

Chapter Comm 47

APPENDIX

Contacts and Addresses

The material included in the appendix is provided for informational and clarification purposes only.

Department of Commerce

- Consulting Firm and Consultant Admission to Participation

Department of Commerce
Bureau of Storage Tank Regulation
P. O. Box 7837
Madison, Wisconsin 53707-7837

- PECFA Claim Submittal and Status

Department of Commerce
Bureau of PECFA
P. O. Box 7838
Madison, Wisconsin 53707-7838

- Tank Registration

Department of Commerce
Bureau of Storage Tank Regulation
P. O. Box 7837
Madison, Wisconsin 53707-7837

A-47.325 The following pages contain the department's schedule of usual and customary costs, the corresponding occurrence-classification form, and a standardized invoice and summary form.

**WISCONSIN PETROLEUM ENVIRONMENTAL CLEANUP FUND
REIMBURSEMENT PROGRAM**

**USUAL AND CUSTOMARY
COST SCHEDULE
(UCCS)**



Environmental and Regulatory Services Division
Bureau of PECFA

TABLE OF CONTENTS

	Page
INTRODUCTION	30
SPECIFICATIONS	
Task 1 GROUNDWATER SAMPLING	32
Task 2 OPERATION & MAINTENANCE REPORTING	32
Task 3 FREE PRODUCT ABATEMENT	32
Task 4 WASTE DISPOSAL	32
Task 5 CLOSURE REQUEST	33
Task 6 LETTER REPORT/ADDENDUM	33
Task 7 REGULATORY CORRESPONDENCE	33
Task 8 WELL ABANDONMENT	33
Task 9 INVESTIGATION WORK PLAN PREPARATION	34
Task 10 INITIAL SITE SURVEY – FEATURES AND WELL ELEVATIONS	34
Task 11 POTABLE WELL FIELD RECONNAISSANCE	34
Task 12 DIRECT PUSH	35
Task 13 DRILLING	35
Task 14 MONITORING WELL INSTALLATION	36
Task 15 MISCELLANEOUS DRILLING ACTIVITIES AND SUPPLIES	36
Task 16 HAND AUGER BORING	36
Task 17 SURFACE SOIL/SEDIMENT/WATER SAMPLING	36
Task 18 VAPOR SCREENING	37
Task 19 HYDRAULIC CONDUCTIVITY TESTING	37
Task 20 SOIL BORING/MONITORING WELL PERMITS	37
Task 21 ACCESS AGREEMENTS	37
Task 22 SOIL INVESTIGATION REPORT	37
Task 23 SOIL AND GROUNDWATER INVESTIGATION REPORT	37
Task 24 LIMITED SOIL EXCAVATION	38
Task 25 REMEDIATION SYSTEM SHUT DOWN	38
Task 26 SITE SPECIFIC RCL CALCULATIONS FOR DIRECT CONTACT RISK	38
Task 27 CLAIM SUBMITTAL	38
Task 28 STANDARDIZED INVOICE AND SUMMARY	38
Task 29 OCCURRENCE CLASSIFICATION	38
Task 30 MEETING WITH REGULATORS	39
Task 31 OVERNIGHT PER DIEM	39
Task 32 DEED RESTRICTION PREPARATION	39
Task 33 SCHEDULE OF LABORATORY MAXIMUMS	39
Task 34 INCREMENTAL MOB/DEMOB	39
ATTACHMENT A – SCHEDULE OF USUAL AND CUSTOMARY COSTS	40–46
ATTACHMENT B – OCCURRENCE CLASSIFICATION FORM	47
ATTACHMENT C – STANDARDIZED INVOICE AND SUMMARY FORM	48–56

INTRODUCTION

STATUTORY AUTHORITY

In accordance with Wisconsin Statute 101.143 (4) (cm), the Wisconsin Petroleum Environmental Cleanup Fund program (PECFA) has established a usual and customary cost schedule (reimbursement schedule) for common tasks associated with the investigation and cleanup of eligible petroleum contamination sites. The purpose of this document is to provide instructions for the use of and specifications for the reimbursement schedule.

MAXIMUM REIMBURSEMENT

The Usual and Customary Cost Schedule (UCCS) is not intended to set pricing for specific tasks or to eliminate the element of competition for the Petroleum Storage Tank cleanup industry. It does, however, reflect the maximum amount that PECFA will reimburse for the environmental tasks listed on the UCCS. PECFA will reimburse the amount invoiced to the claimant for a particular task, or the actual costs that a claimant incurs for activities they perform, or the UCCS reimbursement maximum for that task, whichever is less, except where higher costs for that task have been approved in advance by the department prior to performing the task. PECFA will only reimburse for tasks that appear on the schedule or that have been otherwise approved by the department. The UCCS does not apply to work for which a reimbursement cap has been determined through public bidding.

MOB/DEMOB

Mobilization/demobilization (mob/demob) will be reimbursed on a per PECFA site basis (not per occurrence). See individual tasks for specific mob/demob usage limits.

Consultant Services

When one task is performed at a site, then the primary consultant mob/demob associated with that task is applicable. When two or more tasks are to be performed at a PECFA site in a day, a consultant primary mob/demob can be used for one of the tasks. For any additional tasks that are conducted at the same site on the same day, only the consultant incremental mob/demob (TASK 34) is applicable.

Additionally, more than one consultant mob/demob can be declared in a day when UCCS tasks are conducted at two or more PECFA sites in a day. For example, if one UCCS task is conducted at each of three PECFA sites on the same day, then three consultant mob/demobs could be charged, i.e., one for each site.

Commodity Services

When one task is performed at a site, then the commodity service mob/demob associated with that task is applicable. In addition, more than one commodity service mob/demob can be declared in a day when UCCS tasks are conducted at two or more PECFA sites in a day. For example, if a UCCS task is conducted at each of three PECFA sites on the same day, then three commodity service mob/demobs could be charged, i.e., one for each site.

REPORT PREPARATION

Reimbursement maximums for report preparation tasks were developed with the following expectations taken into consideration. In general, current word processing and drafting technology make it possible to retain copies of reports, tables, maps, drawings, etc. It is the department's expectation that all reports, tables, maps, drawings, etc. generated during a PECFA project, will be saved. The department then expects that these saved documents will be used in the development of subsequent documents, reports, tables, maps, drawings, etc. This will reduce the time, effort and cost required to generate a document.

Further, requests for site closure must be included in the SI report (Task 22 or 23) if, at the successful completion of the site investigation, closure is the appropriate recommendation. When a closure request is to be included in a SI report (may include, but is not limited to, sites closing under NR 746.07), only the cost to prepare the SI report (Task 22 or 23) is eligible. In such cases, the U & C cost for a closure request (Task 5) cannot also be applied. However, in addition to the SI report, incremental costs for free product abatement reporting and GIS packet preparation and submittal under Task 5 are eligible but only if applicable.

REIMBURSEMENT SCHEDULE ADJUSTMENTS/CHANGES

The usual & customary schedule will be reviewed as specified in Comm 47.325 (2). Reimbursement maximums, labor rates and hours may be adjusted and tasks added and/or deleted. Any or all of the following may be used to effect adjustments to the UCCS:

- Index approach as specified by the department (Based on changes in the gross domestic product)
- Cost data compiled from public bidding
- U & C Schedule Review Committee (will be comprised of PECFA staff and external stake holders)
- Cost data compiled from UCCS exemptions
- Annual cost and labor surveys
- RSMMeans Environmental Cost Data

LABOR RATES

Labor rates include the cost of equipment and supplies used to complete office and field tasks and which are not included on the usual and customary equipment schedule. Separate costs for field and office equipment and supplies that do not appear on the usual and customary equipment schedule are not reimbursable.

Reimbursement is based on the maximum rate allowed for a task, not the rate of the individuals performing the work. For example, the maximum reimbursement rate for performing monitoring well sampling activities is an amount that coincides with the Field Technician labor rate. There is no restriction against an individual with a higher reimbursable rate performing the task. (In other words, any individual that qualifies to perform a given task may perform that task, however the reimbursement maximum will be based on the unit rate as established by the Field Technician labor rate for the task, not the labor rate of the individual actually performing the work.)

Owners/operators who are or have personnel qualified to perform any of the tasks defined herein and who use their employees to perform these tasks will only be reimbursed for their cost to perform the task, i.e., Comm 47.30 (1) (e) 4. applies.

The FIELD PROFESSIONAL, STAFF PROFESSIONAL and SENIOR PROFESSIONAL labor categories include the following disciplines: Hydrogeologist, Geologist, Soil Scientist and Engineer.

