

## Chapter Grp 3

### CONTRIBUTIONS

Grp 3.01 Employee contributions  
Grp 3.02 Adjustments

**Grp 3.01 Employee contributions.** (1) The employee contributions for each \$1,000 of insurance shall be 50 cents per month until the February 1 that next follows attainment of age 40, and 60 cents per month from such date until attainment of age 65.

(2) Changes in employee contributions relating to an increase or decrease in the amount of insurance shall be made commencing with the pay checks distributed in February of each year.

(3) When a person employed by the state for the first time becomes eligible for insurance either a double deduction shall be made from the pay check covering services for the first month he is eligible, one-half paying for insurance during such month and one-half paying in advance for insurance during the second month of eligibility, or the initial contribution shall be deducted from the pay check paid in the first month in which the person is eligible for the insurance.

(4) If a person resumes state employment or active state service and is then eligible for insurance, the first employee contribution shall be deducted from the pay check distributed in the month next following the date of resumption of employment and shall pay for insurance for such month. The insurance coverage shall begin as of the date of re-employment.

**History:** Emergency rules, eff. 11-30-57; cr. Register, January, 1958, No. 25, eff. 2-1-58.

**Grp 3.02 Adjustments.** Whenever the proper employee contribution is not made by any insured employe in any month, any deficiency shall be deducted by the employing department upon the ensuing payroll after discovery thereof. If an excess deduction of employe contributions has been made for any employe such shall be adjusted by reducing subsequent contributions for that employe, or if there be no later payroll payment then a refund check shall be issued to the person making the overpayment.

**History:** Emergency rules, eff. 11-30-57; cr. Register, January, 1958, No. 25, eff. 2-1-58.