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Chapter B 4

BARBER SCHOOLS

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Note: Chapter H 6 is repealed and recreated in chapter B 4.

B 4.01 Requirements for schools. (1) Prior to operation of a barber school, an application and a registration fee must be filed and a license issued. State vocational and technical colleges must file an application but are exempt from paying the registration fee. All schools must obtain any required building approvals from local or state building inspectors.

(2) The application shall include a description of the physical facilities and equipment.

(3) The wholesale cost of products used on customers in the performance of services may be charged by the school to the customer.

(4) All barber schools shall file application to renew their license prior to September 1 of each odd-numbered year. State vocational and technical colleges shall not be required to pay the renewal fee. A late filing fee shall be charged as specified in s. 440.05, Stats.

(5) All students must file a permit application with the school prior to school attendance. Applications with the permit fee shall be forwarded by the school to the board within 15 days of the beginning attendance date. Each student must have a current permit posted prior to and during the performance of any practical work in the school.

(6) The school instructors shall teach, practice and require each student to practice all sanitation rules for barbers and barber shops as defined in ch. B 3.

(7) Each school shall keep a daily record of hours attended, services performed, subjects completed and grades for all students. The record of hours for each student shall be forwarded to the board office at mid-term and upon completion of barber school.

(8) School hours shall be the same as the definition of a period determined by the board of vocational, technical and adult education.

(9) No credit may be granted to a student for a course or subject until the student receives a passing grade or demonstrates competency, as determined by the school.

(10) Schools shall have a barber chair and work station for each student scheduled to work in a clinic area. Schools shall have classrooms for theory and demonstrations, dispensary, storage, student lounge and patron waiting area.

B 4.02 Requirements for apprentice student permit. Each applicant for a permit shall submit to the board a copy of a birth certificate, proof of education as defined in s. 158.09, Stats., and a permit fee with the permit application.

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80.

B 4.03 Conduct of students. (1) Students shall wear uniforms required by a school during practical clinic hours.

(2) Standards of personal hygiene, barbering practices and sanitation as defined in chs. B 2 and 3 shall be met by all students. Students shall conduct themselves in an orderly and cooperative manner and maintain a clean and neat appearance.

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80.

B 4.04 Ratio of instructors to students. (1) The ratio during clinic practical work and practical demonstrations shall not exceed 19 students per each instructor. The instructor supervising practical work shall have no other instructional or supervisory responsibilities while practical work is being done.

(2) The school enrollment shall at all times be within the 19 students per instructor ratio.

(3) In lecture classes, the number of students may exceed 19 providing there is adequate space and seating.

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80.

B 4.05 Instructor requirements. (1) Instructors who actively instruct students or apprentices may have their license suspended if they fail to maintain a knowledge of the subjects taught, the practical ability to teach and demonstrate all services or the knowledge for the safe use of products used in those services.

(2) An instructor shall comply with the statutes and rules that apply to a practicing barber. An instructor shall promote and teach professional conduct to students.

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80.

B 4.06 Syllabus. Following are the subjects to be covered in barber school and the recommended hours for each student. The school may deviate from the recommended hours only with consent of the board. The hours listed below may be designated by a barber school as credit hours in a ratio of 36 hours of classroom and clinic instruction to one credit hour.

<u>Subject</u>	<u>Theory</u>	<u>Laboratory</u>
Instruments and equipment	18	0
History of barbering	9	0
Apprenticeship procedure	9	0
Sales and advertising	36	0
Public and human relations	36	0
Cosmetic chemistry and light therapy	18	0
Bacteriology	18	0
Sanitation and hygiene	18	35
Facials (20 services)	9	15

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Scalp services (Shampoos 75, massages 75, hair lotions and ointments suf- ficient for basic knowledge skills)	9	50
Hairconditioning	9	40
Basic hair cutting and styling (Short, long, mens', womens', ethnic, elevations and blending)	36	450
Advanced hair cutting and styling Hair waving, iron curling, roller setting, mens' and womens' ethnic styles, razor cutting and fashion styles)	18	208
Communication skills	54	0
Hair relaxing (10 services)	9	10
Hair coloring (20 services)	18	20
Shaving and beard designing (25 shaves, 25 beard designs)	9	30
Chemical waving	18	150
Anatomy and physiology per- taining to barbering	36	0
Histology of skin, hair and genetics	36	0
Scalp disorders	9	0
Total		1,440

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80; am. (intro.), Register, March, 1984, No. 339, eff. 4-1-84.

B 4.07 Final examination. (1) Prior to graduation, each student shall be given a final examination consisting of both a written and practical examination on all subjects and services.

(2) The practical part of the final examination given by the school shall be approved by the barbers examining board. A member or representative of the board may participate in the examination for the purpose of maintaining uniform minimum standards in the barber profession.

(3) The school shall determine the final grade in the written and practical examination for each student.

History: Cr. Register, January, 1980, No. 289, eff. 2-1-80.