

## Chapter SPS 141

### APPLICATION

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**Note:** Chapter RL 141 was created as an emergency rule effective December 1, 1998. **Chapter RL 141 was renumbered chapter SPS 141 under s. 13.92 (4) (b) 1., Stats., Register November 2011 No. 671.**

**SPS 141.01 Application for registration.** An individual applying for registration as a music, art or dance therapist shall submit all of the following to the department:

(1) An application on a form provided by the department.

**Note:** Application forms are available upon request to the department at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708-8935.

(2) The fee required under s. 440.05 (1), Stats.

(3) Information necessary for the department to determine all of the following:

(a) Whether the applicant has been convicted of, or at the time of application charged with, a crime or a traffic offense which did or could result in the suspension or revocation of the applicant's driver's license.

(b) Whether the circumstances of any pending charge or conviction are substantially related to the duties of practice under the registration as described in ss. 111.321, 111.322 and 111.335, Stats.

(4) Written verification transmitted directly to the department by the appropriate organization stating that the applicant:

(a) If applying for registration as a music therapist, is certified, registered or accredited as a music therapist by the certification board for music therapists, national music therapy registry, American music therapy association or by another national organization that certifies, registers or accredits music therapists.

(b) If applying for registration as an art therapist, is certified, registered or accredited as an art therapist by the art therapy credentials board or by another national organization that certifies, registers or accredits art therapists.

(c) If applying for registration as a dance therapist, is certified, registered or accredited as a dance therapist by the American dance therapy association or by another national organization that certifies, registers or accredits dance therapists.

**History:** Cr. Register, April, 1999, No. 520, eff. 5-1-99; CR 02-125: r. and recr. (3) Register July 2003 No. 571, eff. 8-1-03.

**SPS 141.02 Renewal of registration.** (1) Registrations for music, art and dance therapists expire on October 1 of each odd-numbered year. In order to renew a registration the registrant shall submit on or before the renewal date all of the following to the department:

(a) A renewal application on a form provided by the department.

(b) The renewal fee required under s. 440.08 (2) (a), Stats.

(c) A signed statement contained on the renewal application verifying that the certification, registration or accreditation as a music, art or dance therapist, as appropriate, granted to him or her by the appropriate organization identified under s. SPS 141.01 (4), has not been revoked.

(2) A registrant who fails to renew his or her registration by the renewal date may renew the registration by satisfying the

requirements under sub. (1) and paying the late renewal fee required under s. 440.08 (3), Stats.

(3) A registrant who pays the fee required to renew his or her license to practice psychotherapy as a music, art or dance therapist shall not pay a separate fee for renewal of the registration. **History:** Cr. Register, April, 1999, No. 520, eff. 5-1-99; CR 02-125: am (1) (c), cr. (3) Register July 2003 No. 571, eff. 8-1-03; **correction in (1) (c) made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671.**

**SPS 141.03 Accommodations relating to a disability.** A qualified applicant with a disability shall be provided with reasonable accommodations requested in connection with the completion of an application for registration or renewal of a registration as a music, art or dance therapist.

**History:** Cr. Register, April, 1999, No. 520, eff. 5-1-99.

**SPS 141.04 Application for license to practice psychotherapy.** (1) Every registrant who applies for a license to practice psychotherapy shall submit all of the following to the department:

(a) An application on a form provided by the department.

**Note:** Application forms are available upon request to the department at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708-8935.

(b) The fee required under s. 440.05 (1), Stats.

(c) Information necessary for the department to determine all of the following:

1. Whether the applicant has been convicted of, or at the time of application charged with, a crime or a traffic offense which did or could result in the suspension or revocation of the applicant's driver's license.

2. Whether the circumstances of any pending charge or conviction are substantially related to the duties of practice under the registration as required by ss. 111.321, 111.322 and 111.335, Stats.

(2) Every registrant who applies for a license to practice psychotherapy shall pass an examination on the Wisconsin statutes and rules that relate to the profession.

(3) If the applicant is a registered music therapist under s. 440.03 (14) (a) 1., Stats., the applicant shall do all of the following:

(a) Provide proof that the applicant holds a master's or doctorate degree in music therapy from a program approved by the American Music Therapy Association, or a master's or doctorate degree in a related field recognized and accepted by the American Music Therapy Association and the Certification Board for Music Therapists.

(b) Submit proof in the form of affidavits signed by the applicant and the applicant's supervisor that the applicant has completed 3,000 hours of music therapy practiced as psychotherapy, supervised by a person licensed to practice psychotherapy, designated the primary supervisor, and that the primary supervisor met with the applicant an average of one hour per week during the supervised practice period. If the primary supervisor is not a registered music therapist, the applicant must receive supervision from a registered music therapist as a secondary supervisor for at least 1,500 hours. The supervision by primary and secondary supervisors may occur simultaneously. If the supervision

by the primary supervisor occurred prior to November 1, 2002, the primary supervisor must have been qualified and authorized to practice psychotherapy at the time.

