WISCONSIN DEPARTMENT OF REVENUE DIVISION OF INCOME, SALES, AND EXCISE TAX

NOTICE OF PROPOSED GUIDANCE DOCUMENTS

Pursuant to sec. 227.112, Wis. Stats., the Wisconsin Department of Revenue, Division of Income, Sales, and Excise Taxes hereby seeks comment on the proposed guidance documents listed in the table below.

SUBMITTING PUBLIC COMMENTS

Public comments on proposed or adopted guidance documents may be submitted online at: https://www.revenue.wi.gov/Pages/contactUs/proposed-Guidance.aspx.

When submitting a comment, enter information in all data fields, including the "Guidance Document Number" referenced in the table below.

DEADLINE FOR SUBMISSION

The period for public comment for proposed guidance documents ends 21 days after publication in the Administrative Register, unless the Governor approves a shorter commenting period.

Document Number	Document Title
100249	Wage Attachment Payments - Information Page

State of Wisconsin Department of Revenue

Wage Attachment Payments

This is a proposed guidance document. The document has been submitted to the Legislative Reference Bureau for publication in the Administrative Register for public comment as provided by sec. <u>227.112(1)</u>, Wis. Stats.

All employers must submit wage attachment payments electronically unless they have been granted an exception. We offer two electronic payment methods:

My Tax Account

In My Tax Account you are able to:

- View a list of all open wage attachments for your employees
- Notify DOR that an employee has terminated employment or has seasonal employment
- View a history of payments made
- View changes to the amount to be withheld for each employee
- Schedule payments for up to 30 days in the future

New to My Tax Account?

<u>Create an account</u> for your business. Follow four easy steps to get started:

- Step 1 Set up your user profile by entering logon information
- Step 2 Authenticate your customer information using the business information
- Step 3 Add the wage attachment account to your profile
- Step 4 Confirmation

Already Using My Tax Account?

Add access to your wage attachment account to your existing profile.

ACH Credit

Related Links

- Attachment
 User Guide
 for Employers
 (Printable)
- My Tax Account
- Instructions to set up wage attachment payments in My Tax Account
- <u>Troubleshooti</u> <u>ng for My Tax</u> <u>Account</u>

Related Links

Large businesses can submit a bulk ACH file. Each bulk ACH file allows up to 9,999 payments.

DOR uses the TPP standard for ACH wage attachment payments. See Related Links on the right for TPP Standard and DOR TPP Technical Specifications. We do not accept wage attachment payments using the TXP standard or XML.

Businesses wishing to submit bulk ACH files must contact DOR to submit a complete test file for approval. Testing requirements are explained in the TPP Technical Specifications under Related Links on the right.

Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations enacted as of February 28, 2020: Section 71.91, Wis. Stats. and sec. Tax 1.12, Wis. Adm. Code.

Laws enacted and in effect after February 28, 2020, new administrative rules, and court decisions may change the interpretations in this document. Guidance issued prior to February 28, 2020, that is contrary to the information in this document is superseded by this document, pursuant to sec. 73.16(2)(a), Wis. Stats.

FOR QUESTIONS OR COMMENTS CONTACT:

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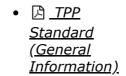
Email additional questions to DORCentralCertifications@wisconsin.gov

Guidance Document Certification: https://www.revenue.wi.gov/Pages/Certification-Statement.aspx

Guidance Document Number: 100249

February 28, 202

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- <u>TPP Technical</u> <u>Specifications</u> <u>for the DOR</u>
- ACH Header <u>Information</u> for the DOR