

NOTICE OF PROPOSED GUIDANCE DOCUMENT

DTIMBOA47

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on DTIMBOA47 Wisconsin State Statute Chapter 114, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website: <https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DTIMBOA47>

2. Mailing written comments to:

Division of Transportation Investment Management
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7913
Madison, WI 53707-7913

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsin.dot.gov to allow for ongoing comment.

AGENCY CONTACT

Kaleb Vander Wiele
DOTDTIMGuidanceDocs@DOT.WI.GOV



Division of Transportation
Investment Management
PO Box 7914
Madison, WI 53707-7914

Tony Evers, Governor
Craig Thompson, Secretary
Internet: <http://wisconsindot.gov>

Telephone: 608-266-3351

Facsimile (FAX): 608-267-6748

Updated January 2019

What Is Your Airport's Six-Year Improvement Plan?

Dear Airport Owner:

One of our goals at the Bureau of Aeronautics is to identify the need for projects to maintain or enhance the facilities at airports in Wisconsin. One of the most effective ways for us to do this is through good long-range planning. To do good planning we need your help. You can help by telling us what your plans are for your airport for the next six years.

Enclosed is a form to submit your airport's six-year plan, called the Statement of Project Intentions. We would particularly like to know about work you plan that is not already in the Bureau program. The Bureau's version of your six-year plan is on our website at <https://wisconsindot.gov/Documents/doing-bus/local-gov/astnce-pgms/aid/airport/air-5yr-plan.pdf>.

Please prepare a plan even if you are unsure whether or not you will request funding.

The procedure to submit your Project Intentions is outlined below:

1. Review the attached Airport Improvement Program.
2. Complete your Statement of Project Intentions for the 2019-2024 Six-Year Airport Improvement Program. Indicate all proposed airport improvements for 2019-2024 (and beyond, if available) on this form. Each improvement should be listed separately with pertinent information as known, such as: size, location, estimated cost and anticipated/known petition date. Alternatively, mark up Bureau's version of the airport's improvement program.
3. Adopt the Statement of Project Intentions by Resolution—THIS IS OPTIONAL—ONLY REQUIRED BY STATUTE ON EVEN-NUMBERED YEARS.
4. Return the completed statement of Project Intentions and Resolution to the Bureau of Aeronautics by July 1, 2019.

The Submission of the Statement of Project Intentions is only a planning document. It does not commit the sponsor to an airport improvement project.

If you have any questions on the Statement of Project Intentions, the Six-Year Improvement Program or the petition process and associated materials, please call Mary Strait, Airport Program Engineer, at (608)

266-7187 or e-mail mary.strait@dot.wi.gov. The statement of project intention forms can also be found at <https://wisconsin.gov/Documents/doing-business/local-government/astnce-pgms/aid/airport/arpt-intent.docx>.

Thank you for your participation,

David M. Greene
Director

Enclosure

STATEMENT OF PROJECT INTENTIONS FOR _____ AIRPORT

Fiscal Year	Description of Improvement	Size of Improvement	Estimated Cost (if known)	Anticipated Petition Date
2019				
2020				
2021				
2022				
2023				
2024				

For 2025 & later, please attach additional pages.

EXAMPLE DESCRIPTIONS OF IMPROVEMENTS:

Reconstruct runway, replace runway lighting, construct runway extension, construct or expand apron, develop hangar area, construct terminal building, acquire land, clear runway approaches, develop auto parking, prepare master plan, purchase snow removal equipment. List the size of the improvement in acres, square yards, length, width, or as appropriate.

RESOLUTION

RESOLVED, by the _____ that the attached list of proposed improvements are in the best interest of the _____ Airport; and

WHEREAS, Wisconsin Statutes require a Statement of Project Intentions from airport owners contemplating federal and/or state aid within the next six years; and

WHEREAS, this Six Year Statement of project Intentions is used by the Department of Transportation, Bureau of Aeronautics for planning and budgeting purposes and is not a petition for federal and/or state aid; and

NOW, THEREFORE BE IT RESOLVED that this governing body contemplates requesting federal and/or state aid for the projects listed on the attached schedule of airport improvements.

Resolution introduced by

(Title)

(Title)

(Title)

CERTIFICATION

I, _____, Clerk of _____, Wisconsin, do hereby certify that the foregoing is a correct copy of a Resolution introduced at a _____ meeting on _____, 2019, adopted by a majority vote, and recorded in the minutes of said meeting.

Clerk