(c) Pass the examination required for certification by the Certification Board for Music Therapists, or hold registry from the National Music Therapy Registry.

(4) If the applicant is a registered art therapist under s. 440.03 (14) (a) 2., Stats., the applicant shall do all of the following:

(a) Provide proof that the applicant holds a master's or doctorate degree in art therapy from a program accredited or approved by the American Art Therapy Association, or a program recognized as equivalent by the Art Therapy Credentials Board.

(b) Submit proof in the form of affidavits signed by the applicant and the applicant's supervisor that the applicant has completed 3,000 hours of art therapy practiced as psychotherapy, supervised by a person licensed to practice psychotherapy, designated the primary supervisor, and that the primary supervisor met with the applicant an average of one hour per week during the supervised practice period. If the primary supervisor is not a registered art therapist, the applicant must receive supervision from a registered art therapist as a secondary supervisor for at least 1,500 hours. The supervision by primary and secondary supervisors may occur simultaneously. If the supervision by the primary supervisor occurred prior to November 1, 2002, the primary supervisor must have been qualified and authorized to practice psychotherapy at the time.

(c) Pass the examination required for certification by the Art Therapy Credentials Board.

(5) If the applicant is a registered dance therapist under s. 440.03 (14) (a) 3., Stats., the applicant shall do all of the following:

(a) Provide proof that the applicant holds a master's or doctorate degree in dance therapy or dance/movement therapy approved by the American Dance Therapy Association, or has fulfilled the requirements of a program recognized by the American Dance Therapy Association as equivalent to a master's or doctorate degree in dance therapy or dance/movement therapy.

(b) Submit proof in the form of affidavits signed by the applicant and the applicant's supervisor that the applicant has completed 3,000 hours of dance therapy practiced as psychotherapy, supervised by a person licensed to practice psychotherapy, designated the primary supervisor, and that the primary supervisor met with the applicant an average of one hour per week during the supervised practice period. If the primary supervisor is not an ADTR, the applicant must receive supervision from an ADTR as a secondary supervisor for at least 1,500 hours. The supervision by the primary and secondary supervisors may occur simultaneously. If the supervision by the primary supervisor occurred prior to November 1, 2002, the primary supervisor must have [been] qualified and authorized to practice psychotherapy at the time.

(c) Pass the National Board for Certified Counselors examination or other certification examination approved by the American Dance Therapy Association.

**History:** CR 02-125: cr. Register July 2003 No. 571, eff. 8-1-03.

**SPS 141.05 Renewal of registration with psychotherapy license.** (1) Registrations for registered music therapists with psychotherapy license, registered art therapists with psychotherapy license, and registered dance therapists with psychotherapy license expire on October 1 of each odd-numbered year. In order to renew a registration, the registrant shall submit all of the following to the department on or before the renewal date:

(a) A renewal application on a form provided by the department.

**Note:** Application forms are available upon request to the department at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708-8935.

(b) The renewal fee for registered music, art or dance therapist with psychotherapy license required under s. 440.08 (2) (a), Stats.

(c) A signed statement contained on the renewal application verifying that the certification, registration or accreditation as a music, art or dance therapist, as appropriate, granted by the appropriate organization identified under s. SPS 141.01 (4), has not been revoked.

(2) A registrant who fails to renew the registration with license to practice psychotherapy by the renewal date may renew the registration with license to practice psychotherapy by satisfying the requirements under sub. (1) and paying the late renewal fee required under s. 440.08 (3), Stats.

**History:** CR 02-125: cr. Register July 2003 No. 571, eff. 8-1-03; **correction in (1) (c) made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671.**

**SPS 141.06 Application for license to practice psychotherapy by reciprocity.** An applicant who holds a license to practice psychotherapy in the practice of music, art or dance therapy in another state shall be granted licensure by reciprocity if the department determines that the requirements for licensure in the other state are substantially equivalent to the requirements in s. SPS 141.04, and if the applicant does all of the following:

(1) Completes an application on a form provided by the department and registers as a music, art or dance therapist under s. 440.03 (14) (a) 1., 2. or 3., Stats.

**Note:** Application forms are available upon request to the department at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53808-8935.

(2) Pays the fee required under s. 440.05 (1), Stats.

(3) Provides all information necessary for the department to determine the following:

(a) Whether the applicant has been convicted of, or at the time of application charged with, a crime or a traffic offense which did or could result in the suspension or revocation of the applicant's driver's license.

