

Chapter Trans 102

PHOTO OPERATOR'S LICENSE AND
IDENTIFICATION CARD

Trans 102.01	Purpose and scope	Trans 102.08	Expiration of operator's license
Trans 102.02	Definitions	Trans 102.09	Photograph retake and rephoto specifications
Trans 102.03	Photograph exemptions	Trans 102.10	Special photo requirements
Trans 102.04	Design of photo license and identification card	Trans 102.11	Fees
Trans 102.05	Dimensions and general design of operator's license and identification card	Trans 102.12	Transitional period
Trans 102.06	Instruction permit issuance	Trans 102.13	Special provisions
Trans 102.07	Operator's license or identification card marking		

Trans 102.01 Purpose and scope. (1) As authorized by ss. 110.06, 227.014, 343.14, 343.17 and 343.20, Stats., the purpose of this chapter is to administratively interpret ss. 343.14, 343.17, 343.19, 343.20, 343.21, 343.22 and 343.50, Stats., relating to issuance of a photo operator's license and identification card.

(2) This chapter pertains to any person applying for a Wisconsin original, renewal, or duplicate operator's license or identification card, except for persons applying for licenses issued under ss. 343.08, 343.10, 343.12, 343.125 and 343.126, Stats.

Note: Forms used in administering this rule are MVD-3392 data card, MVD-3390 examination worksheet, MVD-3393 pocket envelope, MVD-3394 renewal information insert, MVD-3001B application, MVD-3601 application, MVD-3166 license form, MVD-3166A special restriction attachment, MVD-3006 renewal license notice, and MVD-3006B identification card renewal notice.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

Trans 102.02 Definitions. As used in this chapter:

(1) "Centrally issued" means the finished licenses or identification cards mailed from the central office in Madison.

(2) "Laminated license or identification card" means the photo license or photo identification card of the applicant and application data, sealed within plastic and fused to the surface of the document.

(3) "License type" means the distinguishing notation on the operator's license to readily identify one license from another.

(4) "Operator's license" means a document which authorizes a person to drive or have actual physical control of a motor vehicle.

(5) "Rephoto" means a replacement photograph with fee as prescribed in s. Trans 102.09 (3).

(6) "Retake" means another photograph without fee taken when the previous photograph is not clear, complete, or becomes lost or damaged in processing as prescribed in s. Trans 102.09 (1).

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

Trans 102.03 Photograph exemptions. (1) As provided by s. 343.14 (3), Stats., a license without photograph shall be issued when:

Register, September, 1982, No. 321

Trans 102

(a) A Wisconsin resident is out of state and is not able to return for a renewal or duplicate for one of the following reasons:

1. The person is stationed outside the state in the military service, or
2. Is attending school in another state, or
3. Is working out of state on a job assignment, or
4. A person out of state on vacation.

(b) The person's religion does not allow a photograph to be taken. To qualify for the exemption, the following shall be furnished to the department.

1. A certified or notarized statement by a member of the clergy of his or her religion verifying the applicant is a member of the congregation and that photographing is prohibited by the religion, and
2. A copy of the certificate of tax exempt status from the Internal Revenue Service for that congregation.

(2) Within 30 days of return to Wisconsin, the applicant who has received the photograph exemption license as prescribed in sub. (1) (a), shall apply for a license containing a photograph, and pay the fee required in s. 343.21 (1) (f), Stats., for a duplicate license.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

Trans 102.04 Design of photo license and identification card. (1) The operator's license and identification card shall be a one part document.

(2) The document shall consist of 2 sides and contain information to conform with s. 343.17, Stats. (a) The front side shall:

1. Contain the applicant's photograph on the left side of the card.
2. Provide a space for restriction code numbers.
3. Be marked to show license type, if a license, and marked identification card only, if an identification card.
4. Not require a photograph when issued to applicants who qualify for photograph exemptions as provided for in s. Trans 102.03. The words "valid without photograph" shall appear in the space normally used for the photograph.

(b) The back side shall:

1. Provide space for numerical restriction codes.
2. Contain a restriction attachment form when the restrictions are lengthy and cannot be provided for by a restriction code number.
3. Provide a space for the organ donor sticker.

