

## Chapter DE 3

## EXAMINATION AND LICENSING

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**History:** Chapter DE 3 as it existed on April 30, 1972 was repealed and a new chapter DE 3 was created, Register, April, 1972, No. 196, effective May 1, 1972.

**DE 3.011 Examination, dentistry.** (1) All persons desiring to practice dentistry in this state must first present application and credentials as prescribed by the dental law and in accordance with the following rules of the board. Applicants shall file the following with the secretary of the board not later than 30 days preceding the examination.

(a) A verified application on a form approved by the board and furnished by the secretary, properly filled out.

(b) In the event the diploma or certificate of graduation has been lost, the applicant must present, in lieu thereof, an affidavit equivalent to a diploma or certificate of graduation from the registrar of the dental school approved by the board and under the seal of the school.

(c) Testimonials of good moral character: In the case of persons licensed in other states of the United States, testimonials of good moral character and professional background must be presented to the board. If the applicant is a member of his respective state dental association, said testimonial must bear the signatures of the president and secretary of the state and local dental association of that state. Also, each applicant shall submit a statement attesting to his moral character and professional background from the secretary and chairman of the board of dental examiners of such state under the seal of said board. Additional information from both state and federal agencies and departments may be required. Recent graduates must present a testimonial of good moral character from the dean of the dental school from which they have graduated; said testimonial must bear the seal of the school and be in the form of a sworn affidavit. Participation in the character reference program of the American Association of Dental Examiners may be used in the absence of adequate information procured in the above-stated procedures.

(d) A recent, unmounted pass-port sized photograph must be attached to the application to confirm identity.

(e) This board may recognize as a candidate for Wisconsin licensure examination all graduates who have been awarded a degree in dentistry, by dental schools or colleges approved by the board. The board may recognize the graduates of schools approved by the Council on Dental Education of the American Dental Association.

**DE 3.012 Examination, dental hygiene.** (1) All persons desiring to practice dental hygiene in this state must first present application and credentials as prescribed by law and in accordance with the following rules of the board. Any person who is a full-time dental student in a dental school or college approved by the board, who has satisfactorily completed not less than 64 weeks of study but has not graduated may be recognized as a candidate for examination for a certificate to practice as a dental hygienist. Applicants shall file the following with the secretary of the board at least 30 days preceding the date on which the examination is to be held.

(a) A verified application on the form approved by the board and furnished by the secretary, properly filled out.

(b) A recent, unmounted pass-port sized photograph attached to the application.

(c) No school of dental hygiene will be recognized by this board which does not require all prerequisites and professional requisites required of Wisconsin dental hygiene schools by section 447.08 (2) (a), Wis. Stats. This board may recognize the graduates of schools approved by the Council on Dental Education of the American Dental Association.

**History:** Cr. Register, April, 1972, No. 196, eff. 5-1-72.

**DE 3.013 Acceptance of candidates.** (1) Permission to take the examination shall be granted to those applicants who have paid the necessary fee and whose credentials have been favorably acted upon by the board after being presented as provided in Wis. Adm. Code sections 3.011 and 3.012.

(a) The board requires the certificate of the National Board of Dental Examiners.

(2) No persons, other than those directly connected with the examination shall be admitted to any examination, except by special permission of the board.

(3) An applicant who gives or receives assistance during the examination shall be dismissed from the examination and his grade for that part of the examination shall be void.

**History:** Cr. Register, April, 1972, No. 196, eff. 5-1-72.

**DE 3.02 Clinical and laboratory demonstrations.** (1) All operations must be done in the presence of a member of the board.

(2) The requirements for the clinical and laboratory demonstration shall be decided upon and announced by the board.

(3) Each applicant must furnish patients, instruments and materials. Chairs will be provided and assigned by the board.

(4) Applicants shall be allowed the allotted time as per the schedule for the various examinations.

**History:** Cr. Register, April, 1972, No. 196, eff. 5-1-72.

**DE 3.03 Grading.** (1) The clinical demonstrations shall be appraised.

(a) Demonstrations will be inspected by the board.

(b) If any board member finds a demonstration questionable then all board members present must examine.

(2) The total result of the clinical and laboratory demonstration shall be to the satisfaction of at least 3 members of the board. When doubt exists, all members present must appraise the questionable

demonstration(s). This provision does not apply to the circumstances described in subsection (3) of this rule.

(3) Where special examinations are given, (where there are a relatively small number of candidates) if the entire board agrees, a minority of the board may conduct the examination. However, candidates must agree in writing to abide by the results of the examination as determined by the minority of the board.

(4) Successful applicants shall be granted licenses to practice and the same shall be forwarded to them by first class mail by the secretary. Unsuccessful applicants shall be notified by the secretary of their failure and shall be told those subjects in which they have failed.

**History:** Cr. Register, April, 1972, No. 196, eff. 5-1-72.

**DE 3.04 Issuance of licenses and certificates.** (1) Licenses shall be issued as prescribed by law and in accordance with the rules to all successful candidates.

(2) New licenses may be issued by the board when a licentiate shall have changed his name. Said licentiate shall present an order from the court authorizing such change; shall make a formal application to the board and shall accompany said application with a fee of \$10.

(3) A certified dental hygienist of good moral character who changes his residence to another state shall upon payment of \$5 receive a certificate signed by the executive secretary and bearing the examining board's seal, attesting to his certification and professional character.

**History:** Cr. Register, April, 1972, No. 196, eff. 5-1-72.