(b) Whether the circumstances of any pending charge or conviction are substantially related to the duties of practice under the registration as required by ss. 111.321, 111.322 and 111.335, Stats.

(4) Passes an examination on the Wisconsin statutes and rules that relate to the profession.

**History:** CR 02-125: cr. Register July 2003 No. 571, eff. 8-1-03; **correction in (intro.) made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671.**

**SPS 141.07 Licensure for persons registered before January 1, 2003.** (1) If an individual was registered as a music therapist under s. 440.03 (14) (a) 1. a., Stats., prior to January 1, 2003, the registrant shall be granted a license to practice psychotherapy if the registrant applies before July 1, 2003, satisfies the requirements in s. SPS 141.04 (1) and (2), and submits proof of all of the following:

(a) The registrant holds a master's or doctorate degree in music therapy from a program approved by the American Music Therapy Association, or a master's or doctorate degree in a related field recognized and accepted by the American Music Therapy Association and the Certification Board for Music Therapists.

(b) The registrant has engaged in at least 3,000 hours of the supervised practice of psychotherapy, either in a certified outpatient mental health clinic or in another supervised setting, supervised by a person qualified and authorized to practice psychotherapy at the time, which may be documented by a provider status letter from the bureau of quality assurance of the department of health services.

(2) If an individual was registered as an art therapist under s. 440.03 (14) (a) 2., Stats., prior to January 1, 2003:

(a) The registrant shall be granted a license to practice psychotherapy if the registrant applies before July 1, 2003, satisfies the requirements in s. SPS 141.04 (1) and (2) and submits proof of all of the following:

1. The individual is an ATR-BC.
2. The individual has engaged in at least 3,000 hours of the supervised practice of psychotherapy, either in a certified outpatient mental health clinic or in another supervised setting, supervised by a person qualified and authorized to practice psychotherapy at the time, which may be documented by a provider status letter from the bureau of quality assurance of the department of health services.

(b) The individual shall be granted a license to practice psychotherapy if the individual applies before July 1, 2003, satisfies the requirements in s. SPS 141.04 (1) and (2) and submits proof of all of the following:

1. The individual is an ATR.
2. The individual engaged in at least 3,000 hours of the supervised practice of psychotherapy, either in a certified outpatient mental health clinic or in another supervised setting, supervised by a person qualified and authorized to practice psychotherapy at the time, which may be documented by a provider status letter from the bureau of quality assurance of the department of health services.
3. Prior to January 1, 2003, he or she has passed either the National Counselor examination, the Certified Rehabilitation Counselor examination, the Association of Marital and Family Therapy Regulatory Boards examination, or the Association of Social Work Boards clinical social worker examination.

(c) The individual shall be granted a license to practice psychotherapy that may be renewed only once if the individual applies before July 1, 2003, satisfies the requirements in s. SPS 141.04 (1) and (2) and submits proof of all of the following:

1. The individual is a registered ADTR.
2. The individual has engaged in at least 3,000 hours of the supervised practice of psychotherapy, either in a certified outpatient mental health clinic or in another supervised setting, supervised by a person qualified and authorized to practice psychotherapy at the time.

**(3)** A registrant granted a once-renewable license under sub. (2) (c), may be granted a license to practice psychotherapy if prior to the expiration of the once-renewable license, he or she submits proof that he or she is an ATR-BC, or that he or she has passed either the National Counselor examination, the Certified Rehabilitation Counselor examination, the Association of Marital and Family Therapy Regulatory Boards examination, or the Association of Social Work Boards clinical social worker examination.

**(4)** If an individual was registered as a dance therapist under s. 440.03 (14) (a) 3., Stats., prior to January 1, 2003, the individual:

(a) Shall be granted a license to practice psychotherapy if the individual applies before July 1, 2003, satisfies the requirements in s. SPS 141.04 (1) and (2) and submits proof that the individual is registered as an ADTR.

(b) Shall be granted a license to practice psychotherapy that may be renewed only once if the individual applies before July 1, 2003, satisfies the requirements in s. SPS 141.04 (1) and (2) and submits proof that the individual is registered as a DTR.

**(5)** A registrant granted a once-renewable license under sub. (4) (b), may be granted a license to practice psychotherapy if prior to the expiration of the once-renewable license, he or she submits proof that he or she is registered as an ADTR.

**History:** CR 02-125: cr. Register July 2003 No. 571, eff. 8-1-03; **correction in (1) (intro.), (b), (2) (a) (intro.), 2., (b) (intro.), 2., (c) (intro.), (4) (a), (b) made under s. 13.92 (4) (b) 6., 7., Stats., Register November 2011 No. 671.**