SPECIFICATIONS

1. GROUNDWATER SAMPLING

This task consists of sampling of all monitoring wells and potable wells regardless of depth, diameter, analytical parameters, etc. It includes, but is not limited to, the measurement of static water levels, purge volume calculations and decontamination of equipment. It also includes monitoring well maintenance (e.g., bentonite/ice/soil clean-out from well vault, rethread mounting bolts, etc.), project management to coordinate this task and the personnel to manage laboratory services such as chain of custody, sample preparation, sample shipping, and QA/QC samples. It will also include testing of the following field measurements: pH, conductivity, dissolved oxygen, redox and temperature.

A separate unit rate for water level elevation measurements is provided on a per well basis for wells that are *not being sampled during a sampling event* (it is *not* to be applied as an incremental amount to the sample collection unit rate). This activity, if warranted, is to be conducted concurrent with a groundwater sample collection event.

A separate incremental unit rate for the collection of natural attenuation parameters and the metals, cadmium and lead, have been provided on a per well basis for wells that require this special *sampling* (it *is* to be applied as an incremental amount to the sample collection unit rate). This activity, if warranted, is to be conducted concurrent with a groundwater sample-collection event.

This task is limited to no more frequently than once every three months (quarterly).

2. OPERATION & MAINTENANCE REPORTING

This task consists of labor and equipment, material and supply costs to complete the preparation and submittal of an annual groundwater monitoring (DNR Form 4400-194) report. The department expects this task to include all activities to create a report that documents data collection and analysis, and that draws conclusions and makes recommendations for all activities completed during that phase of work.

This task will be reimbursed for a complete report (1 per year). Additional costs to remedy omissions or corrections for this document are not eligible.

Note: A larger reimbursement maximum, OMR10, is available if free product removal is conducted concurrently with groundwater sampling. This is not an incremental cost to OMR05.

3. FREE PRODUCT ABATEMENT

This task consists of labor and equipment and supplies to remove free product from any well, regardless of depth or diameter. It includes, but is not limited to, the measurement of free product thickness and recording of water level. It also includes project management time to coordinate this task and the personnel to manage waste. This activity is limited in frequency to once per month and must be conducted concurrently with a groundwater-sampling event for months in which a groundwater-sampling event is conducted.

When free product removal is conducted concurrently with groundwater sampling, then only the following activities are applicable – all groundwater sampling activities as appropriate and Task 34 – incremental mob/demob. Neither FPA05 nor FPA10 are applicable in this situation.

The per-well rate is only applicable if measurable free product is present (i.e., measured free product thickness is greater than or equal to 0.01 ft. including results over the last two years. This does not include hydrocarbon sheen on water.

4. WASTE DISPOSAL

Consultant Services

This task consists of labor to coordinate the disposal of waste (contaminated soil, groundwater or free product). It includes waste characterization, preparation of appropriate forms and coordination of subcontractor removal activities. The coordination activity must be contemporaneous with the commodity disposal activity. It is required that all like waste (same matrix) be disposed during an individual mobilization.

Commodity Services

This task consists of personnel and supplies for the disposal of waste (contaminated soil, groundwater or free product). It includes drums and appropriate forms. There are no mobilization frequency restrictions (see introductory mob/

demob language) for this task. However, it is required that all like stored waste (same matrix) be disposed during an individual mobilization. Prior department approval is required if a different disposal method (i.e. other than drums) is to be used. For example, the disposal of a pre-existing soil stockpile requires prior department approval.

Disposal documentation (i.e. receipt, discharge permit) must be provided.

5. CLOSURE REQUEST

This task consists of activities for the preparation and submittal of closure forms, closure narrative, appropriate notifications and closure justification, for requests made at the conclusion of remediation as required by chapter NR 726, Wis. Adm. Code. This submittal reimbursement maximum does not include the GIS Packet reimbursement maximum.

A separate incremental reimbursement rate has been established for a one-time free product abatement report. This is applicable if closure is being sought when residual free product is present. This incremental reimbursement only applies once per occurrence. This includes estimation of residual free product volume, summarizing free product recoveries to date and discussing potential remedial alternatives and costs.

Separate incremental reimbursement rates are included for GIS packets – one for the source property and one for each off-source property.

This task is limited to no more frequently than once every 12 months. If closure is sought concurrent with task 22 (Soil Investigation Report) or task 23 (Soil and Groundwater Investigation Report) this cost item is not also eligible with the exception of the incremental cost for free product abatement reporting and GIS packet preparation and submittal.

This task will be reimbursed for a complete request only. Additional costs to remedy omissions or corrections for this document are not eligible.

6. LETTER REPORT/ADDENDUM

This task will include personnel to prepare and submit a letter report. In order for reimbursement to be approved for this activity it must be requested by the agency(s) and the document must present new data collection results, e.g., a follow-up to an initial site investigation report (SIR) or closure request that has been submitted on a previous date but not approved. This includes, but is not limited to, providing updated data tables, figures, and conclusions. This activity may also include revisions of the GIS packet based on newly collected data.

This task may not be used to remedy omissions or corrections for the following tasks: operation & maintenance report, closure request, letter report/addendum, regulatory correspondence, site investigation report, investigation work plan preparation, soils and water investigation report, and claim submittal

This task will be reimbursed for a complete report only. Additional costs to remedy omissions or corrections for this document are not eligible.

7. REGULATORY CORRESPONDENCE

This task will include labor to prepare and submit status reports, periodic reporting, requests for copies of existing documentation, general written correspondence to responsible party and regulatory agency(s). This reimbursement maximum is limited to 12 per 12-month period. This task may not be used to remedy omissions or corrections for tasks operation & maintenance report, closure request, letter report/addendum, regulatory correspondence, site investigation report, investigation work plan preparation, soils and water investigation report, and claim submittal.

8. WELL ABANDONMENT

These activities must conform to the well abandonment requirements detailed in Wisconsin Administrative Code Chapter NR 141.25. It is required that all wells be abandoned during an individual mobilization. This task allows either a consultant or a commodity service provider to complete the abandonments. If a consultant elects to complete the abandonments, then only the consultant activities can be applied. If a commodity service provider is selected to complete the abandonments, then commodity service provider activities, WAB35 and WAB40, and only consultant activity WAB05 can be applied.

If an overnight stay is required to complete abandonment activities, then Task 31 (Overnight Per Diem) can be applied. Should it be necessary to have a commodity service provider perform the abandonments and there is a two-person crew, then Task 15 –Activity MDT25 can be applied.

Special abandonment circumstances such as deep wells or wells that must be over-drilled require prior department approval.

Consultant Services

This task consists of personnel, equipment and supplies to coordinate and perform the abandonment of monitoring and remediation wells (e.g., SVE, groundwater extraction, etc.). It includes preparation of appropriate forms and coordination of subcontractor abandonment activities. If a commodity service provider is selected to perform the abandonments, then the consultant can only utilize consultant activity WAB05 (coordination). In addition, the coordination activity must be contemporaneous with the commodity service abandonment activity.

Commodity Services

This task consists of labor, equipment (Task 15 items/activities are not to be used for this task with the exception noted above for per diem) and supplies to abandon monitoring and remediation wells and to complete Department of Natural Resources (WDNR) abandonment form (Form 3300-5).

9. INVESTIGATION WORKPLAN PREPARATION

This task will include document preparation costs, which will include, but is not limited to, site background review, investigation scope of services, health and safety plan, tables, diagrams, and maps, and sampling protocol. Only one work plan will be reimbursed per site (source property). This document is to contain detailed descriptions of the site and the activities that are to take place. The format and content of this report must conform to §§NR 716.07 and 716.09, Wis. Adm. Code.

This task will be reimbursed for a complete report only. Additional costs to remedy omissions or corrections for this document are not eligible.

10. INITIAL SITE SURVEY – FEATURES AND WELL ELEVATIONS

The purpose of this task is to conduct an initial survey to collect site feature location data and monitoring well and recovery well location and elevation data. This location and elevation data is to be used for the subsequent preparation of a report-quality base map to be used in the development of maps, cross-sections and drawings for future report preparation. Only one initial site survey will be reimbursed per site (source property). This reimbursement maximum is not intended for a certified survey. However, surveying to a National Geodetic Survey datum (USGS datum) is still a NR 716 requirement.

Consultant Services

Activity IS05 consists of labor to coordinate a survey for location and/or elevation of site features, monitoring wells and recovery wells.

Activity IS10 consists of labor and equipment to perform subsequent survey events. A mob/demob is not included with this event as it is expected to be conducted concurrent with another field task. It will be reimbursed on a per well basis for new well or soil boring installations only.

Commodity Services

Activity IS15 consists of labor, equipment and supplies to conduct an initial survey for location and elevation (where appropriate) of site features, monitoring wells and recovery wells. The maximum reimbursement rate for this activity includes materials and mobilization/demobilization costs. This reimbursement maximum is not intended for a certified survey. However, surveying to a National Geodetic Survey datum (USGS datum) is still a NR 716 requirement.

