

Chapter RL 4

EXAMINATION AND REFUND FEES

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RL 4.01 Authorization. The following rules are adopted by the department of regulation and licensing pursuant to s. 440.06, Stats.

History: Cr. Register, October, 1978, No. 274, eff. 11-1-78.

RL 4.02 Definitions. (1) "Department" means the department of regulation and licensing.

(2) "Board" means the board of nursing and any examining board attached to the department.

(3) "Applicant" means a person who applies for a license, permit, certificate or registration granted by the department or a board.

(4) "Examination" means the written and practical tests required of an applicant by the department or a board.

History: Cr. Register, October, 1978, No. 274, eff. 11-1-78.

RL 4.03 Refunds. (1) Applicants who are found to be unqualified for an examination administered by the department or by a board shall receive a full refund.

(2) An applicant who fails to take an examination administered by the department shall receive a refund of all but \$20 of the examination fee if:

(a) The applicant provides written notice at least 10 days in advance that the applicant is unable to take the examination or

(b) The applicant who fails to provide written notice submits a written explanation satisfactory to the board or department that the applicant's failure to take the examination resulted from extreme personal hardship.

(3) An applicant eligible for a refund may forfeit the refund and choose instead to take an examination administered within 18 months of the originally scheduled examination at no added charge.

(4) Applicants who pay the fees specified in s. 440.05 (2), (3), (6) and (8), Stats., will receive a full refund if the license, permit, certificate, registration is not granted or if the application is withdrawn.

(5) Applicants who pay fees to test providers other than the department are subject to the refund policy established by the test provider.

History: Cr. Register, October, 1978, No. 274, eff. 11-1-78; am. (2) (intro.), Register, May, 1986, No. 365, eff. 6-1-86; am. (1) and (2) (intro.), renum. (2) (c) and (3) to be (3) and (4), cr. (5), Register, September, 1987, No. 381, eff. 10-1-87.

RL 4.04 Examination fees. (1) The minimum examination fee for examinations administered by the department is \$40. The fee for a complete examination or examination parts for an original license, permit, certificate or registration is shown in column 3 of figure 4.04 (3). The total initial fee is the sum of the initial fees for the parts required, but no less

than \$40. For examinations not listed in figure 4.04 (3), the fee is established by the test provider.

(2) The minimum reexamination fee for examinations administered by the department is \$20. The fee for retaking less than a complete examination or for retaking a one-part examination is shown in column 4 of figure 4.04 (3). For examinations not listed in figure 4.04 (3), the fee is established by the test provider.

(3) The fees for examinations and reexaminations administered by the department are as follows: (See figure 4.04 (3).)

FIGURE 4.04 (3)

Examination	Examination Part	Fee For Examination	Fee For Reexamination
ACCOUNTANT	Examination For Transfer of Credits Candidates Only	\$ 40	
	Accounting Ethics		\$ 20
ANIMAL TECHNICIAN	Complete Examination	100	
	Written	60	60
	Practical	40	20
BARBER INSTRUCTOR	Complete Examination	40	
	1 or 2 of the following: ¹		20
	Demonstration		
	Lesson Plan		
BARBER SHOP MANAGER	Complete Examination	40	
	Theory		20
MASTER BARBER	Complete Examination	40	
	Blow Dry		5
	Curling Iron		5
	Hair Cut		5
	Hair Straightening		5
	Permanent Waving		5
	Shampoo		5
	Shaving		5
	Written		5
CHIROPRACTOR	Complete Examination	40	
	1 or 2 of the following: ¹		20
	Adjusting Techniques		
	Physical Diagnosis		
	X-Ray Interpretation		
COSMETOLOGY MANAGER	Complete Examination	40	
	Thermal Curl		5
	Hair Cutting		5
	Hair Tinting & Shampooing		5
	Manicuring		5
	Permanent Waving		5
	Written		5
COSMETOLOGY OPERATOR	Complete Examination	46.30	
	Thermal Curl		5
	Hair Cutting		5
	Hair Tinting & Shampooing		5
	Manicuring		5
	Permanent Waving		5
Written		6.30	

