

*B. & Rec. Oct, Reg No. 226*

Chapter H 7

**BARBER EXAMINATIONS AND SUBJECTS TO BE TAUGHT IN SCHOOLS TEACHING BARBERING**

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**H 7.01 Conduct of the examination.** (1) The board shall designate a staff member to act as liaison officer to the committee of examiners.

(2) A number shall be assigned to each examinee before an examination. The number shall be used in lieu of the examinee's name on all examination papers and in all portions of the examination.

(3) Examinees shall not receive any assistance during the examination from the examiners, language interpreters or other individuals.

(4) Applicants for a barber shop manager's license may take the examination for such license immediately after they have successfully met all of the requirements for a master barber's license, provided that a bona fide emergency exists. Other applicants for the barber shop manager's examination may not take the examination until the next one is held.

**History:** Cr. Register, September, 1963, No. 93, eff. 10-1-63.

**H 7.02 Examination questions.** (1) The staff of the state board of health shall prepare the examination questions and may seek recommendations from the committee of examiners, persons teaching barbering and other professional personnel. The state health officer shall approve the examination questions.

(2) Examination questions shall be in the English language, excepting that a foreign language translation shall be made available by the board by prior arrangement provided that the actual cost of such translation shall be paid in advance by the applicant.

(3) All barber examinations shall be restricted to questions pertaining to the subjects listed under subsection H 7.04 (1). Out-of-state journeyman barbers who can provide evidence satisfactory to the board that they have met substantially the same requirements as this state as provided in section 158.10 (4), Wis. Stats., will take an examination with emphasis on state laws and the administrative code pertaining to barbering.

(4) Each examination shall be designed to recognize the various levels of skill and knowledge requisite to a specific license.

**History:** Cr. Register, September, 1963, No. 93, eff. 10-1-63.

**H 7.03 Grading.** (1) The passing grade for all written and practical examinations shall be 70%.

(2) All written examinations shall be graded by the staff of the state board of health.

(3) Any person who fails in the written portion of an examination may request in writing that it be reviewed. The review will be conducted by the liaison officer. If any grade is changed after a review, a written statement of the change shall be placed in the examinee's file stating the reasons for the change and a copy of the statement shall be submitted to the state health officer and the committee of examiners.

(4) In the practical examination the methods of conducting the examination, the subjects to be included and basis of grading shall be established by the committee of examiners with the approval of the liaison officer.

(5) At least 2 examiners shall review a failure in the practical examination, give the reasons for the failure, and sign the grade sheet.

**History:** Cr. Register, September, 1963, No. 93, eff. 10-1-63.

**H 7.04 Subjects to be taught in schools or colleges teaching barbering.** (1) Any school or college teaching barbering shall include the following subjects as may be related to the practice of barbering:

(a) Scientific fundamentals of barbering.

1. Hygiene, bacteriology and sanitation.
2. Histology of hair, skin, muscles and nerves.
3. Structure of head, face and neck.
4. Elementary chemistry pertaining to disinfection and antiseptics.
5. Diseases of the skin, hair and glands.
6. Massage and manipulation of muscles.
7. Hair cutting and shaving.
8. Shampooing, hair styling and hair coloring.
9. Care of instruments and equipment related to practice of barbering.

(b) The laws and administrative code pertaining to barbering.

(c) The laws and administrative code pertaining to barbering apprenticeship.

(d) Barber shop business management.

**History:** Cr. Register, September, 1963, No. 93, eff. 10-1-63.