

Chapter N 7

SCHOLARSHIP FUNDS

N 7.01 Funds	N 7.04 Legislative scholarships for nursing educators
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History: Chapter N 7 as it existed on August 31, 1970 was repealed and a new chapter N 7 was created, Register, August, 1970, No. 176, effective September 1, 1970.

N 7.01 Funds. (1) **BOARD OF NURSING.** This scholarship fund was created by the 1945 Legislature. When the unencumbered funds of the division of nurses exceeds \$15,000 on June 30 the additional monies are transferred to the scholarship fund and are to be used to promote the professional education of Wisconsin registered nurses. It also may be used for the training of trained practical nurses through support of workshops, institutes, lectures or demonstrations. (See sections 20.165 (2) (IV) and 441.01 (5), Wis. Stats.)

(2) **LEGISLATIVE SCHOLARSHIPS FOR NURSING EDUCATORS.** The 1965 Legislature established this fund to assist in alleviating the critical shortage of qualified instructional and administrative personnel for nursing schools, to strengthen and increase existing school facilities and permit the establishment of new nursing schools. (See sections 20.165 (2) (a) and 441.01 (6), Wis. Stats.) The first funds were appropriated in August, 1966. The board believes these are incentive scholarships.

History: Cr. Register, August, 1970, No. 176, eff. 9-1-70.

N 7.02 Interpretation. As used in section 441.06, Wis. Stats., and throughout chapter N 7:

(1) Course of study means the planned program for which funds are allocated in the fiscal year (12 months);

(2) Agency participating in an educational program refers to associate unit as identified in section N 1.01 (4) and to colleges and universities which are offering undergraduates or graduate courses (credit or non-credit) in nursing education to registered nurses.

History: Cr. Register, August, 1970, No. 176, eff. 9-1-70.

N 7.03 Board of nursing. (1) **ELIGIBILITY.** (a) *Individual.* A nurse who holds a Wisconsin certificate of registration may be considered eligible for a scholarship as provided in section 441.01 (5), Wis. Stats., if he:

1. Has had a minimum of 6 months successful nursing experience in Wisconsin since receipt of a certificate of registration;
2. Is eligible for unconditional admission to an accredited college or university at the time of filing application;
3. Has demonstrated his ability to carry the course of study successfully; has shown ability in the field of nursing in which preparation is desired; is holding a position for which he is not fully qualified.

(b) *Organization.* The Wisconsin Nurses Association, the Wisconsin Association of Licensed Practical Nurses, an educational group

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or a college or university may request financial assistance in conducting workshops, institutes, seminars and lectures if it is demonstrated there is a need.

(2) **INSTITUTIONS ACCEPTABLE.** The monies shall be used in institutions of higher learning acceptable to the board. In making its determination, the board will give highest priority to schools/programs which are accredited by appropriate voluntary agencies.

(3) **LENGTH OF COURSE OF STUDY.** The program shall be a full-time program covering a period of not less than one academic year in a college or university. Exceptions may be made in individual cases for programs of one semester or summer session and workshops or institutes.

(4) **AMOUNT.** The board shall determine the monies to be awarded. The maximum which may be awarded for the fiscal year (12 month period) is \$4000. The board will be guided by the following in making awards:

(a) Academic year—\$3500.

(b) Semester—\$1750.

(c) Quarter—\$1230.

(d) Summer session—\$350. to \$500. The amount will be determined by the length of course of study, its location and the credit hours to be earned.

(e) Workshops, institutes, seminars—will be determined after review of the proposal, its length, the content, faculty, budget and the persons to be served.

(5) **OBLIGATION OF RECIPIENT.** (a) A recipient shall be expected to seek and accept employment in Wisconsin in the type of position for which he has prepared on completion of the course of study for which the scholarship was awarded. Exceptions may be made by the board if the recipient is continuing in school. The length of time is dependent upon the monies which are granted.

1. Academic year or academic year and summer session—24 months of employment.

2. Semester, quarter or summer session—12 months of employment.

(b) A recipient shall not be employed while attending school unless he has the prior permission of the board. This does not include vacation periods. Exceptions will be made on an individual basis. If part time employment is deemed necessary the request for it should accompany the application for scholarship. The hours of employment may not exceed 16 hours per week and then only if not in conflict with the college or university policy.

(c) The recipient shall sign a promissory note before any monies are released.

(6) **REFUND.** (a) Awards are to be totally repaid within a 3 year period if the recipient does not fulfill the agreement. He shall start repayment within 3 months after he has either withdrawn from the school in which he was enrolled or resigned from the position by which he was fulfilling his obligation. The board may extend the period before the first repayment is due if the circumstances justify such action.

(b) In determining the monies to be refunded, time credit by months shall be recognized for acceptable service after completion of the education for which award was granted.

