

## Chapter VA 16

### COUNTY TRANSPORTATION SERVICES GRANTS

VA 16.01 Definitions.  
VA 16.02 Application, eligibility and grant amount.

VA 16.03 Recovery of grant.

**VA 16.01 Definitions.** In this chapter, the following terms shall have the designated meanings:

(1) “Applicant” means a Wisconsin county or 2 or more counties together that request a transportation services grant by filing an application with the department.

(2) “Department” means the department of veterans affairs.

(3) “Grant” means a transportation services grant authorized under s. 45.83, Stats.

(4) “Served by the Wisconsin department of Disabled American Veterans” means that the Wisconsin department of Disabled American Veterans has a regularly scheduled pick up point within the county, as determined by the department.

(5) “Veteran” has the meaning given in s. 45.01 (12), Stats.

**History:** CR 02-091: cr. Register November 2002 No. 563, eff. 12-1-02; CR 06-020: am. (3) and (5) Register July 2006 No. 607, eff. 8-1-06.

#### **VA 16.02 Application, eligibility and grant amount.**

(1) **APPLICATION.** An applicant shall file an application with the department by November 1 immediately preceding the calendar year for which a grant is sought. Except as provided in sub. (4), the application shall provide sufficient information to establish that the applicant meets the eligibility criteria in sub. (2) and shall be submitted with the following items:

(a) A financial statement, including a report of all expenses and revenue of the applicant relating to the provision of transportation services to veterans to medical appointments arranged or conducted by the U.S. Department of Veterans Affairs during the 12-month period ending on June 30 of the year in which the application is submitted.

(b) A statement which outlines the applicant’s veterans transportation program for the 12-month period ending on June 30 of the year in which the application is submitted, including an itemization of the amount expended for the program, a description of the manner in which the applicant coordinated and scheduled trips, a description of the methods of transportation, and a statement of the program fees, if any, which were assessed to the veteran who received the transportation services.

(c) A report that identifies the number of veterans transported and the number of miles veterans were transported during the 12-month period ending on June 30 of the year in which the application is submitted.

(2) **ELIGIBILITY.** An applicant’s eligibility to receive a grant shall be determined under the following criteria:

(a) The applicant is not serviced by the Wisconsin department of Disabled American Veterans.

(b) The applicant agrees to provide transportation services to veterans to medical appointments arranged or conducted by the U.S. Department of Veterans Affairs during the calendar year for which a grant is paid.

(c) The applicant agrees to utilize the grant to develop, maintain, and expand transportation services to veterans.

(d) The applicant may not allocate any portion of the grant for

use by a county department for a purpose that is not an integral part of its transportation services delivery system and may not reduce funding to a county veterans service office based upon receipt of the grant.

(e) The applicant agrees to cooperate in any review and audit of grant expenditures by the department, including the provision of any relevant single audit documents that establish that grant funds previously received have been audited by the applicant.

(3) **GRANT AMOUNT.** The amount of a grant for each applicant shall be determined based upon the number of miles that eligible veterans were transported by the applicant during the 12-month period ending on June 30 of the year in which the application is submitted, or, if the applicant qualifies under sub. (4), the number of miles that eligible veterans are expected to be transported by the applicant during the subsequent calendar year, as determined by the department. Each eligible applicant shall be entitled to a grant based upon its pro rata share of miles claimed by all eligible applicants, except that a grant may not exceed the unreimbursed expenditures of the applicant for transportation services for the grant year.

(4) **NEW OR EXPANDED VETERANS TRANSPORTATION PROGRAMS.** If a county did not operate a veterans transportation program during the entire 12-month period ending on June 30 of the year in which the application is submitted, or if a county proposes to expand an existing program by increasing the number of miles that veterans are transported by at least 50%, it may submit an application based on the number of estimated miles it expects to transport veterans during the subsequent calendar year. The applicant shall submit a statement which outlines the applicant’s proposed transportation program for the calendar year for which the grant is sought, including an itemization of the amount budgeted for the program, a description of the manner in which the applicant will coordinate and schedule trips, a description of the methods of transportation, an estimate of the number of miles veterans will be transported during the grant year, and a statement of the program fees, if any, which will be assessed to the veteran who receives the transportation services. The department may subsequently reduce future grants to recover any portion of a grant that is calculated using estimated miles to the extent the estimated miles exceed actual miles driven by the applicant during the grant year.

**History:** CR 02-091: cr. Register November 2002 No. 563, eff. 12-1-02; CR 06-020: am. (1), (2) (d) and (3), cr. (4) Register July 2006 No. 607, eff. 8-1-06.

**VA 16.03 Recovery of grant.** The department may recover all or a portion of a grant upon review and audit if it is determined that the grant was erroneously awarded or that the applicant that received the grant failed to comply with any program requirements or whose projected unreimbursed expenditures were not met during the calendar year. The department may recover the overpayment through any appropriate action, including reducing or denying future grant awards.

**History:** CR 02-091: cr. Register November 2002 No. 563, eff. 12-1-02.