Note: Forms MVD 3166A special restriction attachment and photograph of MVD-3392 data card.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

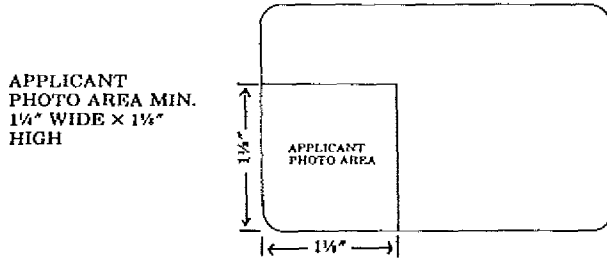
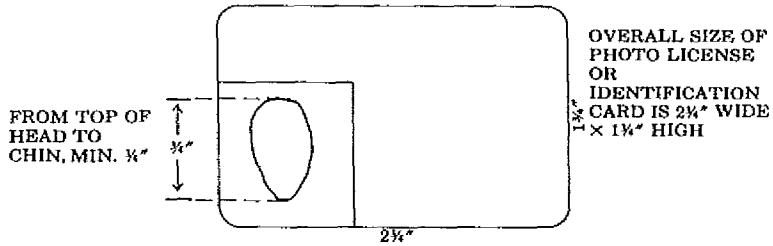
Trans 102.05 Dimensions and general design of operator's license and identification card. The dimension and general design of the oper-

Register, September, 1982, No. 321

ator's license and identification card are shown in figures 1 - 2 - 3 - 4 following.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

FIGURE 1
Minimum Photo Dimensions



OPERATOR'S LICENSE
(or the words
Identification Card
only)

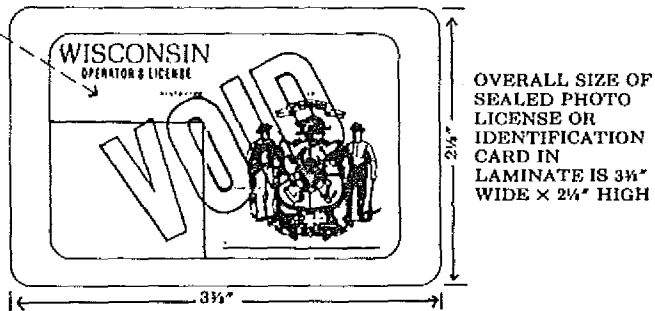
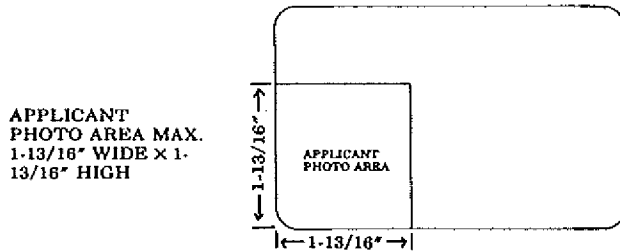
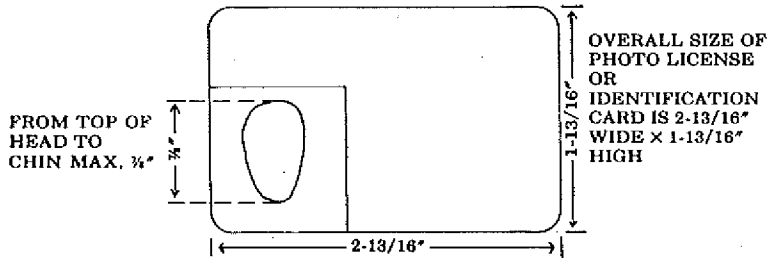


FIGURE 2

Maximum Photo Dimensions



OPERATOR'S LICENSE (or the words Identification Card only)