11. POTABLE WELL FIELD RECONNAISSANCE

This task consists of the field confirmation of existing potable water supplies (wells or springs) identified in the work plan. This reconnaissance activity includes, but is not limited to, acquisition of the following information: well ownership, well location, well completion data, well use, reported (not measured) depth to water, etc. Only one reconnaissance will be reimbursed per site (source property). There is no mob/demob associated with this task, as it is to be conducted concurrent with another field task.

12. DIRECT PUSH

For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to 40 feet total drilling (on a site or project basis) without prior department approval.

Consultant Services

Activities DP05 and DP10 consist of labor, equipment and supplies to oversee direct push soil boring advancement and to collect soil and/or groundwater samples. The horizontal location of each borehole is to be measured and DNR soil boring logs are to be completed for each borehole during field activities. The reimbursement maximum for this task does not include the cost for soil and/or groundwater laboratory analysis (see Task 33). In order for the oversight unit rate (DP05 and DP10) to qualify, a continuous soil profile must be collected.

A separate per sample unit rate (DP20) for the oversight and collection (grab samples) of groundwater samples during activities DP05 and/or DP10 is provided.

A separate per foot unit rate (DP15) for the oversight of direct push groundwater profiling (no soil collection or sampling) is provided. This involves the collection of groundwater samples (grab samples) across a site with the express purpose of identifying the horizontal and vertical distribution of petroleum contamination in groundwater. This rate is not incremental to the unit rate for activities DP05 and DP10 and cannot be applied if a groundwater sample could have been collected using activity DP20 in conjunction with DP05 and/or DP10.

A separate per well unit rate (DP25) for the oversight of temporary groundwater monitoring well installation and abandonment (NR 141.29) is provided. Abandonment costs have been included in this reimbursement maximum because abandonment of these temporary wells is to be conducted during the final groundwater-sampling event for the temporary wells. Task 8 (well abandonment) may not be applied.

Commodity Services

This task consists of commodity service labor and equipment and supplies to perform direct push soil borings. In order for the soil boring rates (DP35 and DP40) to qualify a continuous soil profile must be collected.

A separate per foot unit rate (DP45) for direct push groundwater profiling (no soil collection or sampling) is provided. This rate is not incremental to the unit rate for activities DP35 and DP40 and cannot be applied if a groundwater sample could be collected using activity DP70 in conjunction with activity DP35 and/or DP40.

A separate per sample unit rate (DP70) for the collection (grab samples) of groundwater samples during activities DP35 and/or DP40 is provided.

Separate reimbursement maximums are provided for drive points, borehole abandonments and concrete penetrations, in DP55, DP60 and DP65, respectively.

A separate per foot unit rate (DP75) for temporary groundwater monitoring well installation (NR 141.29) is provided.

13. DRILLING

Drilling that will exceed a depth of 75 feet below ground surface (bgs) per boring must have prior department approval. The footage intervals referenced on the schedule are also applicable on a per-boring basis (not total footage per site or project). For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to 40 feet of total drilling (on a site or project basis) without prior department approval.

Consultant Services

This task consists of labor, equipment and supplies to oversee drilling and collecting split spoon soil samples (except blind drilling and bedrock drilling) every 2.5 feet regardless of borehole depth. The cost for measurement of horizontal location of each borehole is included. WDNR soil boring logs will be completed for each boring while in the field.

For unconsolidated drilling, this task includes field screening, selection and preparation of soil samples for laboratory analysis, but does not include laboratory analytical costs. For bedrock drilling, this task includes field screening and descriptions of bedrock drill cuttings.

The reimbursement unit rate for bedrock drilling oversight (13.c) can only be applied within competent bedrock (i.e. at or below hollow stem auger refusal). For the shallower, unconsolidated drilled interval, the maximum reimbursement unit rates for oversight (13.a or 13.b) would apply.

Commodity Services

This task consists of labor, equipment and supplies to drill in unconsolidated soils and/or competent bedrock. For drilling in unconsolidated soils, split spoon soil samples are to be collected every 2.5 feet, regardless of boring depth (except blind drilling). The bedrock drilling maximum reimbursement unit rate (13.f) can only be applied within competent bedrock (i.e. at or below hollow stem auger refusal). For the shallower, unconsolidated drilled interval, the maximum reimbursement unit rates (13.d or 13.e) would apply.

For drill rig mobilization, see Task 15.

14. MONITORING WELL INSTALLATION

Consultant Services

This task consists of labor, equipment and supplies to oversee installation of NR141-compliant monitoring wells. The cost for measurement of the horizontal location of each monitoring well is also included. A WDNR well construction form is to be completed for each well while in the field.

Commodity Services

This task consists of labor, equipment and supplies to install and develop NR141-compliant monitoring wells (2 inch PVC casing). A WDNR well development form will be completed for each well while in the field.

Either the commodity service provider or the consultant, at the maximum reimbursement unit cost established for well development (MWI20), may perform well development.

A separate mob/demob for wells that require a NR 141.21 waiting period between installation and development is available.

15. MISCELLANEOUS DRILLING TASKS

This task consists of miscellaneous activities, equipment, materials and supplies that may be necessary to complete soil borings or well installations.

Reference code MDT05 consists of labor, equipment and supplies to mobilize a drill rig to install soil borings and/or monitoring wells. This reimbursement maximum includes decontamination labor and equipment.

The reimbursement maximum for reference codes MDT10, MDT15, MDT20, MDT35 and MDT45 includes materials and labor.

Reference code MDT25 (commodity service provider per diem) can only be applied when the work at a site will require greater than one day to complete.

Reference code MDT30 (Well Repair) includes labor to perform minor repairs on a well (e. g., well cover replacement, riser adjustment, etc.). *Department approval is required prior to conducting this activity.* This is not to be used for well maintenance (bentonite/rainwater clean out, rethread mounting bolts, etc.), which is addressed under Task 1 – Groundwater Sampling. There is no separate mob/demob. This activity is to be conducted concurrent with another task that has a mob/demob.

16. HAND AUGER BORING

This task consists of labor and equipment and supplies to perform hand augured soil borings. The cost for measurement of horizontal location of each borehole is included. A WDNR soil-boring log will be completed for each boring while in the field. This task includes the field screening, selection and preparation of soil samples for laboratory analysis. It does not include laboratory analytical costs.

For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to 10 borings without prior department approval.

17. SURFACE SOIL/SEDIMENT/WATER SAMPLING

This task consists of sampling of various types of surface waters, sediments and/or soils not associated with installing a well or a soil boring. This activity includes personnel, equipment and supplies to complete the task. The cost for measurement of horizontal location of each sample point is included. It also includes project management to coordi-

nate this task and the personnel to manage laboratory services such as chain of custody, sample preparation, sample shipping, and QA/QC samples. This task does not include the cost of analytical analysis.

For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), prior department approval is required if the number of sample locations will exceed five.

18. VAPOR SCREENING

This task consists of labor, equipment, and supplies to screen for vapors that may have migrated from a point of release and entered into subsurface structures such as sewers, basements, utility vaults, aboveground enclosed structures, etc. Prior department approval is required if more than one screening is to be conducted per site. This task is to be conducted concurrent with another task (no separate mob/demob) with an organic vapor analyzer. *Separate responses to reported vapors or subsequent sampling events will be considered to be an emergency action.*

19. HYDRAULIC CONDUCTIVITY TESTING

This task consists of personnel, equipment, and supplies to conduct hydraulic conductivity testing in monitoring wells. It also includes project management time to coordinate this task and the labor to download the data from the data logger.

For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to no more than two wells without prior department approval.

20. SOIL BORING/MONITORING WELL PERMITS

This task consists of labor to acquire soil boring and/or monitoring well permits required by municipalities. A copy of the permit is required in order to receive this reimbursement. This rate does not include any required permit fee. If a permit fee is required, the fee amount can be reimbursed with appropriate documentation (e.g., receipt for payment of permit fee) submitted in the claim.

21. ACCESS AGREEMENTS

This task is for the preparation and execution of an agreement to gain access to an off-source-property. It includes labor to draft an access agreement and to present it to the third party. Prior department approval is required if additional attempts at execution are required. Any fee paid to the third party for the access is not reimbursable.

22. SOIL INVESTIGATION REPORT

This task is intended for those sites for which only soil contamination has been identified. It consists of labor and material costs required to prepare and submit one comprehensive site investigation report. The department expects this task to include, but is not be limited to, the following: data reduction, data analysis, and compilation of tables and figures, etc. The format and content of this report must conform to s. NR 716.15, Wis. Adm. Code. This task is to include labor for the preparation of the report and all reviews, modifications, revisions and re-submittals.

This task will be reimbursed for a complete report only. Additional costs to remedy omissions or corrections for this document are not eligible.

