

NOTICE OF PROPOSED GUIDANCE DOCUMENT

Certified Driver and Vehicle Records

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment Certified Driver and Vehicle Records s. 341 or s. 343, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website: <https://wisconsin.gov/Pages/dmv/vehicles/vhcl-rcd-hst/certified.aspx>

2. Mailing written comments to:
Division of Motor Vehicles
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7336
Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsin.gov to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

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Wisconsin law enforcement officers, district attorneys and court staff

You can request a certified driver or vehicle record through the Department of Justice's (DOJ) Wisconsin's Law Enforcement Members Resource Site: [WILENET](#).

If you do not have a WILENET password, the website provides information on getting one. If you already have a password:

- Log on
- Select "Features" from the menu at the top
- Select "Department of Transportation"
- Choose "Certified Driver Record Request" or "Certified Vehicle Record Request"

You may enter a single request or several at a time.

All other public requests for certified driver and vehicle records

To process your request for a certified copy of a driver or vehicle record:

- Complete a Vehicle/Driver Record Information Request [□ MV2896](#).
- Indicate in the comment area of Section B that the record needs to be certified.
- Make check payable to "Registration Fee Trust." We will bill you if additional fees are required to complete your request. The fees are listed on the form and are different for driver and vehicle records.
- Mail check and form MV2896 to the appropriate address indicated on the form.

Note: All record requests received by Wisconsin DMV must be accompanied by the appropriate fee per record. The search fee is charged regardless if a record is found with the information provided. MV2896 forms received with the inappropriate or no fee may either be returned to the requestor and/or billed for the difference due.

Questions?

Email [Wisconsin DMV email service](#)

Phone

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