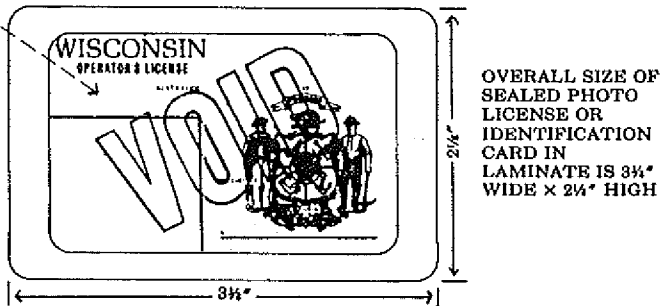


FIGURE 3
Laminate Specifications

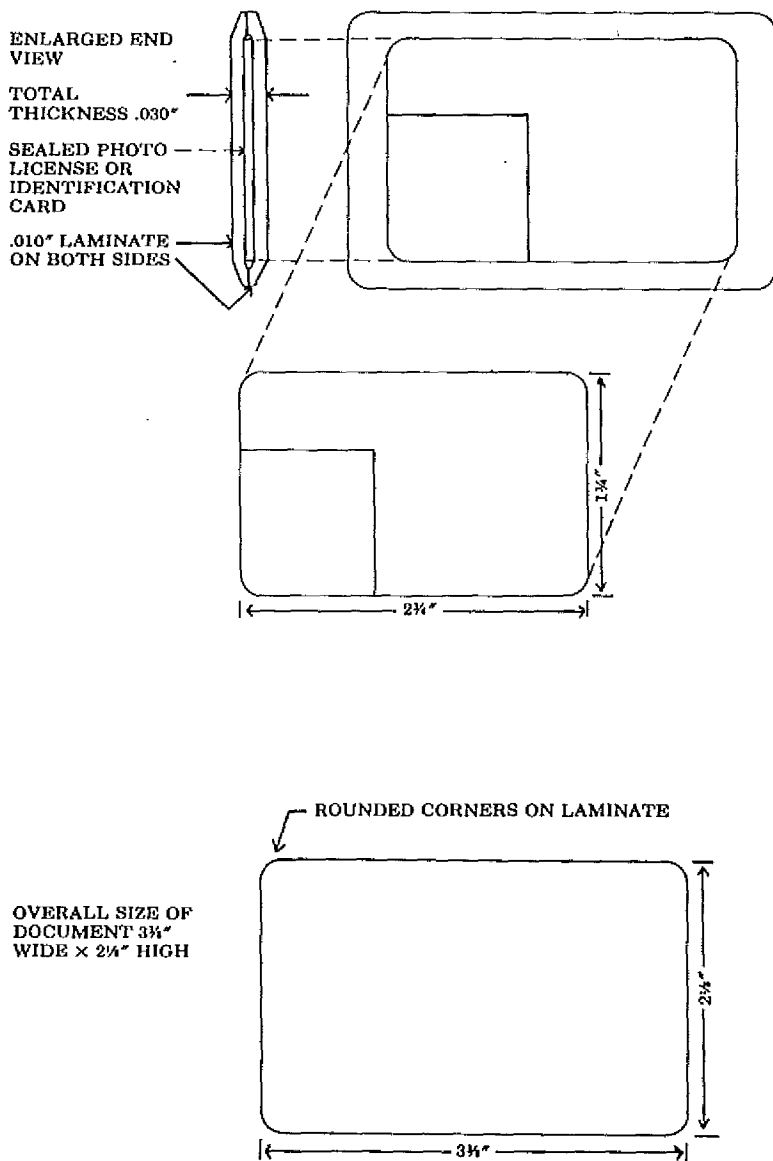




FIGURE 4
Backside Laminate Imprinting

OPERATOR'S LICENSE LAMINATE IMPRINTING (BACK)

RESTRICTION CODE		 <p>PLACE DONOR STICKER HERE</p>
1. Corrective glasses or contact lenses	7. Proof of financial responsibility.	
2. Hearing aid or vehicle equipped with outside rear view mirror.	9. Complete hand controls	
3. Automatic transmission.	10. Left outside mirror	
4. Automatic turn signals	11. Right outside mirror.	
5. Daylight driving only.	12. Adequate seat adjustment	13. Buses not painted school bus colors
9. Additional restrictions, Attachment Card required. 14. Under 10,000 lbs		
ANATOMICAL GIFT STATEMENT - Upon my death I wish to donate: <input type="checkbox"/> Only the following organ or parts _____ Specify the organ(s) or part(s). <input type="checkbox"/> Any needed organ or parts <input type="checkbox"/> My body for anatomical study if needed. Signed _____ Witness _____ Parents must sign if licensee is a minor. Witness _____ Physician should immediately contact one of the following transplant centers. Madison - (608) 262-2122 Milwaukee - (414) 257-5543 Eyes, (414) 257-5405 TO CANCEL THIS GIFT CROSS OUT THE GIFT STATEMENT Body or TO AMEND GIFT APPLY FOR A DUPLICATE LICENSE Organs		

IDENTIFICATION CARD LAMINATE IMPRINTING (BACK)

ANATOMICAL GIFT STATEMENT - Upon my death I wish to donate:	
<input type="checkbox"/> Only the following organ or parts _____	Specify the organ(s) or part(s).
<input type="checkbox"/> Any needed organ or parts	<input type="checkbox"/> My body for anatomical study if needed
 <p>PLACE DONOR STICKER HERE</p>	Signed _____
	Witness _____ Witness _____
Parents must sign if applicant is a minor. Physician should immediately contact one of the following transplant centers Madison - (608) 262-2122 Milwaukee - (414) 257-5543 Eyes, (414) 257-5405 Body or Organs TO CANCEL THIS GIFT CROSS OUT THE GIFT STATEMENT TO AMEND GIFT APPLY FOR A DUPLICATE IDENTIFICATION CARD	

(The back laminate will be made of a material that will accept written information without rubbing off)

Trans 102.06 Instruction permit issuance. Instruction permits issued under s. 343.07, Stats., shall be issued without a photograph. This provision is adopted pursuant to s. 343.17 (2), Stats.

Note: Form MVD-3392 data card.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

Trans 102.07 Operator's license or identification card marking. As provided in ss. 343.17 (2) and 343.50 (3), Stats., each type of license, or an identification card, shall be marked to be readily distinguished from the others.

(1) For a regular license the document shall be marked operator's license "regular".

(2) For a probationary license the document shall be marked operator's license "probationary".

