

## Chapter WGC 11

### POWERS AND DUTIES OF THE WISCONSIN GAMING COMMISSION

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**Note:** Chapter RACE 11 was renumbered chapter WGC 11 and corrections made under s. 13.93 (2m) (b) 1. and 6., Stats., Register, March, 1995, No. 471.

**WGC 11.01 Purpose.** The purpose of this chapter is to govern the exercise of the commission's powers and duties.

**History:** Cr. Register, March, 1990, No. 411, eff. 4-1-90.

**WGC 11.02 Administration and operation.** Any person desiring any approval, opinion or other commission action with respect to any matter within the jurisdiction of the commission shall initially notify the director of the nature of the request and shall not directly contact individual members of the commission. The director shall submit to the members of the commission, with the copy of the agenda for every commission meeting, a memorandum specifying all items submitted for commission consideration but not placed on the agenda.

**History:** Cr. Register, March, 1990, No. 411, eff. 4-1-90.

**WGC 11.03 Open records.** The commission shall make its records available to the public pursuant to subch. II of ch. 19, Stats. The commission shall charge a fee of \$.25 per page for any documents provided by the commission. The commission shall charge \$5.00 for a complete set of its rules.

**Note:** Printed copies of gaming commission code can be purchased for \$5.00 plus sales tax from Document Sales, P.O. Box 7840, Madison, WI 53707.

**History:** Cr. Register, March, 1990, No. 411, eff. 4-1-90; am. Register, July, 1990, No. 415, eff. 8-1-90.

**WGC 11.04 Commission meetings. (1) REQUEST FOR COMMISSION ACTION.** (a) All persons who seek commission action shall submit this request in writing, specifying the action requested, no later than 15 calendar days before the date of the commission meeting at which the action of the commission is requested. The commission may waive this requirement if it finds that an emergency exists and that such emergency could not reasonably have been anticipated.

(b) This section shall not apply to requests for hearing pursuant to ch. Game 3 or applications for any license granted by the commission.

**(2) COMMISSION MEETINGS AGENDA.** (a) The director shall prepare for each commission meeting an agenda which shall constitute notice of the matters to be heard by the commission at that meeting, including closed session. Copies of the agenda shall be made available to news media who have filed a written request for such agenda and all other interested persons requesting the agenda. The agenda shall be prepared in such a form as is required by s. 19.84, Stats.

(b) The commission may take action on matters that do not appear on the agenda only as provided in s. 19.84, Stats. However, the commission shall take no action relative to any licenses granted by it, nor any racing dates previously awarded, unless notice of the matter appears on the printed agenda.

**(3) ANNUAL NOTICE OF MONTHLY MEETINGS.** The commission shall publish on or before January 31 its tentative schedule of monthly commission meetings for that calendar year. This publication shall not preclude the commission from changing the date of a meeting when necessary to achieve the attendance of the maximum number of commission members, or canceling a meeting if no commission action is required, or for other good cause. The director will notify all interested parties whenever a meeting date is changed.

**(4) All commission meetings shall be conducted in accordance with subch. IV of ch. 19, Stats.**

**History:** Cr. Register, March, 1990, No. 411, eff. 4-1-90; correction in (1) (b) made under s. 13.93 (2m) (b) 7., Stats., Register, March, 1995, No. 471; **correction in (1) (b) made under s. 13.93 (2m) (b) 7., Stats.**

**WGC 11.05 Power of the commission.** Nothing contained under this section shall alter or diminish the power of the commission to review or originate action in any case covered by any of the commission's rules or otherwise within the jurisdiction of the commission.

**History:** Cr. Register, March, 1990, No. 411, eff. 4-1-90.