

## Chapter BC 5

### COURSES OF INSTRUCTION

BC 5.01	Courses.	BC 5.04	Aestheticians license syllabus.
BC 5.02	Practitioner license syllabus.	BC 5.05	Electrologist license syllabus.
BC 5.03	Managers license syllabus.	BC 5.06	Manicurist license syllabus.

**BC 5.01 Courses. (1)** Schools which provide instruction to students for barbering and cosmetology practitioner or manager licenses or specialty schools which provide instruction to students for aesthetician, electrologist or manicurist licenses shall develop curricula for instruction which are based on the applicable syllabus approved by the board. A school or specialty school shall not deviate from the hours listed for subjects in the appropriate syllabus included in this section.

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89.

**BC 5.02 Practitioner license syllabus.** A syllabus for the practitioner license is shown below in Figure 5.02:

FIGURE 5.02

	SUBJECTS	THEORY HOURS	PRACTICAL HOURS
I.	Hygiene, grooming and personal development.	10	0
II.	Bacteriology, sterilization and sanitation.	20	20
III.	Tools, equipment and implements (identification and usage).	3	9
IV.	Haircutting, hair tapering (clipper-cuts), razor cutting, hairstyling, curling, thermal waving, finger-waving, roller setting, pincurl placement, blow-drying, shampoos, scalp and hair treatments, conditioning, reconditioning, hair analysis, and care of hairpieces, wigs and wefts.	150	450
V.	Hair straightening, hair relaxing, thermal hair straightening, blow-outs, permanents, hair coloring, tinting, bleaching and chemistry.	190	400

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VI.	Shaving, beard and mustache shaping, trimming, superfluous hair removal, waxing, facials, facial massages, facial makeup, eyelashes, light therapy, basic principles of electricity, and introduction to electrology.	35	60
VII.	Manicuring, including artificial nails.	10	25
VIII.	Anatomy and physiology of the hair, skin and nails and disorders of the hair, skin, scalp and nails.	50	0
IX.	Product knowledge, product use and sales, preparing and consulting with customer for services.	45	0
X.	Laws, rules, professional ethics and history of barbering and cosmetology.	18	0
XI.	Individual student needs, industry trends and electives (e.g. recordkeeping, mathematics, communications, human relations, public relations, first aid, etc.).  (Hours may include structured visits conducted by the school outside of the classroom at one or more barbering and cosmetology establishments.)	117	188
<b>TOTAL HOURS:</b>		<b>648</b>	<b>1152</b>

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89; am. Register, July, 1994, No. 463, eff. 8-1-94; am., Register, May, 1999, No. 521, eff. 6-1-99; am. Register, September, 2000, No. 537, eff. 10-1-00.

**BC 5.03 Managers license syllabus.** A syllabus for the managers license is shown below in Figure 5.03:

FIGURE 5.03

	SUBJECTS	THEORY HOURS
I.	Business Management Retail Management, Advertising and Marketing Time Management Computer Applications	50
II.	Communication Communications Salesmanship	50

III.	Human Relations Supervision Supervision and Personnel Leadership and Motivation Chemical and Tool Safety Sanitation Safety <b>TOTAL HOURS:</b>	50      <b>150</b>
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**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89.

**BC 5.04 Aestheticians license syllabus.** A syllabus for the aestheticians license is shown below in Figure 5.04:

FIGURE 5.04

	SUBJECTS	THEORY HOURS	PRACTICAL HOURS
I.	Introduction Law and Code, Book-keeping, Business Management, History, and Ethics	26	
II.	Safety, Sanitation and Sterilization	30	20
III.	Anatomy and Physiology	30	
IV.	Chemistry, Treatments and Process	24	
V.	Treatment-Product and Techniques	32	96
VI.	Electricity, Machines and Equipment	10	35
VII.	Make-up and Color Analysis	12	20
VIII.	Individual Student Needs and Electives (Hours may include structured visits conducted by the school outside of the classroom at one or more barbering and cosmetology or aesthetics establishments.)	65	50
<b>TOTAL HOURS:</b>		<b>229</b>	<b>221</b>

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89; am. Register, September, 2000, No. 537, eff. 10-1-00.

**BC 5.05 Electrologist license syllabus.** A syllabus for the electrologist license is shown below in Figure 5.05:

FIGURE 5.05

SUBJECTS		THEORY HOURS	PRACTICAL HOURS
I.	Introduction		
	Law and Code, Book-keeping, Business Management, History and Ethics	30	
II.	Basic Principles of Electricity and Equipment Usage	20	20
III.	Anatomy, Physiology and Microbiology	20	
IV.	Safety, Sanitation and Sterilization	30	20
V.	Modalities of Electrology	20	50
VI.	Electrology Techniques and Variables	20	50
VII.	Clinical Practice: Consultation, Evaluation, Complications, Contraindications, Positioning and Draping, Lighting and Optics, and Epilatic Techniques	40	60
VIII.	Individual Student Needs and Electives (Hours may include structured visits conducted by the school outside of the classroom at one or more electrology establishments.)	30	40
<b>TOTAL HOURS:</b>		<b>210</b>	<b>240</b>

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89; am. Register, September, 2000, No. 537, eff. 10-1-00.

**BC 5.06 Manicurist license syllabus.** A syllabus for the manicurist license is shown below in Figure 5.06:

FIGURE 5.06

SUBJECTS		THEORY HOURS	PRACTICAL HOURS
I.	Introduction		
	Law and Codes, Book-keeping, Business Management, History and Ethics	36	
II.	Safety, Sanitation, Sterilization, First Aid and Bacteriology	10	25
III.	Nails and Skin Disorders	24	10
IV.	Anatomy and Physiology	18	8
V.	Manicuring and Pedicuring, including artificial nails	24	112
VI.	Introduction to Advertising	12	
VII.	Individual Student Needs and Electives (Hours may include structured visits conducted by the school outside of the classroom at one or more barbering and cosmetology or manicuring establishments.)	7	14
<b>TOTAL HOURS:</b>		<b>131</b>	<b>169</b>

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89; am. Register, July, 1994, No. 463, eff. 8-1-94; am. Register, September, 2000, No. 537, eff. 10-1-00.