When closure is recommended or sought concurrent with the preparation and submittal of this document, all aspects of the closure report must be included as part of the SI report (includes, but is not limited to, closure form, technical rationale, etc.). In such cases, the reimbursement rate for a closure request (CR05) is not available as an additional cost. However, the incremental cost listed under Task 5 for free product reporting (CR10) and GIS Packet preparation and submittal (CR15 and/or CR20) may be applicable.

23. SOIL AND GROUNDWATER INVESTIGATION REPORT

This task is intended for those sites for which there is both soil and groundwater contamination. It consists of labor and material costs required to prepare and submit one comprehensive site investigation report. The department expects this task to include, but is not limited to, the following: data reduction, data analysis, and compilation of tables and figures, etc. The format and content of this report must conform to s. NR 716.15, Wis. Adm. Code. This task is to include labor for the preparation of the report and all reviews, modifications, revisions and re-submittals.

This task will be reimbursed for a complete report only. Additional costs to remedy omissions or corrections for this document are not eligible.

When closure is recommended or sought concurrent with the preparation and submittal of this document all aspects of the closure report must be included as part of the SI report (includes, but is not limited to, closure form, technical rational, etc.). In such cases, the reimbursement rate for a closure request (CR05) is not available as an additional cost. However, the incremental cost listed under Task 5 for free product reporting (CR10) and GIS Packet preparation and submittal (CR15 and/or CR20) may be applicable.

24. LIMITED SOIL EXCAVATION

This task is limited to a maximum of \$5,000 including laboratory analytical costs. It is a one-time event per occurrence. This task is only applicable to sites not subject to public bidding per statute 101.143 (3) (cp). All sites, for which the estimated or actual total cost (including interest) will exceed \$60,000, are subject to public bidding. The approval per Comm 47.337 (3) (b) or (c) is not required.

Consultant Services

This task consists of labor and equipment to oversee the excavation and disposal of contaminated soil and backfilling with clean material. It also includes, but is not limited to, costs for planning, permitting, coordination and sample collection.

Commodity Services

This task consists of labor and equipment to conduct a limited remedial excavation to remove and dispose of contaminated soils and backfill the excavation. It also includes, but is not limited to, costs for excavator, transportation and landfill disposal.

25. REMEDIATION SYSTEM SHUT DOWN

This task consists of labor and equipment to shut down an active remediation system, either permanently or temporarily.

The temporary shutdown rate is not incremental to the permanent shutdown rate, does not apply during permanent shutdown and can only be performed once per year without departmental approval.

Permanent shutdown includes, but is not limited to, activities to abandon and dismantle the treatment system at time of closure. Temporary shutdown could include, but is not limited to, activities such as removing water from lines and tanks as necessary (e.g. winterization).

26. SITE SPECIFIC RCL CALCULATIONS FOR DIRECT CONTACT RISK

This task consists of labor to calculate Site Specific Residual Contaminant Levels (SSRCL) for direct contact risk per NR 720.19 (5). This is a one-time event, and prior department approval is not required. The reimbursement maximum covers the cost for all calculations, regardless of the number of contaminants of concern. If these calculations are submitted as a stand-alone document, then regulatory correspondence (Task 7) can be used for submittal; otherwise they are to be incorporated as a component of another document.

27. CLAIM SUBMITTAL

This task is for the preparation and submittal of a claim by a certified public accountant, independent contractor, or other independent preparer. Submittal events are based on milestones.

This task will be reimbursed for a complete claim only. Additional costs to remedy omissions or corrections for this document are not eligible.

28. STANDARDIZED INVOICE AND SUMMARY FORM

This task is for the preparation of Commerce's standardized invoice and summary form. One form is to be completed for each invoice submitted to a PECFA claimant.

29. OCCURRENCE CLASSIFICATION FORM

This task consists of labor for the preparation and submittal of an occurrence classification score sheet (to be provided by the department). This will be a one-time reimbursable amount.

30. MEETING WITH REGULATORS

This task consists of labor and mileage per diem to meet with regulatory staff at the office of the regulatory agency. Prior written approval from the respective agency is required. This does not include RP/consultant, consultant/consultant, or internal consultant meetings. This is a per-visit charge regardless of the number of projects that may be discussed.

31. OVERNIGHT PER DIEM

This task includes an overnight stay, which consists of lodging and a morning and evening meal at the respective State rates. This task can only be utilized on a site-by-site basis. It must also be shown that the effort necessary to complete a single task or multiple tasks at a site requires greater than one day to complete. In addition, it must be shown that it is more cost effective to stay overnight as opposed to traveling to and from the site each day.

32. DEED RESTRICTION PREPARATION

This task consists of personnel and materials to prepare a deed restriction required as a condition of closure. The execution of the deed restriction is not reimbursable.

33. SCHEDULE OF LABORATORY MAXIMUMS

This schedule presents the maximum reimbursement amounts for eligible laboratory analytes.

34. INCREMENTAL MOB/DEMOB

This task includes labor and equipment for additional work when other tasks are conducted in addition to the primary task. The mob/demob for the primary task is already accounted for under each task, where applicable. The incremental mob/demob can only be applied to tasks that are conducted at the same site and on the same day as the primary task and for which there is a consultant primary mob/demob activity.

**ATTACHMENT A
SCHEDULE OF USUAL AND CUSTOMARY COSTS**

TASK	TASK DESCRIPTION	ACTIVITY REFERENCE CODE	ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST
1	GROUNDWATER SAMPLING				
		GS05	Sample Collection	WELL	\$77.00
		GS10	Incremental Sample Collection (natural attenuation)	WELL	\$29.90
		GS15	Incremental Sample Collection (cadmium & lead)	WELL	\$22.40
		GS20	Measure Water Levels (for wells not being sampled)	WELL	\$12.50
		GS25	Mob/Demob	SITE	\$461.00
2	OPERATION & MAINTENANCE REPORTING				
		OMR05	Annual GW Monitoring (DNR Form 4400-194)	REPORT	\$703.00
		OMR10	Annual GW Monitoring (DNR Form 4400-194) with FP Removal per SIR guidance document (RR-628)	REPORT	\$888.00
3	FREE PRODUCT ABATEMENT				
		FPA05	Removal Activity	WELL	\$40.60
		FPA10	Mob/Demob	SITE	\$367.00
4	WASTE DISPOSAL				
	CONSULTANT SERVICES				
		WD05	Consultant Coordination	SITE	\$117.00
	COMMODITY SERVICES				
		WD10	Groundwater Sample and/or Purge	DRUM	\$76.60
		WD15	Drill Cuttings	DRUM	\$133.00
		WD20	Free Product	DRUM	\$142.00
		WD25	Mob/Demob	SITE	\$150.00
5	CLOSURE REQUEST				
		CR05	Primary Closure Request	SUBMITTAL	\$1765.00
		CR10	Closure Request with Free Product Reporting (incremental to CR05)	SUBMITTAL	\$983.00
		CR15	GIS Packet Submittal (For Source Property only)	PACKET	\$433.00
		CR20	GIS Packet Submittal (For off-site Properties only)	PER ADDITIONAL PROPERTY	\$190.00

TASK	TASK DESCRIPTION	ACTIVITY REFERENCE CODE	ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST
6	LETTER REPORT/ADDENDUM				
		LRA05	Letter Report/Addendum	LETTER	\$887.00
7	REGULATORY CORRESPONDENCE				
		RC05	Regulatory Correspondence	LETTER/ STATUS UPDATE	\$110.00
8	WELL ABANDONMENT				
	CONSULTANT SERVICES				
		WAB05	Coordination	SITE	\$139.00
		WAB10	Water column < 30 ft	FT	\$2.10
		WAB15	Water column > 30 ft (requires pumping [NR 141.25 (2) (d)])	FT	\$7.50
		WAB20	Bentonite Pellets (50lb bag – 1/4” pellet)	Bag	\$8.64
		WAB25	Portland Cement (94lb bag)	Bag	\$5.82
		WAB30	Mob/Demob	SITE	\$234.00
	COMMODITY SERVICES				
		WAB35	Well Abandonment Mob/Demob	SITE	\$192.00
		WAB40	Well Abandonment	Ft	\$4.70
9	INVESTIGATION WORKPLAN PREPARATION				
		IWP05	Investigation Workplan Preparation	REPORT	\$1233.00
10	INITIAL SITE SURVEY – FEATURES AND WELL ELEVATIONS				
	CONSULTANT SERVICES				
		IS05	Consultant Coordination of Initial Site Survey – Features and Well Elevations	SURVEY	\$100.00
		IS10	Subsequent Surveys	WELL	\$94.00
	COMMODITY SERVICES				
		IS15	Initial Survey	SURVEY	\$1000.00
11	POTABLE WELL FIELD RECONNAISSANCE				
		PWFR05	Potable Well Field Reconnaissance	SITE	\$498.00
12	DIRECT PUSH [For sites subject to public bidding (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to 40 feet of total drilling (on a site or project basis) without prior department approval.]				
	CONSULTANT SERVICES				
	CONSULTANT OVERSIGHT				

