

## Chapter DHS 97

### COMPLAINT PROCEDURES FOR INMATES OF THE WISCONSIN RESOURCE CENTER

DHS 97.01 Authority and applicability.  
DHS 97.03 Definitions.

DHS 97.04 Revisions in procedure.

**Note:** Chapter HFS 97 as it existed on March 31, 2001 was repealed and a new chapter HFS 97 was created, Register, April, 2001, No. 544, effective May 1, 2001. Chapter HSS 97 was renumbered chapter HFS 97 under s. 13.93 (2m) (b) 1. and corrections made under s. 13.93 (2m) (b) 6. and 7., Stats., Register, May, 1999, No. 521. Chapter HFS 97 was renumbered chapter DHS 97 under s. 13.92 (4) (b) 1., Stats., and corrections made under s. 13.92 (4) (b) 7., Stats., Register November 2008 No. 635. Chapter DHS 97 as it existed on May 31, 2009, was repealed and a new chapter DHS 97 was created effective June 1, 2009.

**DHS 97.01 Authority and applicability.** Pursuant to authority under ss. 46.056 and 227.11 (2), Stats., the department adopts this chapter as the procedures governing complaints by inmates pertaining to the Wisconsin Resource Center.

**History:** CR 08-097: cr. Register May 2009 No. 641, eff. 6-1-09; correction made under s. 13.92 (4) (b) 7., Stats., Register January 2025 No. 829.

**DHS 97.03 Definitions. (1)** In this chapter:

- (a) “Corrections complaint examiner” or “CCE” has the meaning given in s. DOC 310.03.
  - (b) “DCTS administrator” means the administrator of the department’s division of care and treatment services.
  - (c) “Department” means the department of health services.
  - (d) “Wisconsin Resource Center” or “WRC” means the state prison established pursuant to s. 46.056, Stats., and administered by the department.
- (2)** Notwithstanding s. DOC 310.03, the following terms,

when used in ch. DOC 310 in connection with processing WRC inmate complaints under this chapter, have the meanings given below:

- (a) “Appropriate reviewing authority” means the director of WRC or that person’s designee.
- (c) “Director” means the director of the WRC or that person’s designee.
- (d) “Institution complaint examiner” means the person assigned by the director of WRC to investigate complaints filed by inmates.

**History:** CR 08-097: cr. Register May 2009 No. 641, eff. 6-1-09; CR 20-067: am. (1) (b) Register December 2021 No. 792, eff. 1-1-22.

**DHS 97.04 Revisions in procedure. (1)** For complaints pertaining to WRC, the provisions of ch. DOC 310 apply, except as provided in sub. (2).

**(2)** (a) Notwithstanding s. DOC 310.04 (2), the director shall appoint an institution complaint examiner.

(b) The CCE shall send a copy of his or her recommendation under s. DOC 310.12 to the DCTS administrator, and the DCTS administrator or designee may make a recommendation to the secretary of corrections.

**History:** CR 08-097: cr. Register May 2009 No. 641, eff. 6-1-09; correction in (2) (b) under s. 13.92 (4) (b) 7., Stats., Register July 2018 No. 751; CR 20-067: am. (2) (b) Register December 2021 No. 792, eff. 1-1-22.