

NOTICE OF PROPOSED GUIDANCE DOCUMENT

DL Renewal Letter

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on DL Renewal Letter s.343 a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website:

<https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DMV36>

2. Mailing written comments to:

Division of Motor Vehicles
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7336
Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsin.gov to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

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Driver license renewal

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A courtesy reminder notice is mailed to the last known address on your driving record 45 to 60 days before your birthday in the year your driver license expires. If you would like to go paperless and receive many of your DMV notices by email, sign up for our [eNotify](#) (electronic notification) program. You can also set up text reminders for your mobile devices.

You may renew:

- Your regular driver license within one year of its expiration
- Your probationary driver license within 90 days of its expiration. Depending on your eligibility,

you may be able to renew your probationary driver license [online](#).

- The [interactive driver licensing guide](#) is a helpful tool for those looking for information on driver licensing requirements. The guide will provide you with a checklist of requirements, and allow you to pre-fill any required application(s). Depending on your eligibility you may also be able to use the guide to electronically submit your application and schedule an appointment with the DMV for expedited service.

Information about REAL ID

Wisconsin DMV issues REAL ID-compliant products (marked with a ⚠) in accordance with the federal [Real ID Act](#) of 2005. If you plan to fly within the U.S., visit a military base or other federal buildings, the Department of Homeland Security will require identification that is REAL ID-compliant (or show another acceptable form of identification, such as a passport) beginning October 1, 2020. Don't get left behind without a REAL ID.

If you do not already have a REAL ID-compliant card and it is time for you to renew your driver license, you can upgrade to a REAL ID-compliant card for no additional fee if the upgrade takes place at the same time as your renewal. If you choose to apply for a REAL ID after your renewal, the cost of a duplicate card will apply.

To renew your driver license

- Appear at a [DMV Customer Service Center](#) with your completed driver license application [MV3001](#)
 - You may complete the MV3001 online, print and take it to a DMV Customer Service Center
 - The MV3001 is also available at all DMV Customer Service Centers
- Take your current license or other document for proof of [identity](#)
- If you have changed your name, you must provide:
 - Proof of [name change](#), such as a certified marriage certificate or certified record of divorce
 - Complete your name change with the Social Security Administration at least one day before appearing at the DMV
- If you are not a U.S. citizen, you must provide proof of your [legal status](#) in the United States
- You will have a new license photo taken
- You will have your vision screened by a DMV employee
 - Be sure to take your corrective lenses if you use them for distance vision
 - See Vision Test Options below or [driver license vision standards](#)
- Existing [medical conditions](#) may require a Medical Examination Report
- A written and/or driving exam may be required (see Tests Required below or [driving with a disability](#))
- Pay the [renewal fee](#)

REAL-ID Additional Requirements

If you would like to obtain a REAL ID-compliant driver license when you renew, you must present [additional documentation](#). One original document or certified copy (not a photocopy, fax or scan) from each category is required. Some documents may be used for more than one category, whereas some will only satisfy the requirements of a single category. The document categories include:

- Proof of [name and date of birth](#)
- Proof of [citizenship or legal status in the U.S.](#)
- Proof of [identity](#)

- Proof of [name change](#) (if applicable)
 - If you present a valid U.S. passport in your current name, proof of name change history is not required.
- Proof of [Social Security number](#)
- Proof of [Wisconsin residency](#)

If you are a current Wisconsin resident who has never changed your name, you can get a REAL ID-compliant driver license by presenting:

- Your certified U.S. birth certificate
- Your Wisconsin driver license with your current address
- Your original Social Security card

As required by the Real ID Act, applications and documents will be electronically scanned and securely stored to detect and deter fraud and identity theft.

Commercial driver license renewal additional requirements

- You must present proof of your [legal status](#) in the United States at every renewal
- You should bring your [Federal Medical Examiner Certificate](#) (Fed Med card), if required
- You will need to [certify your commercial tier of operation](#)

If you have a hazardous materials endorsement (H):

- You must complete the hazardous materials endorsement application [□ MV3735](#)
- Pass the hazardous materials endorsement [□ knowledge test](#)
- Provide proof of [□ citizenship or legal status in the U.S.](#)
- Submit to an FBI background check ([□ fingerprinting](#) is required)

If you have a school bus endorsement (S):

- You must complete the school bus application [□ MV3740](#)
- Pass the school bus knowledge test
- Pass the highway sign recognition test
- Pass a pre-trip inspection of a school bus
- Pass an abbreviated school bus skills test. Contact an authorized [□ third-party testing company](#) to schedule your skills test.

Tests required?

If you have not held a valid driver license in more than 8 years, you will need to pass a [knowledge test](#), highway sign recognition test and [driving skills test](#).

Drivers missing a limb will be required to take a full driving skill test (known as a '[special exam](#)' skills test) if they have not previously passed a road test after the limb was lost. Drivers with other physical or medical conditions will also be required to take appropriate tests ('special exam' tests, which may include the knowledge and signs tests) if there is question as to their ability to safely operate a motor vehicle.

Vision test options

DMV staff will screen your vision for no charge at the DMV Customer Service Centers

- If you prefer, you may have the vision screening done at your expense by a vision specialist
 - Visual acuity and field of vision must be recorded on a Certificate of Vision Examination By Competent Authority [□ MV3030V](#)

- Your vision screening must be done within 90 days before you apply for renewal
- Present the completed form MV3030V with your application for renewal

Driver Licenses are mailed

The Wisconsin Division of Motor Vehicles (DMV) [mails](#) all driver license and identification (ID) cards from one production facility. You will leave the DMV customer service center with a paper receipt valid for 45 days. The photo receipt is acceptable photo identification for voting and serves as your license or ID until your card arrives in the mail. You should receive your driver license or ID card within 10 business days. Mail cannot be forwarded to an address that was not on your application form. All undeliverable mail is returned to DMV.

Veteran Identifier

Your Wisconsin driver license may now include a veteran identifier. To get the veteran identifier on your driver license:

- Verify your eligibility with the Wisconsin Department of Veterans Affairs. Contact the Veterans Benefits Resource Center at 1-800-WIS-VETS or [VetExpress](#).
- or,**
- Contact your local [County Veterans Service Officer](#) to obtain certification of your veteran status for the identifier.

Driver Information Section

P.O. Box 7983

Madison, WI 53707-7983

Email [Wisconsin DMV email service](#)

Phone (608) 264-7447

Fax (608) 267-3812

Contact Information

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