal aid project delivery](#)