Examination	Examination Part	Fee For Examination	Fee For Reexamination
	Effective beginning with July, 1988 examination:		
	Complete Examination	51.30	
	Written	11.30	
COSMETOLOGY INSTRUCTOR	Complete Examination 1 or 2 of the following: ¹ Academic Lesson Plan Practical Lesson Plan Written	40	20
DENTAL HYGIENIST	Complete Examination State Law Examination	40	20
DESIGNER OF ENGINEERING SYSTEMS	Complete Examination 1 or 2 of the following: ¹ Electrical Fire Protection HVAC Mathematics Mechanical Science Plumbing	40	20
ELECTROLOGIST	Complete Examination Practical Theory	40	20 20
ENGINEER-IN- TRAINING	Complete Examination Barrier Free Design Fundamentals of Engineering Principles & Practice of Engi- neering	90 40 30 20	20 30 20
	Effective beginning with October, 1988 examination:		
	Complete Examination	110	
	Barrier Free	40	20
	Fundamentals of Engineering	20	20
	Principles & Practice of Engi- neering	50	50
ENGINEER- PROFESSIONAL	Complete Examination Barrier Free Design Fundamentals of Engineering Principles & Practice of Engi- neering	90 40 30 20	20 30 20
	Effective beginning with October, 1988 examination:		
	Complete Examination	110	
	Barrier Free	40	20
	Fundamentals of Engineering	20	20
	Principles & Practice of Engi- neering	50	50
FUNERAL DIRECTOR	Complete Examination Funeral Service Arts Funeral Service Science	40	20 20
HEARING AID DEALER & FITTER	Complete Examination 1 of the following: ¹ Audiometric Ear Mold Written	40	20
LAND SURVEYOR	Complete Examination Fundamentals of Land Surveying National Principles & Prac- tice of Land Surveying	90 20 30	20 30

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Examination	Examination Part	Fee For Examination	Fee For Reexamination
	State Principles & Practice of Land Surveying	40	20
	Effective beginning with October, 1988 examination:		
	Complete Examination	97.50	
	Fundamentals of Land Surveying	27.50	27.50
	National Principles & Practice of Land Surveying	30	30
	State Principles & Practice of Land Surveying	40	20
MANICURIST	Complete Examination	46.30	
	Written		20
	Practical		20
	Effective beginning with July, 1988 examination:		
	Complete Examination	51.30	
NURSING HOME ADMINISTRATOR	Complete Examination	110	
	National Written	70	70
	State Law Examination	40	20
OPTOMETRIST	Complete Examination 1 to 4 of the following: ¹	40	
	Contact Lenses		20
	Functional Vision		
	Law and Ethics		
	Pathology		
	Refracting		
PHARMACIST	Complete Examination	135	
	National Association of Boards of Pharmacy Licensing Examination (NABPLEX)	75	75
	Federal Drug Law	20	20
	State Jurisprudence	20	20
	State Pharmacy Laboratory	20	20
	State Practice of Pharmacy	40	20
	Effective beginning with June, 1988 examination:		
	Complete Examination	210	
	National Association of Boards of Pharmacy Licensing Examination (NABPLEX)	150	150
	Federal Drug Law	20	20
	State Jurisprudence	20	20
	State Pharmacy Laboratory	20	20
	State Practice of Pharmacy	40	20
PHYSICAL THERAPIST	Complete Examination	115	
	Written	75	75
	Orals	40	20
PHYSICIAN	Complete Examination	405	
	State Law Examination	40	20
	Federated Licensing Examination (FLEX)-Complete	365	
	FLEX-Part 1	190	190
	FLEX-Part 2	240	240

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PHYSICIAN'S ASSISTANT	Complete Examination	40	
	Orals		20
PODIATRIST	Complete Examination	40	
	Orals		20
PRIVATE DETECTIVE	Complete Examination	40	
	Written State Examination		20
PSYCHOLOGIST	Complete Examination	130	
	Examination for Professional Practice of Psychology (EPPP)	90	90
	Ethics	40	20
VETERINARIAN	Complete Examination	215	
	Clinical Competency	75	75
	National Board	100	100
	Practical	40	20

¹ Candidates taking more parts than indicated must take the complete examination.

History: Cr. Register, October, 1978, No. 274, eff. 11-1-78; r. and recr. Register, May, 1986, No. 365, eff. 6-1-86; am. Register, December, 1986, No. 372, eff. 1-1-87; am. Register, September, 1987, No. 381, eff. 10-1-87; am. (3), Register, September, 1988, No. 393, eff. 10-1-88.