TASK	TASK DESCRIPTION	ACTIVITY REFERENCE CODE	ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST
		DP05	0 – 24 ft bgs W/ Continuous Soil Sampling	FT	\$4.00
		DP10	> 24 ft bgs W/ Continuous Soil Sampling	FT	\$4.50
		DP15	Groundwater Profiling (No Soil Sampling)	FT	\$1.90
		DP20	Groundwater Sample Collection (to be used in conjunction with activity DP05 or DP10)	EACH	\$30.70
		DP25	Temporary Well Installation	EACH	\$60.90
		DP30	Mob/Demob	SITE	\$431.00
COMMODITY SERVICES					
		DP35	0 – 24 ft bgs W/ Continuous Soil Sampling	FT	\$5.90
		DP40	> 24 ft bgs W/ Continuous Soil Sampling	FT	\$7.70
		DP45	Groundwater Profiling (no soil sampling)	FT	\$5.00
		DP50	Groundwater Sample Collection (cost for tubing)	FT	\$0.30
		DP55	Expendable Drive Point	Each	\$8.00
		DP60	Borehole Abandonment	FT	\$0.60
		DP65	Concrete Penetration	EACH	\$10.00
		DP70	Groundwater Sample Collection (to be used in conjunction with activity DP35 or DP40)	EACH	\$23.30
		DP75	Temporary Well Installation	FT	\$3.50
		DP80	Mob/Demob	SITE	\$225.00
13	DRILLING [For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to 40 feet of total drilling (on a site or project basis) without prior department approval.]				
CONSULTANT SERVICES					
	13.a	CONSULTANT OVERSIGHT DRILLING IN UNCONSOLIDATED SOILS – WITH SOIL SAMPLING AT 2.5 FT INTERVALS			
		DR05	For depth interval 0 – 25 ft bgs	FT	\$4.50
		DR10	For depth interval 26 – 50 ft bgs	FT	\$4.80
		DR15	For depth interval 51 – 75 ft bgs	FT	\$6.10
		DR20	Mob/Demob	SITE	\$431.00
	13.b	CONSULTANT OVERSIGHT DRILLING IN UNCONSOLIDATED SOILS – WITHOUT SOIL AND/OR GROUNDWATER SAMPLING			
		DR25	Consultant Oversight	FT	\$1.30
		DR30	Mob/Demob	SITE	\$356.00

TASK	TASK DESCRIPTION	ACTIVITY REFERENCE CODE	ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST
	13.c	CONSULTANT OVERSIGHT DRILLING IN BEDROCK			
		DR35	Consultant Oversight	FT	\$5.20
		DR40	Mob/Demob	SITE	\$431.00
	COMMODITY SERVICES				
	13.d	DRILLING IN UNCONSOLIDATED SOILS – WITH SOIL SAMPLING AT 2.5 FT INTERVALS			
		DR45	0 – 25 ft bgs	FT	\$12.60
		DR50	26 – 50 ft bgs	FT	\$13.10
		DR55	51 – 75 ft bgs	FT	\$15.90
	13.e	DRILLING IN UNCONSOLIDATED SOILS – WITHOUT SOIL AND/OR GROUNDWATER SAMPLING			
		DR60	Drilling in Unconsolidated Soils	FT	\$9.90
	13.f	DRILLING IN BEDROCK			
		DR65	Drilling in Bedrock	FT	\$28.30
		DR70	Bedrock Drilling Setup Charge	Each	\$100.00
		DR75	Air Compressor	Day	\$303.80
14	MONITORING WELL INSTALLATION				
	CONSULTANT SERVICES				
	CONSULTANT OVERSIGHT MONITORING WELL INSTALLATION				
		MWI05	0 – 25 ft bgs	FT	\$3.30
		MWI10	26 – 75 ft bgs	FT	\$2.30
	COMMODITY SERVICES				
		MWI15	2 inch PVC Casing	FT	\$11.30
		MWI20	Well Development	WELL	\$110.50
		MWI25	Mob/Demob (For development of grout or slurry sealed wells)	SITE	\$277.00
15	MISCELLANEOUS DRILLING ACTIVITIES AND SUPPLIES				
		MDT05	Drill Rig Mob/Demob (includes decontamination)	Mob/Demob	\$543.00
		MDT10	Well Cover/flushmount	Each	\$126.00
		MDT15	Stickup Well Cover	Each	\$117.30
		MDT20	Bumper Guard Posts	Each	\$40.00
		MDT25	Commodity service provider Per Diem (includes meals and over-night stay for a two-man drill crew)	Each	\$120.50
		MDT30	Well Repair (Department approval is required prior to conducting this activity.)	lump sum	\$63.00

TASK	TASK DESCRIPTION	ACTIVITY REFERENCE CODE	ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST
		MDT35	Borehole Abandonment	Ft	\$3.40
		MDT40	Concrete Penetration	Each	\$41.70
		MDT45	Padlocks	Each	\$6.80
16	HAND AUGER BORING [For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to 10 borings without prior department approval.]				
		HA05	Hand Augering	BORING	\$36.50
		HA10	Mob/Demob	SITE	\$399.00
17	SURFACE SOIL/SEDIMENT/WATER SAMPLING [For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), prior department approval is required if the number of sample locations will exceed five.]				
		SSWS05	Sampling	SAMPLE LOCATION	\$18.30
		SSWS10	Mob/Demob	SITE	\$311.00
18	VAPOR SCREENING				
		VS05	Vapor Screening	SITE	\$181.30
19	HYDRAULIC CONDUCTIVITY TESTING [For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to no more than two wells without prior department approval.]				
		HCT05	Hydraulic Conductivity Testing	WELL	\$50.00
		HCT10	Mob/Demob	SITE	\$482.00
20	SOIL BORING/MONITORING WELL PERMITS				
		SBMWP05	Soil Boring/Monitoring Well Permit	PERMIT	\$210.00
21	ACCESS AGREEMENTS				
		AA05	Access Agreements	PROPERTY	\$343.00
22	SOIL INVESTIGATION REPORT				
		SIR05	Soil Investigation Report	REPORT	\$2843.00
23	SOIL AND GROUNDWATER INVESTIGATION REPORT				
		SGIR05	Soil and Groundwater Investigation Report	REPORT	\$4238.00
24	LIMITED SOIL EXCAVATION				
	CONSULTANT SERVICES				
		LSE05	Consultant Oversight for Limited Soil Excavation	TON	\$4.20
		LSE10	Mob/Demob	SITE	\$704.00

TASK	TASK DESCRIPTION	ACTIVITY REFERENCE CODE	ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST
COMMODITY SERVICES					
		LSE15	Limited Soil Excavation	TON	\$42.10
25	REMEDIATION SYSTEM SHUT DOWN				
		SSD05	Permanent	SITE	\$935.00
		SSD10	Temporary	SITE	\$281.00
		SSD15	Mob/Demob	SITE	\$329.00
26	SITE SPECIFIC RCL CALCULATIONS FOR DIRECT CONTACT RISK				
		SSRCL05	SSRCL Calculations	SITE	\$330.00
27	CLAIM SUBMITTAL				
		CS05	Claim Submittal	CLAIM	\$500.00
28	STANDARDIZED INVOICE AND SUMMARY FORM				
		SISF05	Standardized Invoice	INVOICE	\$15.00
29	OCCURRENCE CLASSIFICATION				
		OC05	Occurrence Classification	LETTER/ STATUS UPDATE	\$107.00
30	MEETING WITH REGULATORS				
		MR05	Meeting with Regulators	MEETING	\$295.00
31	OVERNIGHT PER DIEM				
		OPD05	Overnight	NIGHT	\$97.00
32	DEED RESTRICTION PREPARATION				
		DRP05	Deed Restriction Preparation	DEED	\$152.00
33	SCHEDULE OF LABORATORY MAXIMUMS			SCHEDULE	SEE ATTACHED SCHEDULE
34	INCREMENTAL MOB/DEMOB				
		IMD05	Incremental Mob/Demob	SITE	\$176.00

Note: Costs not on schedule will not be reimbursed by the Department.

