

NOTICE OF PROPOSED GUIDANCE DOCUMENT

School Bus Endorsements

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on School Bus Endorsements s.343 a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website:

<https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DMV17>

2. Mailing written comments to:

Division of Motor Vehicles
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7336
Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsin.dot.gov to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

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School bus drivers

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("S" endorsement on driver license)

Requirements to become a school bus driver:

- Pass a criminal background check at original issuance of a school bus "S" endorsement, at each renewal and every four years (at the mid-point of the term of the license).
- Have no felony convictions that disqualify you from holding a school bus endorsement (see School Bus Disqualifications [MV3740](#)).
- Complete a self-certification form declaring you are conviction free and provide information to the state if you have not been a Wisconsin resident in the previous two years. This pre-screening is to be used by both the Wisconsin Department of Transportation (WisDOT) and

school bus companies who employ the drivers.

- Submit to fingerprinting for a criminal background check if you have lived out-of-state in the previous two years. (The cost for this requirement is the driver's responsibility.)
- Notify your employer in writing within ten days of any accident or conviction that makes you ineligible to hold the school bus endorsement, or of any license withdrawal from Wisconsin or any other state.
- Meet the physical/medical standards for school bus endorsements by providing either a current Fed Med card or a Physical Examination Report for S or P Endorsement [□ MV3030B](#).

The [interactive driver licensing guide](#) is a helpful tool for those looking for information on commercial driving requirements. The guide will provide you with a checklist of requirements, and allow you to pre-fill any required application(s) before visiting a DMV Customer Service Center. Depending on your eligibility, you may also be able to use the guide to electronically submit your application(s) and schedule an appointment with the DMV for expedited service.

[Fee information](#) for an original license, a renewal license or for adding an "S" endorsement (change of authority).

School bus endorsement links:

- [□ Disqualifications](#)
- [□ Medical information specific to ongoing school or passenger bus drivers](#)
- School bus or alternative vehicle [□ BDS105](#)
- [□ Wisconsin Commercial Driver's Manual](#) covers information about school buses.

Online service for school bus drivers

- [Check the status of your license](#) - Use this application to check your status, license expiration date, tier level and to see when your next physical and DMV testing will be due.

Driver Eligibility Unit

Email [Wisconsin DMV email service](#)

Phone (608) 264-7447

Contact Information

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