

(11) Taps shall be at 10:00 p.m. and all lights not needed must be extinguished. No unnecessary noise will be allowed between the hours of taps and reveille.

(12) Members, employes, or other persons, shall not enter the garages, sheds, kitchens, laundry, work rooms, pump house, bakery, power house, hospital dining room, or any other buildings, except in line of duty or by permission of the commandant.

(13) Marking on walls, defacing buildings, trees, fences, grass or grounds is strictly forbidden. An offender will be held responsible for any pecuniary damages, and may be subject to dismissal from the Home, or to arrest and prosecution. The possession or discharge of firearms within the limits of the Home without permission from the commandant is strictly forbidden.

(14) Neither furniture nor food may be taken from a dining room or kitchen without a written order from the commandant. Cooking is forbidden in any cottage or building, except by permission of the commandant. No electrical appliances may be used, or laundry work be done in any cottage or building except by permission of the commandant.

(15) Water, sweepings, or refuse shall not be thrown upon the grounds, but shall be disposed of as the commandant directs. The commandant will make such additional rules regarding cleanliness and care of rooms or buildings as he may deem necessary.

VA 7.04 Maintenance. (1) Complete maintenance will be furnished all members in accordance with their individual needs. Maintenance for male members include a suit of clothes, shoes, hat or cap, mackinaw or similar outer garment, rubbers, socks, underwear, shirt, tie, handkerchiefs, toilet supplies, stationery, shoe and clothing repair, dry cleaning of issue clothes, medical and dental service and such other service as may be determined and deemed necessary by the commandant.

(2) Maintenance for female members shall include dresses, winter coat, hat, gloves, shoes, rubbers or overshoes, corset or girdle, underwear, slip, toilet supplies, stationery, dry cleaning of issue garments, medical and dental service and such other service as may be determined and deemed necessary by the commandant.

(3) All clothing issued remains the property of the state of Wisconsin and under state control. Issue of clothing will be on the basis of need. Sale or disposal of issue clothing will subject a member to immediate dishonorable discharge.

(4) One pound of tobacco and members' comforts will be issued once each month in accordance with a schedule established by the commandant. Any member detected in disposing of all or any such allowance will be subject to trial and punishment.

(5) Articles of clothing will be replaced only when necessary.

VA 7.05 Inspections. (1) Informal inspections will be made at frequent periods. Reports of any existing unfavorable conditions will be made to the commandant in writing. When formal inspections are scheduled, all members must remain in their quarters until the inspection is concluded. No member will be excused from this inspection, except by the commandant, or in case of sickness, upon recommendation of a home physician.

(2) Clothing, beds, quarters, dormitories and cottages must always present a neat and clean appearance.

(3) Cottages and rooms in the different buildings must be kept open for inspection by officers of the home between the hours of 8 o'clock a.m. and 8 o'clock p.m.

(4) An inspection of fire apparatus once each week and a fire drill once each month shall be held under the direction of the commandant.

VA 7.06 Discharges and furloughs. (1) A member may receive an honorable discharge upon application, provided such member is not in arrears for money due to the state, has accounted for all property, and is not under sentence or charges of any kind.

(2) Demanding a discharge while under charges or sentence may be cause for an undesirable or dishonorable discharge.

(3) Furloughs may be granted by the commandant for a period of not to exceed 60 days during the calendar year but may be extended if circumstances warrant. Payment to the state, as required by section VA 7.02 (10) above, shall continue during period of such furlough. On return, the furlough card will be forwarded to headquarters. There shall be no absence without proper authority, except as provided for in section VA 7.07 (6), below. Neither the state nor the home will be responsible for any expense incurred by members while absent from the home. Quarters will not be reserved during any absence unless authorized by the commandant.

(4) The baggage of any member, employe or other person leaving the home may be examined by the person in charge of any building or any other person directed to do so by the commandant.

History: 1-2-56; (3) am. Register, March, 1957, No. 15, eff. 4-1-57.

VA 7.07 Discipline and control. (1) The commandant shall maintain a complete record of every offense, showing the name of the offender, date and place of the offense, and the charge and findings. Each offender shall be furnished with a copy of the charge or charges placed against him, and the findings.

(2) No member shall be discharged, suspended, or disciplined in any way without a hearing at a time and place to be fixed by the commandant. A brief statement of evidence furnished by witnesses must be recorded in each case.

(3) All matters involving violations of the civil law may be turned over to the proper authorities.

(4) The commandant shall have power to discharge a member for habitual intoxication, willful disobedience of proper orders, the use of insulting, violent or abusive language or scandalizing the Home in any manner.

(5) For the violation of any rule, the commandant shall notify the offender to appear for a hearing. Upon finding of guilt, the commandant is hereby authorized to impose such sentence as he may deem just and proper, subject however, to an appeal to the board. Any member desiring to appeal from such sentence, may make a written appeal through the commandant to the board of veterans affairs.

(6) Members not under charges or sentence may leave the grounds and return at will between meals, providing they do not create a disturbance. Any absence from meals must be reported in advance to the dining hall.