ATTACHMENT A — SCHEDULE OF USUAL AND CUSTOMARY COSTS

TASK 33 – SCHEDULE OF LABORATORY MAXIMUMS

MATRIX	ANALYTE REFERENCE CODE	REIMBURSABLE ANALYTE	UNITS	MAXIMUM REIMBURSABLE UNIT COST
AIR	A1	Benzene	SAMPLE	\$37.50
	A2	BETX	SAMPLE	\$41.30
	A3	GRO	SAMPLE	\$38.80
	A4	VOC's	SAMPLE	\$61.30
WATER	W1	GRO/PVOC	SAMPLE	\$24.00
	W2	PVOC	SAMPLE	\$22.30
	W3	PVOC + 1,2 DCA	SAMPLE	\$36.50
	W4	PVOC + Naphthalene	SAMPLE	\$25.00
	W5	VOC	SAMPLE	\$60.50
	W6	PAH	SAMPLE	\$62.00
	W7	Lead	SAMPLE	\$10.30
	W8	Cadmium	SAMPLE	\$11.00
	W9	Hardness	SAMPLE	\$10.00
	W10	BOD, Total	SAMPLE	\$20.00
	W11	Nitrate	SAMPLE	\$8.70
	W12	Total Kjeldahl	SAMPLE	\$16.80
	W13	Ammonia	SAMPLE	\$14.30
	W14	Sulfate	SAMPLE	\$8.40
	W15	Iron	SAMPLE	\$8.30
	W16	Manganese	SAMPLE	\$8.30
	W17	Alkalinity	SAMPLE	\$8.30
	W18	Methane	SAMPLE	\$38.80
	W19	Phosphorous	SAMPLE	\$14.80
	W20	VOC Method 524.2	SAMPLE	\$150.00
SOILS	S1	GRO	SAMPLE	\$21.00
	S2	DRO	SAMPLE	\$25.50
	S3	GRO/PVOC	SAMPLE	\$23.00
	S4	PVOC	SAMPLE	\$21.50
	S5	PVOC + 1,2 DCA	SAMPLE	\$36.50
	S6	PVOC + Naphthalene	SAMPLE	\$30.30
	S7	VOC	SAMPLE	\$60.50
	S8	SPLP Extraction VOC only	SAMPLE	\$42.50
	S9	PAH	SAMPLE	\$61.80
	S10	Lead	SAMPLE	\$9.80
	S11	Cadmium	SAMPLE	\$11.50
	S12	Free Liquid	SAMPLE	\$8.80
	S13	Flash Point	SAMPLE	\$21.30
	S14	Grain Size – dry	SAMPLE	\$36.30
	S15	Grain Size – wet	SAMPLE	\$48.80
	S16	Bulk Density	SAMPLE	\$10.80
	S17	Permeability	SAMPLE	\$35.00
	S18	Nitrogen as Total Kjeldahl	SAMPLE	\$16.30
	S19	Nitrogen as Ammonia	SAMPLE	\$14.30
	S20	% Organic Matter	SAMPLE	\$24.50
	S21	TOC as NPOC	SAMPLE	\$48.80
	S22	Soil Moisture Content	SAMPLE	\$5.00
	S23	Air Filled Porosity	SAMPLE	\$21.30
	S24	% Total Solids	SAMPLE	\$5.00
	S25	Field Capacity	SAMPLE	\$23.80
	S26	TCLP Lead	SAMPLE	\$70.00
	S27	Cation Exchange (Ca, MG, & K)	SAMPLE	\$22.50
	S28	TCLP Cadmium	SAMPLE	\$70.00
	S29	TCLP Benzene	SAMPLE	\$70.00

Note: A separate charge for S22 and S24 is not allowed if they are conducted in conjunction with other contaminant analyses.

**ATTACHMENT B
OCCURRENCE CLASSIFICATION FORM**

Contaminant Vapor Migration

Documented evidence of vapor migration to an enclosed structure or utility corridor.

Municipal Potable Supply Well(s) (check only one if applicable)

Repeated tests show contamination within a municipal well(s) exceeds NR 140 PAL.
 Municipal well within 1000 feet.
 Municipal potable well within 1000 feet downgradient of the contaminant source.

Non-Municipal Potable Supply Well(s) (check only one if applicable)

Repeated tests show contamination within a non-municipal potable well(s) exceeds NR 140 PAL.
 Non-municipal potable well within 100 feet.
 Non-municipal potable well within 100 feet downgradient of the contaminant source.

Sensitive Environmental Receptors

Documented contamination discharges to a surface water or wetland.

Free product (check only one if applicable)

Measured thickness >1 foot in a monitoring well.
 Measured thickness between 0.01 and 1 foot in a monitoring well.
 Measured thickness between 0.01 and 1 foot in a monitoring well and associated with low water table levels.
 Soil contamination is present at the site that exceeds any of the soil screening levels in §NR 746 Table 1, but no measurable free product exists in a monitoring well.

Direct Contact (check only one if applicable)

Soil contamination within 4 feet of the ground surface that exceeds calculated site specific [NR 720.19 (5)] direct contact risk levels.
 Soil contamination within 4 feet of the ground surface that exceeds generic direct contact risk screening levels.

Groundwater Contamination Plume (check all that apply)

Documented expansion of groundwater plume margin (increasing contaminant trends in the furthest downgradient contaminated well(s)).
 NR 140 ES exceedance in bedrock.
 The site geology is predominantly sand or gravel (hydraulic conductivity >1X10⁻³ cm/s).

Other

Engineered system on site.
 Engineered system on site is currently operating.
 Contamination commingled with another petroleum contamination site.
 Closure will be submitted within less than 60 days.

**ATTACHMENT C
STANDARDIZED INVOICE AND SUMMARY FORM**

TASK/ACTIVITY MAXIMUMS

Effective Schedule Date: _____

Schedule # _____

Commerce Number: _____

Vendor Name _____

BRRT's #: _____

Vendor Number _____

Remedial Action Site Name: _____

Invoice Date: _____

Site Address: _____

Check #: _____

Personal information you provide may be used for a secondary purpose {Privacy Law, s. 15.04(1)(m)}

TASK CODE/ ACTIVITY REFERENCE CODE	TASK DESCRIPTIONS/ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST	UNITS INVOICED	UNIT COST CLAIMED	AMOUNT CLAIMED
1 GROUNDWATER SAMPLING						
GS05	Sample Collection	WELL	\$77.00			\$ _____
GS10	Incremental Sample Collection (natural attenuation)	WELL	\$29.90			\$ _____
GS15	Incremental Sample Collection (cadmium & lead)	WELL	\$22.40			\$ _____
GS20	Measure Water Levels (for wells not being sampled)	WELL	\$12.50			\$ _____
GS25	Mob/Demob	WELL	\$461.00			\$ _____
2 OPERATION & MAINTENANCE REPORTING						
OMR05	Annual GW Monitoring (DNR Form 4400-194)	REPORT	\$703.00	Complete and attach Report Preparation Breakdown Form		\$ _____
OMR10	Annual GW Monitoring (DNR Form 4400-194) with FP Removal SIR guidance document (RR-628)	REPORT	\$888.00	Complete and attach Report Preparation Breakdown Form		\$ _____
3 FREE PRODUCT ABATEMENT						
FPA05	Removal Activity	WELL	\$40.60			\$ _____
FPA10	Mob/Demob	SITE	\$367.00			\$ _____
4 WASTE DISPOSAL						
	CONSULTANT SERVICES					
WD05	Consultant Coordination	SITE	\$117.00			\$ _____
	COMMODITY SERVICES					
WD10	Groundwater Sample and/or Purge	DRUM	\$76.60			\$ _____
WD15	Drill Cuttings	DRUM	\$133.00			\$ _____
WD20	Free Product	DRUM	\$142.00			\$ _____
WD25	Mob/Demob	SITE	\$150.00			\$ _____
5 CLOSURE REQUEST						
CR05	Primary Closure Request	SUBMITTAL	\$1765.00	Complete and attach Report Preparation Breakdown Form		\$ _____

TASK CODE/ ACTIVITY REFERENCE CODE	TASK DESCRIPTIONS/ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST	UNITS INVOICED	UNIT COST CLAIMED	AMOUNT CLAIMED
CR10	Closure Request with Free Product Reporting (incremental to CR05)	SUBMITTAL	\$983.00		Complete and attach Report Preparation Breakdown Form	\$ _____
CR15	GIS Packet Submittal (For Source Property only)	PACKET	\$433.00		Complete and attach Report Preparation Breakdown Form	\$ _____
CR20	GIS Packet Submittal (For off-site Properties only)	PER ADDITIONAL PROPERTY	\$190.00		Complete and attach Report Preparation Breakdown Form	\$ _____
6 LETTER REPORT/ADDENDUM						
LRA05	Letter Report/Addendum	LETTER	\$887.00		Complete and attach Report Preparation Breakdown Form	\$ _____
7 REGULATORY CORRESPONDENCE						
RC05	Regulatory Correspondence	LETTER/ STATUS UPDATE	\$110.00			\$ _____
8 WELL ABANDONMENT						
WAB05	Coordination	SITE	\$139.00			\$ _____
WAB10	Water column < 30 ft	FT	\$2.10			\$ _____
WAB15	Water column > 30 ft (requires pumping [NR 141.25 (2) (d)])	FT	\$7.50			\$ _____
WAB20	Bentonite Pellets (50lb bag – 1/4” pellet)	Bag	\$8.64			\$ _____
WAB2	Portland Cement (94lb bag)	Bag	\$5.82			\$ _____
WAB30	Mob/Demob	SITE	\$234.00			\$ _____
	COMMODITY SERVICES					
WAB35	Well Abandonment Mob/Demob	SITE	\$192.00			\$ _____
WAB40	Well Abandonment	Ft	\$4.70			\$ _____
9 INVESTIGATION WORKPLAN PREPARATION						
IWP05	Investigation Workplan Preparation	REPORT	\$1,233.00		Complete and attach Report Preparation Breakdown Form	\$ _____
10 INITIAL SITE SURVEY – FEATURES AND WELL ELEVATIONS						
	CONSULTANT SERVICES					
IS05	Consultant Coordination of Initial Site Survey – Features and Well Elevations	SURVEY	\$100.00			\$ _____
IS10	Subsequent Surveys	WELL	\$94.00			\$ _____
	COMMODITY SERVICES					
IS15	Initial Survey	SURVEY	\$1,000.00			\$ _____
11 POTABLE WELL FIELD RECONNAISSANCE						
PWFR05	Potable Well Field Reconnaissance	SITE	\$498.00			\$ _____

