

## **NOTICE OF PROPOSED GUIDANCE DOCUMENT**

### **Seller Notification**

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment Seller Notification s. 342, a proposed guidance document.

### **PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION**

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website: <https://wisconsindot.gov/Pages/online-srvcs/other-servs/seller-notify.aspx>

2. Mailing written comments to:  
Division of Motor Vehicles  
Wisconsin Department of Transportation  
4822 Madison Yards Way  
PO Box 7336  
Madison, WI 53707-7336

### **WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT**

The final version of this guidance document will be posted at [wisconsindot.gov](https://wisconsindot.gov) to allow for ongoing comment.

### **AGENCY CONTACT**

[DOTDMVGuidanceDocs@DOT.WI.GOV](mailto:DOTDMVGuidanceDocs@DOT.WI.GOV)



## State of Wisconsin Department of Transportation

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# Seller notification

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Beginning January 1, 2016, law ([342.41 Identity of buyer](#)) went into effect requiring a person who sells a motor vehicle to another person, including transferring a junk vehicle by bill of sale, to submit notification to the department that a sale has occurred. **This law does not apply for transfer to or from dealers or other non-individuals, such as companies, charities and government agencies; this requirement is ONLY for sales from one individual to another individual.**

Within 30 days of a sale the seller needs to report to WisDOT the:

- Vehicle identification number (VIN) of the vehicle
- Identity of the individual buyer
- Sale price
- Date of sale

## Submitting seller notification online

To submit seller notification online you need:

- To be an owner of the vehicle (must be an individual, not a business)
- Your Wisconsin driver license or identification card number (or full name)
- The last four digits of your social security number (or full SSN)
- Your date of birth
- The vehicle identification number (VIN) for the vehicle

Once completed, you will have the option to print, email or save confirmation of your notification.

This service may not be available on Sundays from 6 a.m.–9 a.m. due to regular system maintenance.



[Begin seller notification](#)

## Selling a vehicle correctly

Seller notification does not replace other responsibilities of a vehicle seller. Refer to [selling a vehicle](#) and Instructions for Selling a Vehicle form [MV2928](#). Form MV2928 includes a bill of sale for your convenience; it is not a required form. You may keep a copy with your records and make a copy for the buyer as documentation of the sale.

### Questions?

Email [Wisconsin DMV email service](#)

[Phone](#)

### Contact Information

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[Traducir el sitio de web](#)

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### Forms/Notices

[Acceptable use policy](#)

[Forms](#)

[Legal notices](#)

[Privacy policy](#)

[Software information](#)

### WisDOT Employees

[Employee information](#)

[PTA web](#)

[HR Self-Service](#)

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[WisDOT LearnCenter](#)

