

## Chapter SPS 161

### REQUIREMENTS FOR CERTIFICATION

SPS 161.01	Substance abuse counselor-in-training application.
SPS 161.02	Substance abuse counselor application.
SPS 161.03	Clinical substance abuse counselor application.
SPS 161.04	Clinical supervisor-in-training application.
SPS 161.05	Intermediate clinical supervisor or independent clinical supervisor application.

SPS 161.06	Prevention specialist-in-training application.
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SPS 161.08	Reciprocity.

**Note:** Chapter SPS 161 was repealed and recreated by 2017 Wis. Act 262 effective 5-1-18, Register April 2018 No. 748.

**SPS 161.01 Substance abuse counselor-in-training application.** An applicant for certification as a substance abuse counselor-in-training shall submit all of the following:

- (1) An application form.
- (2) A fee as determined by the department under s. 440.05, Stats.
- (3) Evidence of successful passage of the jurisprudence examination.
- (4) Evidence of completion of 100 hours of substance use disorder specialized education through a postsecondary institution, department-approved continuing education, or department-approved education program. The 100 hours shall be in all of the following:
  - (a) Fifteen hours in assessment training.
  - (b) Fifteen hours in counseling training.
  - (c) Ten hours in case management.
  - (d) Fifteen hours in patient education.
  - (e) Twenty hours in professional responsibility.
  - (f) Twenty-five hours in electives in any of the subjects in pars. (a) to (e).
- (5) Evidence of current employment, a written offer of employment, internship, practicum, or an agreement authorizing volunteer hours at an agency providing substance use disorder treatment.
- (6) For applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether the circumstances of the pending criminal charge or conviction are substantially related to the practice of substance abuse counseling.

**History:** 2017 Wis. Act 262; cr. Register April 2018 No. 748, eff. 5-1-18.

**SPS 161.02 Substance abuse counselor application.** An applicant for certification as a substance abuse counselor shall submit all of the following:

- (1) An application form.
- (2) A fee as determined by the department under s. 440.05, Stats.
- (3) Evidence of successful passage of the jurisprudence examination unless the applicant has previously passed the examination in the process of obtaining a substance abuse counselor-in-training credential.
- (4) Evidence of completion of 360 hours of substance use disorder specialized education through a postsecondary institution or a department-approved education program. The 360 hours shall be in all of the following:
  - (a) Sixty hours in assessment training.
  - (b) Sixty hours in counseling training.
  - (c) Sixty hours in case management.
  - (d) Sixty hours in patient education.
  - (e) Sixty hours in professional responsibility.

- (f) Six hours in boundaries and ethics.
- (g) Fifty-four hours in electives in any of the subjects in pars. (a) to (f).

(5) Evidence of successful passage of the National Association for Alcoholism and Drug Abuse Counselors' NCAC I exam.

(6) Evidence of completion of 3,000 hours of work experience performing the practice dimensions supervised by an individual under ch. SPS 162 within the 5 years immediately preceding the date of application. The 3,000 hours shall include all of the following:

(a) One thousand hours in providing substance use disorder counseling with a minimum of 500 hours in a one-on-one individual modality setting.

(b) Two hundred hours of providing counseling during the 12-month period immediately preceding the date of application of which 100 hours shall have been completed using an individual modality setting.

(7) For applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether the circumstances of the pending criminal charge or conviction are substantially related to the practice of substance abuse counseling.

**History:** 2017 Wis. Act 262; cr. Register April 2018 No. 748, eff. 5-1-18.

**SPS 161.03 Clinical substance abuse counselor application.** An applicant for certification as a clinical substance abuse counselor shall submit all of the following:

- (1) An application form.
- (2) A fee as determined by the department under s. 440.05, Stats.
- (3) Evidence of successful passage of the jurisprudence examination unless the applicant has previously passed the examination in the process of obtaining a substance abuse counselor-in-training or substance abuse counselor credential.
- (4) Evidence of one of the following:
  - (a) Holding a substance abuse counselor credential.
  - (b) Completion of 360 hours of substance use disorder specialized education through a postsecondary institution or department-approved education program. The 360 hours shall be in all of the following:
    1. Sixty hours in assessment training.
    2. Sixty hours in counseling training.
    3. Sixty hours in case management.
    4. Sixty hours in patient education.
    5. Sixty hours in professional responsibility.
    6. Six hours in boundaries and ethics.
    7. Fifty-four hours in electives in any of the subjects in subds. 1. to 6.
- (5) Evidence of an associate's degree or higher in a behavioral science field from an accredited university or college.
- (6) Evidence of successful passage of the National Association for Alcoholism and Drug Abuse Counselors' NCAC I exam.

(7) Evidence of completion of 5,000 hours of work experience performing the practice dimensions, supervised by an individual under ch. SPS 162 within the 5 years immediately preceding the date of application. The 5,000 hours may include any work experience hours obtained as a requirement of the substance abuse counselor credential.