TASK CODE/ ACTIVITY REFERENCE CODE	TASK DESCRIPTIONS/ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST	UNITS INVOICED	UNIT COST CLAIMED	AMOUNT CLAIMED
12	DIRECT PUSH [For sites subject to public bidding (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to 40 feet of total drilling (on a site or project basis) without prior department approval.]					
	CONSULTANT SERVICES					
DP05	0 – 24 ft bgs W/ Continuous Soil Sampling	FT	\$4.00			\$ _____
DP10	> 24 ft bgs W/ Continuous Soil Sampling	FT	\$4.50			\$ _____
DP15	Groundwater Profiling (No Soil Sampling)	FT	\$1.80			\$ _____
DP20	Groundwater Sample Collection (to be used in conjunction with activity DP05 or DP10)	Each	\$30.70			\$ _____
DP25	Temporary Well Installation	Each	\$60.90			\$ _____
DP30	Mob/Demob	SITE	\$431.00			\$ _____
	COMMODITY SERVICES					
DP35	0 – 24 ft bgs W/ Continuous Soil Sampling	FT	\$5.90			\$ _____
DP40	> 24 ft bgs W/ Continuous Soil Sampling	FT	\$7.70			\$ _____
DP45	Groundwater Profiling (no soil sampling)	FT	\$5.00			\$ _____
DP50	Groundwater Sample Collection (cost for tubing)	FT	\$0.30			\$ _____
DP55	Expendable Drive Point	Each	\$8.00			\$ _____
DP60	Borehole Abandonment	FT	\$0.60			\$ _____
DP65	Concrete Penetration	Each	\$10.00			\$ _____
DP70	Groundwater Sample Collection (to be used in conjunction with activity DP35 or DP40)	Each	\$23.30			\$ _____
DP75	Temporary Well Installation	FT	\$3.50			\$ _____
DP80	Mob/Demob	SITE	\$225.00			\$ _____
13	DRILLING [For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to 40 feet of total drilling (on a site or project basis) without prior department approval.]					
	CONSULTANT SERVICES					
13.a	CONSULTANT OVERSIGHT DRILLING IN UNCONSOLIDATED SOILS – WITH SOIL SAMPLING AT 2.5 FT INTERVALS					
DR05	For depth interval 0 – 25 ft bgs	FT	\$4.50			\$ _____
DR10	For depth interval 26 – 50 ft bgs	FT	\$4.80			\$ _____
DR15	For depth interval 51 – 75 ft bgs	FT	\$6.10			\$ _____
DR20	Mob/Demob	SITE	\$431.00			\$ _____
13.b	CONSULTANT OVERSIGHT DRILLING IN UNCONSOLIDATED SOILS – WITHOUT SOIL AND/OR GROUNDWATER SAMPLING					
DR25	Consultant Oversight	FT	\$1.30			\$ _____
DR30	Mob/Demob	SITE	\$356.00			\$ _____
13.c	CONSULTANT OVERSIGHT DRILLING IN BEDROCK					
DR35	Consultant Oversight	FT	\$5.20			\$ _____
DR40	Mob/Demob	SITE	\$431.00			\$ _____
	COMMODITY SERVICES					

TASK CODE/ ACTIVITY REFERENCE CODE	TASK DESCRIPTIONS/ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST	UNITS INVOICED	UNIT COST CLAIMED	AMOUNT CLAIMED
13.d	DRILLING IN UNCONSOLIDATED SOILS – WITH SOIL SAMPLING AT 2.5 FT INTERVALS					
DR45	0 – 25 ft bgs	FT	\$12.60			\$ _____
DR50	26 – 50 ft bgs	FT	\$13.10			\$ _____
DR55	51 – 75 ft bgs	FT	\$15.90			\$ _____
13.e	DRILLING IN UNCONSOLIDATED SOILS – WITHOUT SOIL AND/OR GROUNDWATER SAMPLING					
DR60	Drilling in Unconsolidated Soils	FT	\$9.90			\$ _____
13.f	DRILLING IN BEDROCK					
DR65	Drilling in Bedrock	FT	\$28.30			\$ _____
DR70	Bedrock Drilling Setup Charge	Each	\$100.00			\$ _____
DR75	Air Compressor	Day	\$303.80			\$ _____
14	MONITORING WELL INSTALLATION					
	CONSULTANT SERVICES					
	CONSULTANT OVERSIGHT MONITORING WELL INSTALLATION					
MWI05	0 – 25 ft bgs	FT	\$3.30			\$ _____
MWI10	26 – 75 ft bgs	FT	\$2.30			\$ _____
	COMMODITY SERVICES					
MWI15	2 inch PVC Casing	FT	\$11.30			\$ _____
MWI20	Well Development	WELL	\$110.50			\$ _____
MWI25	Mob/Demob (For development of grout or slurry sealed wells)	SITE	\$277.00			\$ _____
15	MISCELLANEOUS DRILLING ACTIVITIES AND SUPPLIES					
MDT05	Drill Rig Mob/Demob (includes decontamination)	Mob/Demob	\$543.00			\$ _____
MDT10	Well Cover/flushmount	Each	\$126.00			\$ _____
MDT15	Stickup Well Cover	Each	\$117.30			\$ _____
MDT20	Bumper Guard Posts	Each	\$40.00			\$ _____
MDT25	Commodity service provider Per Diem (includes meals and overnight stay for a two-man drill crew)	Each	\$120.50			\$ _____
MDT30	Well Repair (Department approval is required prior to conducting this activity.)	Lump sum	\$63.00			\$ _____
MDT35	Borehole Abandonment	FT	\$3.40			\$ _____
MDT40	Concrete Penetration	Each	\$41.70			\$ _____
MDT45	Padlocks	Each	\$6.80			\$ _____
16	HAND AUGER BORING [For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to 10 borings without prior department approval.]					
HA05	Hand Augering	BORING	\$36.50			\$ _____
HA10	Mob/Demob	SITE	\$399.00			\$ _____

TASK CODE/ ACTIVITY REFERENCE CODE	TASK DESCRIPTIONS/ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST	UNITS INVOICED	UNIT COST CLAIMED	AMOUNT CLAIMED
17 SURFACE SOIL/SEDIMENT/WATER SAMPLING [For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), prior department approval is required if the number of sample locations will exceed five.]						
SSWS05	Sampling	SAMPLE LOCATION	\$18.30			\$ _____
SSWS10	Mob/Demob	SITE	\$311.00			\$ _____
18 VAPOR SCREENING						
VS05	Vapor Screening	SITE	\$181.30			\$ _____
19 HYDRAULIC CONDUCTIVITY TESTING [For sites subject to public bidding, (estimated or actual cost, including interest, will exceed \$60,000), this task is limited to no more than two wells without prior department approval.]						
HCT05	Hydraulic Conductivity Testing	WELL	\$50.00			\$ _____
HCT10	Mob/Demob	SITE	\$482.00			\$ _____
20 SOIL BORING/MONITORING WELL PERMITS						
SBMWP05	Soil Boring/Monitoring Well Permit	PERMIT	\$210.00			\$ _____
21 ACCESS AGREEMENTS						
AA05	Access Agreements	PROPERTY	\$343.00			\$ _____
22 SOIL INVESTIGATION REPORT						
SIR05	Soil Investigation Report	REPORT	\$2,843.00	Complete and attach Report Preparation Breakdown Form		\$ _____
23 SOIL AND GROUNDWATER INVESTIGATION REPORT						
SGIR05	Soil and Groundwater Investigation Report	REPORT	\$4,238.00	Complete and attach Report Preparation Breakdown Form		\$ _____
24 LIMITED SOIL EXCAVATION						
CONSULTANT SERVICES						
LSE05	Consultant Oversight for Limited Soil Excavation	TON	\$4.20			\$ _____
LSE10	Mob/Demob	SITE	\$704.00			\$ _____
COMMODITY SERVICES						
LSE15	Limited Soil Excavation	TON	\$42.10			\$ _____
25 REMEDIATION SYSTEM SHUT DOWN						
SSD05	Permanent	SITE	\$935.00			\$ _____
SSD10	Temporary	SITE	\$281.00			\$ _____
SSD15	Mob/Demob	SITE	\$329.00			\$ _____
26 SITE SPECIFIC RCL CALCULATIONS FOR DIRECT CONTACT RISK						
SSRCL05	SSRCL Calculations	SITE	\$330.00			\$ _____

