

NOTICE OF PROPOSED GUIDANCE DOCUMENT

Unified Carrier Registration

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment Unified Carrier Registration s. 341 and 49 U.S.C. 14504(a) a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website: <https://wisconsindot.gov/Pages/dmv/com-driv-vehs/mtr-car-trkr/ucr.aspx>

2. Mailing written comments to:
Division of Motor Vehicles
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7336
Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsindot.gov to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

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Unified Carrier Registration (UCR)

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rail, water or sky\)](#)

New: UCR has changed their website address. See below for more details.

General

The UCR Plan and Agreement are part of a federally-mandated, state-administered program effective September 10, 2007. Under this program, states collect fees from motor carriers, motor private carriers, freight forwarders, brokers and leasing companies, based on the number of qualifying commercial motor vehicles (CMVs) in their fleets. The revenues generated are used for enforcement of motor carrier safety programs.

File your UCR registration at plan.ucr.gov, the official website for UCR filing. You can even register and pay by smartphone or tablet if you wish, and the site is available 24 hours a day, 7 days a week, 365 days a year. Please mail any payments to UCR as outlined in the billing statement.

Use of a website other than plan.ucr.gov to file UCR may incur charges above and beyond the UCR fees.

Wisconsin Department of Transportation, Motor Carrier Unit mails out UCR registration reminders each year to all interstate motor carriers, motor private carriers, freight forwarders, brokers and leasing companies that do not have a registered email address in FMCSA.

Please note that all UCR filings must be performed online. UCR registration forms that are mailed to the Motor Carrier Registration Unit will no longer be accepted.

UCR requirements for recordkeeping

Carriers are required to "maintain records adequate to substantiate the information reported by the registrant on its application. A registrant must maintain a list of all its vehicles and those subtracted from its UCR count as set forth on UCR forms 1 and 2 or in some other form." [UCR Agreement, Section 10 (9)]

Forms 1 and 2 as well as instructions can be found at plan.ucr.gov.

In addition states are now required to audit a percentage of carriers annually. Forms 1 and 2 will not be required unless you are notified that you have been selected for an audit.

"A registrant is required to preserve the UCR records upon which the annual applications and renewals are based for three (3) years from the due date or filing date, whichever is later, plus any time period included as a result of State decisions or inquiries. The three (3) year period is the current calendar year and the prior two (2) calendar years." [UCR Agreement, Section 18 (a)]

Who needs to file

UCR applies to businesses that:

- operate a truck, truck tractor, or bus in interstate or international commerce, or
- make arrangements for the transportation of cargo and goods, namely brokers, and freight forwarders and leasing companies also acting as a motor carrier.

Which vehicles

For the fee table below, count only commercial motor vehicles that are power units, and that operate in interstate or international commerce.

1. **Commercial motor vehicles:** A "commercial motor vehicle" is a self-propelled vehicle used on the highways in commerce principally to transport passengers or cargo, if the vehicle:
 - has a gross vehicle weight rating or gross vehicle weight of 10,001 pounds or more, whichever is greater; or
 - is designed to transport 10 or more passengers (including the driver); or
 - is used in transporting hazardous materials in a quantity requiring placarding.
2. **Power units only:** Count only power units – trucks, truck tractors and buses. Do not count

trailers.

- 3. Interstate or international vehicles only:** Count only vehicles operated interstate or internationally. Exclude intrastate vehicles from your count.

Fee table

1. Broker, freight forwarder or leasing company not operating as a motor carrier: lowest fee rate
2. Motor carriers; and a broker, freight forwarder or leasing company also operating as a motor carrier see tables below:

2019 UCR Fees

Fleet size		Fee per company
From	To	
0	2	\$62
3	5	\$185
6	20	\$368
21	100	\$1,283
101	1,000	\$6,112
1,001	or more	\$59,689

2018 UCR Fees

Fleet size		Fee per company
From	To	
0	2	\$69
3	5	\$206
6	20	\$410
21	100	\$1,431
101	1,000	\$6,820
1,001	or more	\$66,597

Example: A motor carrier operating four tractors and nine straight trucks interstate or internationally has a fleet size of 13 commercial motor vehicles and pays \$368 for registration year 2019.

Payment

Pay your fees through the website plan.ucr.gov. You may make an online payment using MasterCard, Visa or eCheck.

If you have not registered, you may be cited by law enforcement. Important notice: If you operated in 2017 or 2018 and did not register for UCR, you must pay 2017, 2018 and 2019 UCR fees to avoid possible enforcement actions.

Registration by agents

Agents may contact you to perform UCR registration on your behalf. Note that agents may charge you a substantial service fee. **WisDOT does not call and ask you for your credit card number.**

Related link:

- [UCR national website](#)

Motor carrier registration

International registration plan (IRP) or International fuel tax agreement (IFTA)

Wisconsin Department of Transportation

Motor Carrier Services

P.O. Box 7979

Madison WI 53707-7979

Email irp-ifta@dot.wi.gov

Phone (608) 266-9900

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