

## Chapter Grp 6

### ADMINISTRATION

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**Grp 6.01 Administration.** The director shall prepare and issue instructions to state departments, together with all forms needed for the operation of the group life insurance plan. He shall arrange to procure such information from any insured or beneficiary, or from any state department, as shall be necessary for the proper administration of the plan.

**History:** Emergency rules, eff. 11-30-57; cr. Register, January, 1958, No. 25, eff. 2-1-58.

**Grp 6.02 Department representative.** The person designated pursuant to section 66.901 (16), Wis. Stats., and Wis. Adm. Code SSF 1.02 (3) to be responsible in matters pertaining to the Wisconsin retirement fund and the public employes social security fund for each state department shall be the individual through whom all transactions with the group life insurance board shall channel without any further designation or certification.

**History:** Emergency rules, eff. 11-30-57; cr. Register, January, 1958, No. 25, eff. 2-1-58.

**Grp 6.03 Departmental transfers.** Whenever an employe transfers from one state department to another, any waiver or designation of beneficiary which has been filed with the former employing department shall be transmitted to the new employing department.

**History:** Emergency rules, eff. 11-30-57; cr. Register, January, 1958, No. 25, eff. 2-1-58.

**Grp 6.11 Disbursements.** The director is authorized to make disbursements upon his certification and without further action by the board to pay any and all expenses of administration and to procure necessary equipment and supplies and to select such permanent and temporary personnel as shall be required, pursuant to the salary schedules fixed for state employes within the limits of the budget adopted by the board.

**History:** Emergency rules, eff. 11-30-57; cr. Register, January, 1958, No. 25, eff. 2-1-58.

**Grp 6.20 Certification for retired employes.** Upon the request of the director the retirement system shall certify as to whether an applicant for an annuity has met the requirements specified in section 66.919 (12), Wis. Stats.

**History:** Emergency rule, eff. 9-11-59; cr. Register, November, 1959, No. 47, eff. 12-1-59.

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