TASK CODE/ ACTIVITY REFERENCE CODE	TASK DESCRIPTIONS/ACTIVITY REFERENCE CODE DESCRIPTION	UNIT	MAXIMUM REIMBURSABLE UNIT COST	UNITS INVOICED	UNIT COST CLAIMED	AMOUNT CLAIMED
27 CLAIM SUBMITTAL						
CS05	Claim Submittal	CLAIM	\$500.00			\$ _____
28 STANDARDIZED INVOICE AND SUMMARY FORM						
SISF05	Standardized Invoice	INVOICE	\$15.00			\$ _____
29 OCCURRENCE CLASSIFICATION						
OC05	Occurrence Classification	LETTER/ STATUS UPDATE	\$107.00			\$ _____
30 MEETING WITH REGULATORS						
MR05	Meeting with Regulators	MEETING	\$295.00			\$ _____
31 OVERNIGHT PER DIEM						
OPD05	Overnight	NIGHT	\$97.00			\$ _____
32 DEED RESTRICTION PREPARATION						
DRP05	Deed Restriction Preparation	DEED	\$152.00			\$ _____
33	SCHEDULE OF LABORATORY MAXIMUMS		See Attached Schedule			\$ _____
34 INCREMENTAL MOB/DEMOB						
IMD05	Incremental Mob/Demob	SITE	\$176.00			\$ _____
AMOUNT CLAIMED						\$ _____

ATTACHMENT C
STANDARDIZED INVOICE AND SUMMARY FORM

LABORATORY MAXIMUMS

MATRIX	ANALYTE REFERENCE CODE	REIMBURSABLE ANALYTE	UNITS	MAXIMUM UNIT COST	UNITS INVOICED	AMOUNT CLAIMED
AIR	A1	Benzene	SAMPLE	\$37.50		\$ _____
	A2	BETX	SAMPLE	\$41.30		\$ _____
	A3	GRO	SAMPLE	\$38.80		\$ _____
	A4	VOC's	SAMPLE	\$61.30		\$ _____
WATER	W1	GRO/PVOC	SAMPLE	\$24.00		\$ _____
	W2	PVOC	SAMPLE	\$22.30		\$ _____
	W3	PVOC + 1,2 DCA	SAMPLE	\$36.50		\$ _____
	W4	PVOC + Naphthalene	SAMPLE	\$25.00		\$ _____
	W5	VOC	SAMPLE	\$60.50		\$ _____
	W6	PAH	SAMPLE	\$62.00		\$ _____
	W7	Lead	SAMPLE	\$10.30		\$ _____
	W8	Cadmium	SAMPLE	\$11.00		\$ _____
	W9	Hardness	SAMPLE	\$10.00		\$ _____
	W10	BOD, Total	SAMPLE	\$20.00		\$ _____
	W11	Nitrate	SAMPLE	\$8.70		\$ _____
	W12	Total Kjeldahl	SAMPLE	\$16.80		\$ _____
	W13	Ammonia	SAMPLE	\$14.30		\$ _____
	W14	Sulfate	SAMPLE	\$8.40		\$ _____
	W15	Iron	SAMPLE	\$8.30		\$ _____
	W16	Manganese	SAMPLE	\$8.30		\$ _____
	W17	Alkalinity	SAMPLE	\$8.30		\$ _____
	W18	Methane	SAMPLE	\$38.80		\$ _____
	W19	Phosphorous	SAMPLE	\$14.80		\$ _____
	W20	VOC Method 524.2	SAMPLE	\$150.00		\$ _____
SOILS	S1	GRO	SAMPLE	\$21.00		\$ _____
	S2	DRO	SAMPLE	\$25.50		\$ _____
	S3	GRO/PVOC	SAMPLE	\$23.00		\$ _____
	S4	PVOC	SAMPLE	\$21.50		\$ _____
	S5	PVOC + 1,2 DCA	SAMPLE	\$36.50		\$ _____
	S6	PVOC + Naphthalene	SAMPLE	\$30.30		\$ _____

MATRIX	ANALYTE REFERENCE CODE	REIMBURSABLE ANALYTE	UNITS	MAXIMUM UNIT COST	UNITS INVOICED	AMOUNT CLAIMED
	S7	VOC	SAMPLE	\$60.50		\$ _____
	S8	SPLP Extraction VOC only	SAMPLE	\$42.50		\$ _____
	S9	PAH	SAMPLE	\$61.80		\$ _____
	S10	Lead	SAMPLE	\$9.80		\$ _____
	S11	Cadmium	SAMPLE	\$11.50		\$ _____
	S12	Free Liquid	SAMPLE	\$8.80		\$ _____
	S13	Flash Point	SAMPLE	\$21.30		\$ _____
	S14	Grain Size – dry	SAMPLE	\$36.30		\$ _____
	S15	Grain Size – wet	SAMPLE	\$48.80		\$ _____
	S16	Bulk Density	SAMPLE	\$10.80		\$ _____
	S17	Permeability	SAMPLE	\$35.00		\$ _____
	S18	Nitrogen as Total Kjeldahl	SAMPLE	\$16.30		\$ _____
	S19	Nitrogen as Ammonia	SAMPLE	\$14.30		\$ _____
	S20	% Organic Matter	SAMPLE	\$24.50		\$ _____
	S21	TOC as NPOC	SAMPLE	\$48.80		\$ _____
	S22	Soil Moisture Content	SAMPLE	\$5.00		\$ _____
	S23	Air Filled Porosity	SAMPLE	\$21.30		\$ _____
	S24	% Total Solids	SAMPLE	\$5.00		\$ _____
	S25	Field Capacity	SAMPLE	\$23.80		\$ _____
	S26	Lead TCLP	SAMPLE	\$70.00		\$ _____
	S27	Cation Exchange (Ca, MG, & K)	SAMPLE	\$22.50		\$ _____
	S28	TCLP Cadmium	SAMPLE	\$70.00		\$ _____
	S29	TCLP Benzene	SAMPLE	\$70.00		\$ _____

LABORATORY AMOUNT CLAIMED \$ _____

**ATTACHMENT C
STANDARDIZED INVOICE AND SUMMARY FORM**

REPORT PREPARATION BREAKDOWN

Task Reference Code: _____
(See Standardized U&C Invoice)

Reimbursable Task Description: _____
(See Standardized U&C Invoice)

Job Code	Job Title	Hours	Hourly Rate	Current Cost	Cumulative Cost
CL	Clerical		\$ _____	\$ _____	\$ _____
WP	Word Processor		\$ _____	\$ _____	\$ _____
DR	Drafting		\$ _____	\$ _____	\$ _____
FT	Field Technician		\$ _____	\$ _____	\$ _____
ES	Environmental Scientist		\$ _____	\$ _____	\$ _____
FP	Field Professional		\$ _____	\$ _____	\$ _____
SP	Staff Professional		\$ _____	\$ _____	\$ _____
PM	Project Manager		\$ _____	\$ _____	\$ _____
SRP	Senior Professional		\$ _____	\$ _____	\$ _____
PR	Principal		\$ _____	\$ _____	\$ _____
	Total Hrs. For Report		Total Current Cost \$ _____		Total Cumulative Cost \$ _____
			Maximum Reimbursable Unit Cost for this Task		\$ _____

Reimbursement requests for each report preparation cost that is included on the Commerce Standardized U&C Invoice, must include this form. The number of hours and the hourly rate encountered for each Job Title listed above, must be included (this includes zero hours), and calculated across the table. The Current Cost is the amount currently being billed, while the Cumulative Cost includes all costs previously billed for the particular report being worked on. The Total Current Cost is the total amount currently being billed. The Total Cumulative Cost for each report will be reimbursed up to the maximum reimbursement rate only, in accordance with the specifications and all other applicable restrictions. The costs and hours provided may be used as one aspect of the process required to monitor and/or update the usual and customary maximum reimbursement schedule. A separate form must be completed for each report for which reimbursement is being requested.