(3) For a special restricted license the document shall be marked operator's license "special restricted".

(4) For an identification card the document shall be marked "identification card only".

Note: Forms MVD-3392 data card and MVD-3166A special restriction attachment.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

Trans 102.08 Expiration of operator's license. (1) As provided in s. 343.20 (1), Stats., an original operator's license may be issued for any period of a fraction of a year in excess of the ordinary effective period of such license. The fee is established in s. 343.21 (1) (b), Stats. All original licenses and reinstated licenses with photograph issued under this chapter shall expire two years from the applicant's next birthday as provided in s. 343.20 (1), Stats.

(2) As provided in s. 343.20 (1), Stats., renewal photograph or the photograph exemption operator's license as prescribed in s. Trans 102.03, shall expire four years after the date of expiration of the previous license. The fee is established in s. 343.21 (1) (c), Stats.

(3) Non-photograph renewal licenses issued under this chapter shall expire in the transition period prescribed in s. Trans 102.12 (3).

Note: Forms MVD-3392 data card and MVD-3166 license form.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

Trans 102.09 Photograph retake and rephoto specifications. (1) As determined by the department, a no fee photograph retake shall be made when the photograph of the applicant is indistinguishable, unclear, incomplete, or becomes lost or damaged in the film and card processing procedure.

(2) Applicants who fall into the retake specifications described under sub. (1) shall be required to have a retake photograph taken by the department before their operator's license or identification card can be issued.

(3) Any applicant not satisfied with the photograph after receipt of a license or identification card may request a rephoto. If the photograph

Register, September, 1982, No. 321

Trans 102

does not meet the retake requirements in sub. (1), the applicant shall make application and pay the fee for a duplicate.

Note: Forms MVD-3001 application, MVD-3001B, and MVD-3392 data card.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

Trans 102.10 Special photo requirements. To provide for a full facial image, the following shall be required:

(1) Except as provided in sub. (2), hats, caps, or other head coverings may not be worn by the applicant when the photograph is taken.

(2) If a turban or similar head covering is worn by the applicant due to religious belief, the covering shall be pushed from the forehead until a full facial image is shown.

(3) A photograph shall be taken with or without glasses, at the applicant's preference. Sunglasses shall be removed. Light sensitive glasses that do not adjust sufficiently to clearly show the eyes shall also be removed.

(4) Hair shall be brushed away from the eye area for the photograph.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

Trans 102.11 Fees. (1) The fee for an original regular, probationary, or special restricted operator's license with photograph shall be the fee prescribed in s. 343.21 (1) (b), Stats.

(2) The fee for the renewal of a license with a photograph shall be the fee prescribed in s. 343.21 (1) (c), Stats.

(3) The fee for renewal of an operator's license issued without photograph as prescribed in s. Trans 102.12 (3), shall be the fee as established in s. 343.20 (1m), Stats.

(4) The fee for the rephoto as described in s. Trans 102.09 (3) shall be the fee prescribed in s. 343.21 (1) (f), Stats., for a duplicate.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

Trans 102.12 Transition period. Transition period means the first four years of operation under the photo license system from beginning effective date of this chapter. Issuance of both photograph and non-photograph renewal operator's licenses to phase in the operation shall take place in the first year.

(1) As provided for in ss. 343.14 (3) and 343.20 (1), Stats., all renewal operator's licenses with photograph, or the photograph exemption as prescribed in s. Trans 102.03, shall be issued to be valid for four years after the expiration date of the previous license.

(2) Applicants who require the vision examination for renewal, as prescribed in s. 343.16 (1) (a) 2., Stats., shall receive the operator's license described in sub. (1). One-half of renewal licenses issued under this chapter for the first year of the transition period shall be the photo license.

(3) As provided in s. 343.14 (4), Stats., the renewal operator's license without photograph shall be issued to those applicants who are not required to take the examination prescribed in s. 343.16 (1) (a) 2., Stats.

Register, September, 1982, No. 321

The two year license without photograph shall be issued for the purpose of gaining a uniform rate of renewals and shall be discontinued after the first year of the transition period.

Note: Forms MVD-3392 data card, MVD-3166 license form and MVD-3394 renewal information insert.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.

Trans 102.13 Special provisions. (1) When an application for a photo operator's license is made by an applicant, the date the photograph is taken shall be at the discretion of the department.

(2) Persons shall be notified by the department when a retake photograph is necessary for those reasons described in s. Trans 102.09 (1). Failure to comply within 30 days of notification shall result in the cancellation of the operator's license.

(3) There shall be no negative film file maintained. Persons requiring a duplicate photo operator's license or identification card shall return to the department for duplicate application and new photograph.

Note: Form MVD-3392 data card, MVD-3001, MVD-3001B, and MVD-3393 Pocket Envelope.

History: Cr. Register, September, 1982, No. 321, eff. 10-1-82.