

Chapter Trans 114

UNIFORM TRAFFIC CITATION

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Note: Chapter Trans 114 was created as an emergency rule effective 5-1-89; chapter MVD 21 as it existed on December, 31, 1989, was repealed and a new chapter Trans 114 was created effective 1-1-90.

Trans 114.01 Purpose and scope. As authorized by s. 345.11 (4), Stats., the purpose of this chapter is to establish a uniform traffic citation form and to provide a mechanism for field testing future revisions to the uniform traffic citation form as proposed by the council on uniformity of traffic citations and complaints.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.02 Definitions. In this chapter:

(1) "Field test" means to utilize a prototype traffic citation form among a representative number of law enforcement jurisdictions who volunteer to field test it.

(2) "Prototype uniform traffic citation form" means a form created by the secretary's council on uniformity of traffic citations and complaints, which serves as a model for field testing and against which the secretary's council bases its recommendations for improvements when drafting the final version of the uniform traffic citation form.

(3) "Field test jurisdiction" means a law enforcement jurisdiction which volunteers to field test a prototype uniform traffic citation form.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.03 Uniform traffic citation form use. A prototype uniform traffic citation form, prepared by the council on uniformity of traffic citations and complaints, may be used in field tests for the purpose of evaluating the changes authorized under s. 345.11, Stats., and to allow for input by affected parties toward the final design of the uniform traffic citation form. The prototype uniform traffic citation form will be used in lieu of the current traffic citation form in the field test jurisdictions during the field test. However, use of the prototype uniform traffic citation form shall not invalidate the use of the current uniform traffic citation in the field test jurisdictions or in any other jurisdiction during the field testing period.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.04 Safeguards. To ensure the court record copy of the uniform traffic citation is true and correct, each clerk of court shall submit a signed, dated letter with each group of adjudicated citations indicating the dispositions entered on the citations it embraces are true and correct to the best of his or her knowledge.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

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Trans 114.05 Field test findings. The department of transportation shall analyze the uniform traffic citation form field test findings and make recommendations for improvements to the council on uniformity of traffic citations and complaints.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.06 Uniform traffic citation.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90; emerg. r. and recr. eff. 7-16-90; r. and recr. Register, October, 1990, No. 418, eff. 11-1-90.

<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> Q </div>	-	DEPOSIT PERMITTED \$ _____	DL Cash Card <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Estimated Points (This Citation) _____	For Court Use Only
You Are Notified To Appear Is this a mandatory Court Appearance? <input type="checkbox"/> YES <input type="checkbox"/> NO (Read the reverse side of this citation for court information)					
Defendant Name - Last _____ First _____ MI _____					
Street Address _____ Post Office _____ State _____ Zip _____					
Driver License Number _____			State _____	Exp. Yr. _____	Licensed As: Preclassified Type _____ Classified Class _____ Endorse _____
Date of Birth _____	Sex _____	Race _____	HT. _____	WT. _____	Hair _____
		Eyes _____		Operating As: Preclassified Type _____	Classified Class _____ Endorse _____
				CMV Y / N _____	
License Plate or VIN _____		Plate Type _____	State _____	Exp. Yr. _____	Year/Make of Vehicle _____ Type _____ Color _____
<input type="checkbox"/> STATE OF WIS. <input type="checkbox"/> COUNTY _____ <input type="checkbox"/> CITY _____ <input type="checkbox"/> VILLAGE _____ <input type="checkbox"/> TOWN _____					
PLAINTIFF OF: _____			Defendant Violated:		Agency Space
			Adopting State Statute No. _____		
			Ordln. No. _____		
Description of Violation _____					
			Waiver _____	M P H _____	Actual _____ Legal _____ Over _____
Week Day _____	Month - Day - Year _____	Time _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	County _____		City/Village/Town _____
ON Hwy No. and / or Street Name _____			Estimated Distance _____ <input type="checkbox"/> Feet <input type="checkbox"/> Mile(s)	N E FROM/AT Hwy No. and / or Street Name _____ S W _____	
Print Officer Name _____			Dept. _____	Officer ID NO. _____	Date Citation Issued _____
					Accident Severity Fatal P I P D

Wisconsin Uniform Citation Citation serves as a Driver License Receipt until above Court date: YES NO
 MV4016 (590) 1 s.345.11, Wis. Stats.

INSTRUCTIONS - READ CAREFULLY

MANDATORY APPEARANCE? (See other side)

If your citation is marked as a mandatory court appearance, you **MUST** appear in court. The "appearance not mandatory" instructions do not apply to you.

APPEARANCE NOT MANDATORY? (See other side)

IF YOU WISH TO DISPUTE THE CITATION, you must either appear in court or enter a "not guilty" plea by mail prior to your court date. Please include a photocopy of your ticket and your correct mailing address **OR** your correct name and mailing address, citation number, court appearance date listed on the citation, offense, and arresting police agency. These should be mailed to the court address written under "YOU ARE NOTIFIED TO APPEAR" on the other side. Your trial will be to a judge, unless you demand a jury trial in writing within 10 days of the court date on your citation and enclose the proper fee. Make check payable to the clerk of court and forward it to address shown on the reverse side. Jury demands in Municipal Court can only be made for intoxicated driving.

IF YOU DO NOT WISH TO DISPUTE THE CITATION, simply mail in the "deposit permitted" amount indicated on the other side of the citation by your court date with a photocopy of your citation **OR** with your correct name and address, citation number, court appearance date listed on the citation, offense and arresting police agency. Make check payable to the clerk of court and mail it to the court address written under "YOU ARE NOTIFIED TO APPEAR" on the other side. You do not need to appear. The court will find you guilty and keep the "deposit permitted" amount as payment for your citation.

IF YOU DO NOTHING, the court may issue a warrant for your arrest, or may find you guilty for failing to appear in court and suspend your driver's license if you fail to pay your fine.

DEMERIT POINT, SUSPENSION and REVOCATION INFORMATION This charge may result in demerit points being assessed against you. Accumulating 12 or more points within 12 consecutive months will be cause for revoking or suspending your driving privileges. If you have a probationary license different rules apply. Also, depending on the charge and circumstances, conviction may result in revocation or suspension of your driving privileges. Contact your local Division of Motor Vehicles Office for more information.

Trans 114.07 Use of uniform traffic citation. (1) Law enforcement agencies have the option of using, through August 31, 1991, any of the uniform traffic citation forms promulgated under ch. MVD 21, those promulgated under ch. Trans 114, effective January 1, 1990, and those promulgated under ch. Trans 114, effective November 1, 1990.

(2) Effective September 1, 1991, only the uniform traffic citation promulgated under this chapter and effective November 1, 1990 shall be used.

History: Emerg. cr. eff. 7-16-90; cr. Register, October, 1990, No. 418, eff. 11-1-90.