(8) For applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether the circumstances of the pending criminal charge or conviction are substantially related to the practice of substance abuse counseling.

History: 2017 Wis. Act 262; cr. Register April 2018 No. 748, eff. 5-1-18.

**SPS 161.04 Clinical supervisor-in-training application.** An applicant for certification as a clinical supervisor-in-training shall submit all of the following:

(1) An application form.

(2) A fee as determined by the department under s. 440.05, Stats.

(3) Evidence of current employment, a written offer of employment, or an agreement authorizing volunteer hours as a clinical supervisor of counselors providing substance use disorder treatment services who are certified under s. 440.88, Stats., or licensed under s. 457.08 (4), 457.10, 457.11, 457.12, 457.13, or 457.14 (1) (d) to (f), Stats.

(4) Evidence of one of the following:

(a) Holding an active clinical substance abuse counselor credential.

(b) Holding an active license under s. 457.08 (4), 457.10, 457.11, 457.12, 457.13, or 457.14 (1) (d) to (f), Stats., at the master's level or higher.

History: 2017 Wis. Act 262; cr. Register April 2018 No. 748, eff. 5-1-18.

**SPS 161.05 Intermediate clinical supervisor or independent clinical supervisor application.** An applicant for certification as an intermediate clinical supervisor or independent clinical supervisor shall submit all of the following:

(1) An application form.

(2) A fee as determined by the department under s. 440.05, Stats.

(3) Evidence of holding an active credential of one of the following:

(a) Clinical substance abuse counselor.

(b) A license under s. 457.08 (4), 457.10, 457.11, 457.12, 457.13, or 457.14 (1) (d) to (f), Stats., at the master's level or higher.

(4) Evidence of at least one year of clinical supervisory experience as a supervisor-in-training or intermediate supervisor within the last 5 years as the supervisor of counselors certified under s. 440.88, Stats., or having a license under s. 457.08 (4), 457.10, 457.11, 457.12, 457.13, or 457.14 (1) (d) to (f), Stats.

(5) Evidence of one of the following:

(a) Holding an intermediate clinical supervisor credential.

(b) Successful completion of 30 hours of education in clinical supervision, including a minimum of 6 hours of training in each of the following:

1. Assessment and evaluation.
2. Counselor development.
3. Management and administration.
4. Professional responsibility.

(c) Holding an American Association for Marriage and Family Therapy supervisor certification.

(6) Evidence of successful passage of the National Association of Alcoholism Counselors and Trainers' NCSE exam.

History: 2017 Wis. Act 262; cr. Register April 2018 No. 748, eff. 5-1-18.

**SPS 161.06 Prevention specialist-in-training application.** An applicant for certification as a prevention specialist-in-training shall submit all of the following:

(1) An application form.

(2) A fee as determined by the department under s. 440.05, Stats.

(3) Evidence of successful completion of 40 hours of approved education, including 5 hours specific to ethics, in the following content areas:

- (a) Planning and evaluation.
- (b) Prevention education and service delivery.
- (c) Communication.
- (d) Community organization.
- (e) Public policy and environmental change.
- (f) Professional growth and responsibility.

History: 2017 Wis. Act 262; cr. Register April 2018 No. 748, eff. 5-1-18.

**SPS 161.07 Prevention specialist application.** An applicant for certification as a prevention specialist shall submit all of the following:

(1) An application form.

(2) A fee as determined by the department under s. 440.05, Stats.

(3) Evidence of successful passage of the jurisprudence examination.

(4) Evidence of successful completion of 120 hours of approved education, including 50 hours specific to alcohol, tobacco, and other substance abuse and 6 hours specific to ethics, in the following content areas:

- (a) Planning and evaluation.
- (b) Prevention education and service delivery.
- (c) Communication.
- (d) Community organization.
- (e) Public policy and environmental change.
- (f) Professional growth and responsibility.

History: 2017 Wis. Act 262; cr. Register April 2018 No. 748, eff. 5-1-18.

**SPS 161.08 Reciprocity.** An applicant holding a current credential in good standing as a substance abuse counselor, clinical supervisor, or prevention specialist or its equivalent in another state or U.S. territory with requirements for the credential that are not lower than specified in this chapter shall submit all of the following:

(1) An application form.

(2) A fee as determined by the department under s. 440.05, Stats.

(3) For applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether the circumstances of the pending criminal charge or conviction are substantially related to the practice of substance abuse counseling.

(4) For applicants who have had disciplinary or adverse action taken on their substance abuse counselor, clinical supervisor, or prevention specialist credential or its equivalent, all related information necessary for the department to determine whether the circumstances of the disciplinary action or adverse action warrant denial of the application.

(5) Evidence of successful passage of jurisprudence examination.

History: 2017 Wis. Act 262; cr. Register April 2018 No. 748, eff. 5-1-18.