

## Chapter SPS 87

### CERTIFICATE RENEWAL

SPS 87.01 Renewal of certificate.

SPS 87.02 Late renewal.

**Note:** Chapter RL 87 was renumbered chapter SPS 87 under s. 13.92 (4) (b) 1., Stats., Register November 2011 No. 671.

**SPS 87.01 Renewal of certificate. (1)** Applications for renewal shall be submitted prior to the applicable renewal date specified under s. 440.08 (2) (a), Stats., on a form provided by the department, along with the renewal fee specified under s. 440.08 (2) (a) 11., 11m. and 12., Stats., as appropriate, and proof of completion of 28 hours of continuing education course work as required under s. 458.13, Stats.

**(2)** An appraiser granted a certificate of certification under s. 458.06 (3) or (4), 1989 Stats., may renew the certificate by satisfying the requirements in sub. (1) and by submitting evidence of completion of the educational course work required under ss. SPS 85.420 and 85.320, as appropriate.

**(3)** An appraiser granted a certificate of licensure under s. 458.08 (3), 1991 Stats., may renew the certificate by satisfying the requirements in sub. (1), and submitting evidence of completion of the experience or educational course work required under ss. SPS 85.510 and 85.520, as appropriate.

**Note:** An application for renewal may be obtained from the department's website at <http://dsps.wi.gov>.

**History:** Cr. Register, April, 1994, No. 460, eff. 5–1–94; am. (1), Register, January, 1999, No. 517, eff. 2–1–99; CR 01–100: am. Register, February 2002 No. 554, eff. 3–1–02; CR 06–033: am. Register November 2006 No. 611, eff. 12–1–06; correction in (2), (3) made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671; CR 14–016: am. (2), (3) Register September 2014 No. 705, eff. 1–1–15.

**SPS 87.02 Late renewal.** An appraiser who fails to renew a certificate by the renewal date may renew or reinstate the certificate by submitting an application on a form provided by the department and satisfying one of the following requirements:

**(1)** If applying within 5 years after the renewal date, submitting all of the following:

(a) Verification of completion of the continuing education course work required in each biennial period under s. SPS 85.900.

(b) Verification of completion of the most recent edition, as of the date the application is filed, of the 7–Hour National USPAP Update Course or its AQB–approved equivalent.

(c) The renewal fee under s. 440.08 (2) (a) 11., 11m., or 12., Stats., and the late renewal fee under s. 440.08 (3), Stats.

**(2)** If applying more than 5 years after the renewal date, submitting all of the following:

(am) Verification of completion of the continuing education course work required in each biennial period under s. SPS 85.900.

(bm) Verification of completion of the most recent edition, as of the date the application is filed, of the 7–Hour National USPAP Update Course or its AQB–approved equivalent.

(cm) The renewal fee under s. 440.08 (2) (a) 11., 11m., or 12., Stats., and the late renewal fee under s. 440.08 (3), Stats.

(d) Verification of one or more of the following required by the department to ensure protection of the public health, safety, and welfare:

1. Successful completion of educational course work.

2. Successful completion of the examination on Wisconsin statutes and rules required under s. SPS 85.600 for appraiser licensure or certification.

3. Successful completion of the national appraiser examination required under s. SPS 85.600 for appraiser licensure or certification.

(e) If the applicant has unmet disciplinary requirements, or if the applicant's certificate has been denied at renewal, revoked, or surrendered, verification of all of the following:

1. Completion of disciplinary requirements, if applicable.

2. Rehabilitation or change in circumstances warranting reinstatement of the certificate.

**Note:** An application for late renewal or reinstatement may be obtained from the department's website at <http://dsps.wi.gov>.

**History:** Cr. Register, April, 1994, No. 460, eff. 5–1–94; am. (2) (intro.), (a) and (b), Register, January, 1998, No. 505, eff. 2–1–98; am. (1) and (2) (intro.), Register, January, 1999, No. 517, eff. 2–1–99; CR 01–100: am. (intro.), (2) (intro.) and (a), Register February 2002 No. 554, eff. 3–1–02; CR 06–033: am. (1), (2) (intro.) and (b), cr. (2) (c) Register November 2006 No. 611, eff. 12–1–06; correction in (1), (2) (intro.), (b), (c) made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671; CR 14–016: am. Register September 2014 No. 705, eff. 1–1–15; **CR 18–104: am. (intro.), renum. (1) to (1) (intro.) and am., cr. (1) (a) to (c), am. (2) (intro.), renum. (2) (a) to (c) to (2) (d) 1. to 3., cr. (2) (am), (bm), (cm), (d) (intro.), (e) Register December 2019 No. 768, eff. 1–1–20.**