(c) A recipient who has failed to meet his obligation through service or a refund shall not be certified to other jurisdictions unless an acceptable plan for repayment has been received. He shall be notified that failure to cooperate with the board could result in a hearing for revocation or suspension of his certificate on a charge of unprofessional conduct.

(7) **APPLICATION DEADLINE.** (a) *Filing.* Application and all credentials shall be filed no later than May 10 and November 10. Applications filed by May 10 are for programs starting the first and second quarter/semester of the academic year and thereafter. Applications completed by November 10 are to be used for the second semester or third and fourth quarter of the academic year and thereafter. Exceptions may be made where circumstances are unusual.

(b) *Credentials.* The credentials which will be filed by the deadline include the application, a statement indicating unqualified acceptance from the college/university in which the course of study is offered; the courses to be completed during the period for which enrolled and the amount of credit to be awarded for prior preparation.

(c) *Workshop and educational activities.* Request for monies to conduct workshops, institutes, seminars and projects shall be filed in writing at least 3 months prior to the first day of meeting and shall be accompanied by the complete plan for the program. This plan should include the objectives, topics for discussion, names of leaders, place of meeting and approximate cost.

(8) **RELEASE OF FUNDS.** (a) Monies shall be released to an individual only after he has filed with the division of nurses:

1. A signed agreement
2. A signed promissory note
3. A receipt from the bursar of the school in which he has enrolled indicating his fees have been paid.

(b) Monies shall be released on a term or semester basis unless otherwise deemed advisable by the board.

History: Cr. Register, August, 1970, No. 176, eff. 9-1-70.

N 7.04 Legislative scholarships for nursing educators. (1) **ELIGIBILITY.** A Wisconsin registered nurse or a nurse eligible for registration may be considered eligible for a scholarship as provided in section 441.01 (6), Wis. Stats. if he:

- (a) Submits proof of unqualified admission to an accredited college or university acceptable to the board at the time of filing application;
- (b) Has demonstrated ability to carry a higher educational program successfully;
- (c) Has shown leadership abilities and skill in nursing;
- (d) Is holding a position for which he is not fully qualified or is assured of employment in an accredited nursing school, or an agency participating in an educational program upon completion of the course of study.

(2) **INSTITUTIONS ACCEPTABLE.** The monies shall be used only in institutions of higher learning acceptable to the board. In making

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its determination, the board will give highest priority to schools/programs which are accredited by the National League for Nursing for the preparation of nursing educators.

(3) **LENGTH OF COURSE OF STUDY.** The course of study shall be a full-time program covering a period of not less than one academic year. Exceptions may be made on an individual basis if the applicant is able to fully qualify in a shorter period or if his absence from his position would jeopardize the school's educational program.

(4) **AMOUNT.** The board shall determine the amount to be awarded. The maximum which may be awarded annually may not exceed \$4000. The board may request proof of financial status when it believes it essential to proper distribution of funds.

(5) **OBLIGATION OF RECIPIENT.** (a) He shall be expected to seek, accept and remain in a teaching or educational administrative position in a Wisconsin accredited school of nursing or an approved health agency participating in an educational program for nursing students for at least 24 months for each \$4000 or part thereof which is received between July 1 and June 30 of each year.

(b) Employment shall begin within 3 months of the completion of the course of study for which the scholarship was awarded. Exceptions may be made by the board if the recipient is continuing in school.

(c) The recipient shall not be employed while attending school unless he has the prior approval of the board. This does not include vacation periods. Exception will be made on an individual basis and requests for deviation must accompany the application for scholarship.

(d) The recipient shall sign a promissory note before any monies are released.

(6) **REFUND.** Monies are to be repaid to the board for deposit in Wisconsin's general fund if the recipient does not comply with the employment provisions.

(a) In determining the monies to be refunded, time credit by months shall be recognized for acceptable service after completion of the education for which the award was granted.

(b) In determining the amount to be refunded, interest shall be computed at the rate of 4% per annum from the date the program was completed or from the date on which the recipient discontinued his employment.

(c) If a recipient discontinues an authorized course of study for any reason including unsatisfactory achievement he shall be expected to refund the monies received. Interest shall be computed from the date program was discontinued.

(7) **APPLICATION DEADLINE.** (a) Application and all credentials shall be filed no later than May 10 and November 10. Applications filed by May 10 are for programs starting the first and second quarter or semester of the academic year and thereafter. Applications completed by November 10 are to be used for the second semester or third and fourth quarter of the academic year and thereafter. The deadline may be waived if the board determines the circumstances are unusual.

(b) Credentials which shall be filed by the deadline include the application, a statement indicating unqualified acceptance from the

college/university in which the program is offered, the courses to be completed during the period for which enrolled and the amount of credit to be awarded for prior preparation.

(8) RELEASE OF FUNDS. See section N 7.03 (8).

History: Cr. Register, August, 1970, No. 176, eff. 9-1-70.