

## Chapter MTBT 4

### REQUIREMENTS FOR RENEWAL AND REINSTATEMENT

MTBT 4.01 License expiration.  
MTBT 4.02 Renewal of license.  
MTBT 4.03 Failure to renew.

MTBT 4.04 Late renewal.  
MTBT 4.05 Reinstatement.

**Note:** Chapter RL 93 was renumbered chapter SPS 93 under s. 13.92 (4) (b) 1., Stats., Register November 2011 No. 671. Chapter SPS 93 was renumbered MTBT 4 under s. 13.92 (4) (b) 1., Stats., Register August 2012 No. 680.

**MTBT 4.01 License expiration.** Licenses for massage therapists and bodywork therapists expire on March 1 of each odd-numbered year.

**History:** Cr. Register, February, 1999, No. 518, eff. 3–1–99; CR 06–069: am. Register December 2006 No. 612, eff. 1–1–07; CR 13–055: am. Register May 2014 No. 701, eff. 6–1–14; correction made under s. 35.17, Stats., Register May 2014 No. 701.

**MTBT 4.02 Renewal of license.** To renew a license, a licensee shall, by the renewal date under s. MTBT 4.01, submit all of the following to the board:

(1) An application for renewal on a form provided by the board.

(2) The renewal fee required under s. 440.08 (2) (c), Stats.

(3) Evidence satisfactory to the board the licensee has in effect, as a policyholder and insured, malpractice liability insurance coverage in an amount not less than \$1,000,000 per occurrence and \$1,000,000 for all occurrences in one year.

(4) Evidence satisfactory to the board the licensee has current proficiency in the use of an automated external defibrillator achieved through instruction provided by an individual, organization, or institution of higher education approved under s. 46.03 (38), Stats., to provide the instruction.

(5) The signed statement required under s. MTBT 7.02 (3).

**History:** Cr. Register, February, 1999, No. 518, eff. 3–1–99; CR 06–069: am. (intro.), (2) and (3), Register December 2006 No. 612, eff. 1–1–07; CR 08–086: cr. (4) Register September 2012 No. 681, eff. 10–1–12; (4) renum. from SPS 93.02 (4) made under s. 13.92 (4) (b) 7., Stats., Register September 2012 No. 681; CR 13–055: am. (title), (intro.), (1), (3), cr. (5) Register May 2014 No. 701, eff. 6–1–14; CR 19–102: am. (intro.), (1) to (4), r. and recr. (5) Register April 2020 No. 772, eff. 5–1–20.

**MTBT 4.03 Failure to renew.** A licensee who fails to renew a license by the applicable renewal date may not use any title or description that implies that he or she is credentialed by the board as a massage therapist or bodywork therapist until the license is renewed under s. MTBT 4.04 or reinstated under s. MTBT 4.05.

**History:** Cr. Register, February, 1999, No. 518, eff. 3–1–99; CR 06–069: am. Register December 2006 No. 612, eff. 1–1–07; correction made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671; correction made under s. 13.92 (4) (b) 7., Stats., Register August 2012 No. 680; CR 13–055: am. Register May 2014 No. 701, eff. 6–1–14; CR 19–102: am. Register April 2020 No. 772, eff. 5–1–20.

**MTBT 4.04 Late renewal.** A massage therapist or bodywork therapist who fails to renew a license by the renewal date

may renew the license by satisfying one of the following requirements:

(1) If applying within 5 years of the renewal date, submitting to the board all of the following:

(a) An application for renewal on a form provided by the board.

(b) The renewal fee and late fee required under s. 440.08 (2) (c) and (3), Stats.

(c) Evidence satisfactory to the board that the applicant has in effect, as a policyholder and insured, malpractice liability insurance coverage in an amount not less than \$1,000,000 per occurrence and \$1,000,000 for all occurrences in one year.

(d) Evidence satisfactory to the board the applicant has current proficiency in the use of an automated external defibrillator achieved through instruction provided by an individual, organization, or institution of higher education approved under s. 46.03 (38), Stats., to provide the instruction.

(e) The signed statement required under s. MTBT 7.02 (3).

(2) If applying more than 5 years after the renewal date, satisfying the requirements under sub. (1) and submitting evidence of successful completion of educational coursework or an examination required by the board to ensure protection of the public health, safety, and welfare. Except as provided under s. MTBT 4.05 (1), this subsection does not apply to licensees who have unmet disciplinary requirements or whose licenses have been surrendered or revoked.

**History:** Cr. Register, February, 1999, No. 518, eff. 3–1–99; CR 06–069: am. (intro.) and (1) (c), Register December 2006 No. 612, eff. 1–1–07; CR 13–055: am. (intro.), (1) (intro.), (a), (c), (2) (a), (b) Register May 2014 No. 701, eff. 6–1–14; CR 19–102: am. (intro.), (1) (intro.), (b), (c), cr. (1) (d), (e), renum. (2) (intro.) to (2) and am., r. (2) (a), (b) Register April 2020 No. 772, eff. 5–1–20.

**MTBT 4.05 Reinstatement.** A massage therapist or bodywork therapist who has unmet disciplinary requirements and has failed to renew a license within 5 years of the renewal date or whose license has been surrendered or revoked may apply for reinstatement of the license by submitting all of the following:

(1) Evidence of completion of the requirements under s. MTBT 4.04 (2).

(2) Evidence of completion of disciplinary requirements, if applicable.

(3) Evidence of rehabilitation or change in circumstances warranting reinstatement of the license.

**History:** CR 19–102: cr. Register April 2020 No. 772, eff. 5–1–20.