

Chapter RL 32

**PRIVATE DETECTIVE AND AGENCY LICENSE RENEWAL
AND REPORTING REQUIREMENTS**

RL 32.01	Current licensure required for practice	RL 32.04	Change of name or address
RL 32.02	Biennial renewal during established renewal period	RL 32.05	Transfer of employment
RL 32.03	Biennial renewal outside of established renewal period	RL 32.06	Termination of employment
		RL 32.07	Change of owners or officers
		RL 32.08	Termination of private detective agency business

RL 32.01 Current licensure required for practice. (1) **PRIVATE DETECTIVE AGENCY.** No person may operate or attempt to operate as a private detective agency, nor use the title or anything else to indicate the operation of a private detective agency unless such operation is licensed as a private detective agency under s. 440.26, Stats., and holds current licensure as set forth in the provisions for biennial renewal under s. RL 32.02 or 32.03.

(2) **PRIVATE DETECTIVE.** No person may practice or attempt to practice as a private detective, nor use the title or anything else to represent the person as a private detective unless he or she is licensed as a private detective under s. 440.26, Stats., and holds a current license as set forth in the provisions for biennial renewal under s. RL 32.02 or 32.03.

History: Cr. Register, October, 1988, No. 394, eff. 11-1-88.

RL 32.02 Biennial renewal during established renewal period. (1) The department shall mail an application for renewal of license on or before August 1 of even-numbered years to every private detective agency and private detective holding current licensure. Applicants desiring to renew their licenses shall file with the department the completed application and fee specified in s. 440.05(1), Stats.

(2) The expiration date of the license of a private detective agency and a private detective is August 31 of even-numbered years. The department shall assess a penalty fee, as specified in s. 440.05(4) or (5), Stats., if the returning renewal application with fee is not received by the department by August 31 of every even-numbered year.

History: Cr. Register, October, 1988, No. 394, eff. 11-1-88.

RL 32.03 Biennial renewal outside of established renewal period. Private detective agencies and private detectives may renew their licenses outside of the renewal periods set forth in s. RL 32.02 by making application for renewal, paying the renewal fee specified in s. 440.05(3), Stats., and the penalty for late renewal specified in s. 440.05(4) or (5), Stats. This may not be construed to authorize practice contrary to the requirements of s. RL 32.01.

History: Cr. Register, October, 1988, No. 394, eff. 11-1-88.

RL 32.04 Change of name or address. (1) An agency or a private detective shall notify the department in writing within 30 days after a change of name or address.

(2) An agency which changes its name without undergoing a change of ownership shall notify the department within 30 days of the change and

Register, October, 1988, No. 394

shall have the name on the certificate of insurance or the agency bond changed before doing business under the new name.

History: Cr. Register, October, 1988, No. 394, eff. 11-1-88.

RL 32.05 Transfer of employment. A licensed private detective who wishes to transfer employment from one private detective agency to another shall submit to the department a transfer application accompanied by the fee specified in s. 440.05(7), Stats. The licensed private detective may not conduct licensed activity for the new employer until that person has mailed or delivered the transfer application and required fee to the department. Every licensed private detective shall notify the department of the name of the private detective's current employer or employers.

History: Cr. Register, October, 1988, No. 394, eff. 11-1-88.

RL 32.06 Termination of employment. A licensed private detective who terminates employment with an employing private detective agency shall send written notice to the department within 10 days after the termination.

History: Cr. Register, October, 1988, No. 394, eff. 11-1-88.

RL 32.07 Change of owners or officers. (1) **CHANGE OF OWNERS.** (a) If an agency undergoes a change of owner, the former owner shall surrender the agency license to the department within 30 days after receiving written notice from the department of the issuance of a license to the new owner.

(b) The prospective new owner of a licensed agency shall apply for and receive an original agency license before engaging in business, and shall attach to the license application a statement made under oath by the current owner certifying that the current owner will have no control of, or pecuniary interest in, the agency after the issuance of a license to the prospective new owner.

(2) **CHANGE OF OFFICERS OR PARTNERS.** If there is a change in any of the officers of a corporation or partners of a partnership, the agency shall notify the department of the change before new officers or partners take office. Each officer or partner of an agency shall qualify under s. RL 31.02(1) at all times. This subsection does not apply to a change of registered agent by a foreign corporation holding an agency license, but a copy of any statement required under s. 180.10, Stats. to be filed with the secretary of state shall be filed with the department within 30 days after a change of registered agent.

History: Cr. Register, October, 1988, No. 394, eff. 11-1-88.

RL 32.08 Termination of private detective agency business. An agency which terminates its business shall notify and surrender the agency license to the department within 30 days after termination.

History: Cr. Register, October, 1988, No. 394, eff. 11-1-88.