

NOTICE OF PROPOSED GUIDANCE DOCUMENT

How to Transfer Plates

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on How to Transfer Plates, ch. 341, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website:

<https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DMV406>

2. Mailing written comments to:

Division of Motor Vehicles
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7336
Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsindot.gov to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

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Plate to transfer

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If you would like to transfer plates in your name to a different vehicle in your name, you can use this online service.

How to apply online

[Review eligibility page](#) to confirm if this online service will work for your vehicle.

To use the online application, you need:

- To be an owner or lessee of the vehicle (must be an individual, not a business)
- A printer with standard white 8.5 x 11 inch paper
- Either form of payment, if renewing the license plate you are transferring:
 - A valid credit or debit card (Visa, MasterCard, Discover or American Express). Your credit or debit card will be charged a [convenience fee](#) for this service.

Or direct withdrawal using ACH (Automated Clearing House/electronic funds transfer) payment from your checking or savings account. This payment method is processed using your bank account and routing information. There is no convenience fee charged for ACH payments.

- A valid email address
- Your Wisconsin driver license or identification card number (or full name)
- The last four digits of your social security number (or full SSN)
- Your date of birth
- The license plate number
- The [vehicle identification number](#) (VIN) for the vehicle needing the plate to transfer

Once the online transaction is completed, you cannot cancel it or receive a refund. Verify that you have entered the information correctly before completing payment information (if renewing the license plates you are transferring).

Please check your vehicle title to see if the body style on the title shows 'UNKNOWN'. If so, please contact the support team using the below email before using this system. Include the title number or VIN.

When the transaction is complete, the online service will provide a Certificate of Vehicle Registration for you to print and keep in your vehicle. This document will also be sent to your email.

You will also receive new expiration stickers by mail if you renewed the plate to transfer.

This service may not be available on Sundays from 6 a.m. - 9 a.m. due to regular system maintenance.



[Transfer your license plates now](#)

How to apply by mail or in person

If your plate does not qualify to be transferred online, complete and sign Wisconsin Title & License Plate Application form [MV1](#). You may bring the completed [MV1](#) to any [DMV customer service center](#) offering title and registration services for immediate processing for an additional \$5 counter service fee.

- DMV customer service centers accept cash, checks, debit cards, and credit cards (Visa, MasterCard, American Express, and Discover only). Debit cards will be processed as credit.
- There is a [convenience fee](#) for using a credit or debit card.

Questions?

Email [Wisconsin DMV email service](#)

Contact Information

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